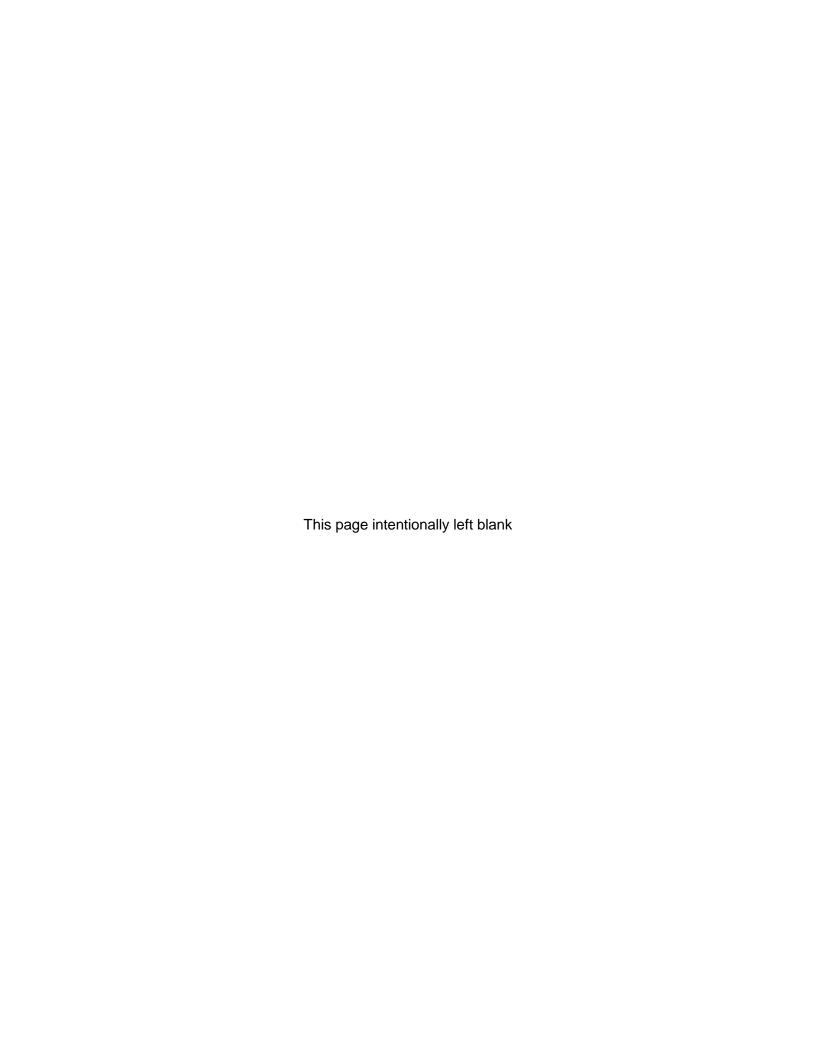
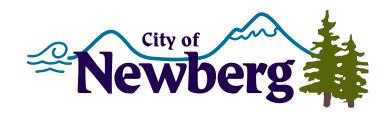


ADOPTED BUDGET 2022-2023 FISCAL YEAR



A Great Place to Grow





FY 2022-2023 ADOPTED BUDGET BUDGET COMMITTEE & CITY LEADERSHIP

Newberg City Council District 2 Vacant*



Rick Rogers Mayor



Elise Yarnell Hollamon District 1



Denise Bacon District 3



Jefferson Mildenberger District 3



Mike McBride
District 5



Stephanie Findley District 6

Appointed Budget Comittee Members:

Molly Olson (Chair)
Lozelle Mathai (Vice Chair)
Greg Meenahan
Brad Sitton
Theodore Ebora
Steph St. Cyr
Raquel Peregrino de Brito
Robert Cross (Student)

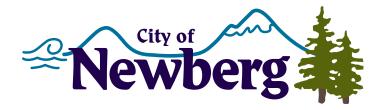
City Manager
Will Worthey

City Attorney

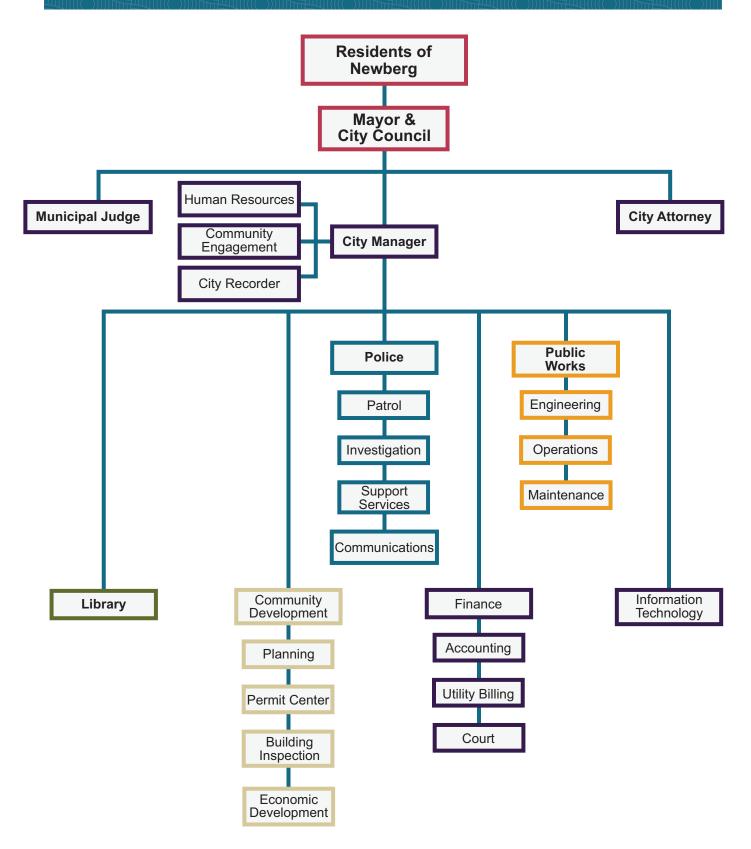
James Walker (Miller Nash Graham and Dunn LLP.)

Department Heads

Jeff Kosmicki, Police Chief
Doug Rux, Community Development Director
Russ Thomas, Public Works Director
Kady Strode, Finance Director
Korie Buerkle, Interim Library Director
lan Rodriguez, Information Technology Manager



ORGANIZATIONAL CHART





OUR MISSION & VISION

MISSION

The City of Newberg serves its residents, promotes safety, and maintains a healthy community.

VISION

Newberg will cultivate a healthy, safe environment where residents can work, play, and grow in a friendly, dynamic, and diverse community valuing partnerships and opportunity.

OUR VALUES

ST

SERVICE

We are of service to this community. Our decisions and actions should reflect that.

TEAMWORK

We foster a culture of mutual respect and support.

R

RESPONSIBILITY

We uphold and honor the community's trust through stewardship of resources.

INTEGRITY

We believe in doing the right thing, even when no one is watching.

V

VALUE

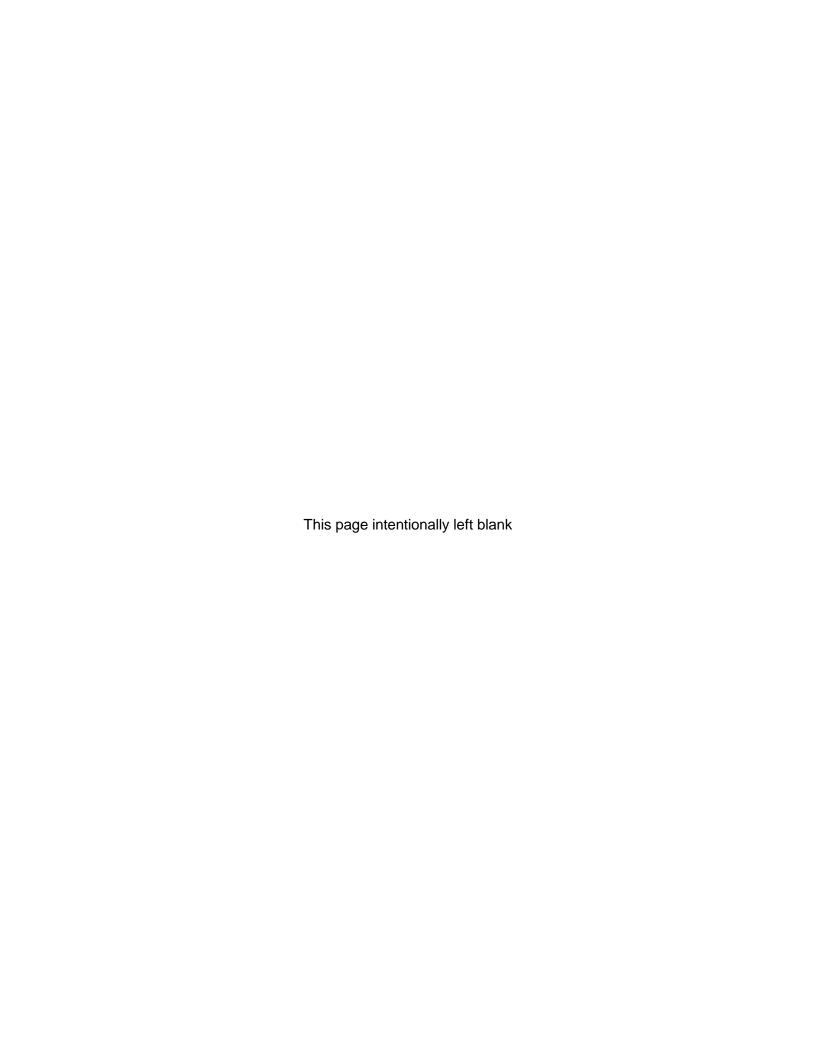
We aim to provide the best value services at all times.

EQUITY

We aim to recognize everyone's unique voice and take actions to make a more equitable community.

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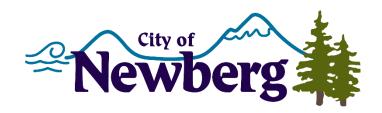
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BUDGET OVERVIEW



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BUDGET MESSAGE

Well met,

I am proud to introduce the budget for the fiscal year 2022 – 2023. You will find that it contains a more granular level of detail and several new ideas that we are introducing this year. First of all, I am glad to say that this will be the last budget the city prepares primarily using clumsy, manual spreadsheets. Our new financial software powered by ARPA funding will allow us to be more efficient, predictive, and agile in years to come. This software package Incode 10 begins to roll out in August of this year.

As you know we are facing extremely high short-term inflation created by national and international supply chain issues and COLA pressure caused by market forces and the COVID COLA freeze of 2020. In addition, the current management team inherited a tradition of general fund structural deficit fears. To answer these concerns our finance team has analyzed this budget three ways to ensure that there is no general risk of a structural deficit. This has put our mind at ease on the subject.

With that said our intensive study of this issue has revealed potential future deficit concerns. We have done considerable research this year and can now quantify potential future problem areas for future city budgets. To be clear after rigorous testing we can state categorically that the city's budget presented here does not have a structural deficit. To avoid the risk of a future deficit we have added an appropriate safety margin in place that creates a buffer for our funds which is currently at 17% of requirements in contingency and reserves in the General Fund, and not to dip below 10%. Once again for clarity our budget presentations will demonstrate using three standard methodologies that deficit fears are not relevant in the short term. What then are our real medium-term risks?

Our investigation of the structural deficit issue has identified four areas where we need to proceed with caution to safeguard the future of the general fund.

First, the city has allowed its administrative overhead (fund 31) to become overly burdened by staff and contractors and this budget eliminates several unfilled positions; we must learn to do more with less in administrative services. Our analysis shows that fund 31 has had a declining ending fund balance over the last three years. Shrinking the size of fund 31 directly reduces the burden on the general fund and other funds who pay into this fund through a cost-reimbursement analysis design.

Second, we have identified a major threat to our streets fund in the form of declining gasoline tax revenue, ironically caused by the uptake of more fuel-efficient vehicle and EVs. This has been a contributing factor in our declining roads resources, and we need to watch this closely. In the future we may need to start to transfer funds from the general fund to streets to make up for this impact if new revenue sources cannot be found.

Third, we have had to allow for greatly increased COLAs and increases in pension related expenses in the near future. While these pension impacts will primarily be felt after this budget year, we must keep them in mind. The results of the needed compensation study and the battle to retain staff who received no COLA increase in 2020, have added to inflationary pressures on the labor side.

Lastly, the general fund may need to backfill any shortfall in water revenue if the city cannot locate all of its needed funding to build the mandated new water plant.

For these four reasons we need to continue to build up our general fund reserves to be ready to cope with:

- The needs of the streets fund.
- The COLA needed to retain staff in this extremely competitive job market.
- Potentially as yet unknown needs for the new water plant.
- Pension rates are guaranteed to rise considerably in 2023-2024.

You will also see in this budget a new financial mechanism the *capital roll over*. This mechanism will allow department heads to behave in an entrepreneurial way and save un-used capital funds against a rainy day. Basically, departments will be able to request using the Budget Request Form (BCR) that a portion of their unspent capital funds are rolled over to the next cycle; this will allow departments save against an uncertain future. Current management believe that treating department heads as trusted

colleagues is the right approach. This is a major shift in philosophy from all previous budgets.

This change in our culture will allow departments to better prepare for unexpected failures in capital equipment and generally have the freedom to conduct better stewardship over their own equipment life cycles. This and other adjustments we have made to capital lines will end the cycles of **boom and bust** that have plagued our IT department and other work groups.

This budget sets forth a new and clear position that the city must live within its means and this in turn means that overall staffing needs to be held down for the foreseeable future. While we are not predicting a deficit at this time, we must be careful against an uncertain future.

Frankly it's a tough time for cities in our region and nationally but by working together across departments and by leaning on our new STRIVE values* we will get through this inflationary period and emerge leaner and fitter for the future.

Our work and operational culture have come a long way over the last seven months and the staff have never been better positioned to carry out our mission to make the lives of residents better.

Be mighty,

W. E. Worthey City Manager

*Service, Teamwork, Responsibility, Integrity, Value, and Equity.

American Rescue Plan Act (ARPA)

The American Rescue Plan Act (ARPA) is a \$1.9 trillion economic stimulus bill that was passed by the United States Congress in 2021. The purpose of the bill was to speed up the country's recovery from the economic and health effects of the COVID-19 pandemic. The City of Newberg received \$5.3 million in funds from ARPA. City of Newberg Staff worked internally and with local community groups and businesses to identify projects and opportunities to improve the community.

The City's Economic Development Manager reviewed the business projects as they came in to ensure they met the federal guidelines and local code. Acting City Manager Will Worthey did the same for non-profit projects.

Once reviewed, projects went before the Budget Committee and those with a majority vote of approval were funded. Projects from the City of Newberg were submitted through the same process as community projects.

Interim City Manager Will Worthey said of the process, "I think it was a smashing result for our community. While many cities used the ARPA funds only for city projects, we acted in accordance with our belief that ARPA was to bolster economic recovery widely. On this point, the mayor and council were of one mind. I am delighted to show the naysayers the good that local government can do".

List of all projects funded through ARPA:

(See Appendix B for project summaries)

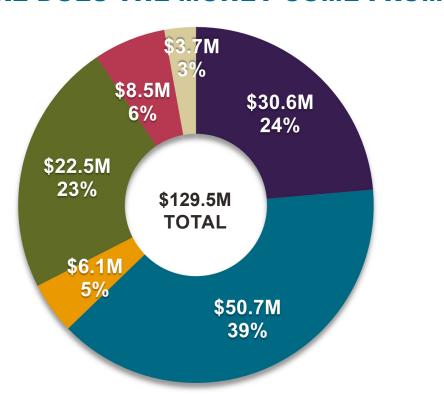
- \$220,000 for Childcare Center Expansion Project The Good Life Childcare/ A-dec, Inc.
- \$16,000 for Hauling Trailer and Vehicle Signage Orange Brothers Remodeling LLC
- \$75,000 for Outdoor Seating Old Town Bar & Grill
- \$5,370 for Visitor Center Chehalem Valley Chamber of Commerce (CVCC)
- \$63,244 for Storefront Renovations and Security El Tala Mini Market
- \$120,000 for Building Updates and Marketing Ruddick/Wood
- \$400,000 Peace Trail Village Housing North Valley Friends/ Providence
- \$44,402 for Wastewater Reclamation Chehalem Valley Brewing
- \$20,000 for Refrigeration Upgrade and Grill Coffee Cat Coffeehouse
- \$70,000 to Reduce City Fees for a New Hotel City of Newberg
- \$380,000 for Essential City Staff Member Payment City of Newberg
- \$400,000 for New City Financial Software City of Newberg
- \$350,000 for Programs to Address Homelessness Yamhill Community Action Partnership
- \$176,000 to Upgrade City Computers and Technology City of Newberg
- \$40,754 to Increase Technology Security City of Newberg

- \$24,343 to Launch a Downtown Gift Card Program Newberg Downtown Coalition,
 Taste Newberg, Chehalem Valley Chamber of Commerce
- \$280,943.30 for Air Purification Units and Replacing City Hall HVAC Units City of Newberg
- \$29,176 for Small Business Marketing Assistance Taste Newberg/Chehalem Valley Chamber of Commerce/Newberg Downtown Coalition
- \$250,000 for Cultural Center Performing Arts Wing Chehalem Cultural Center
- \$15,000 for Sculptural Landing Pads Newberg Downtown Coalition
- \$400,000 for A Family Place Expansion Lutheran Community Services
- \$34,500 for Social Goods Street Seating Social Goods
- \$40,800 for Public Safety Building Bullet Resistant Windows City of Newberg
- \$1,500,000 for Water Rights Purchase City of Newberg
- \$350,000 for Harvest House Shelter Stabilization Newberg Harvest House



FY 2022 2023 BUDGET SNAP SHOT

WHERE DOES THE MONEY COME FROM?



Beginning Balances - \$50.7M

Cities carry over beginning balances from year to year for a variety of reasons. The beginning balance includes reserves we have to support seasonal variations, funds for future capital projects, and emergency funds.

Property Taxes - \$6.1M

18.3% of property taxes that businesses and residents pay goes to the City for services. You can see where the rest of this money goes below.

Payments from other Governments - \$8.5M

This includes grants and contracts for services we provide to other cities, such as the contract with Dundee for police services.

Providing Services - \$30.6M

This is the money we receive for providing services. It includes residents and businesses paying for water, wastewater, permit fees, business licenses, and more.

Internal Charges for Services - \$29.9M

This money represents the services our internal services provide to one another. This includes things like vehicle services, technology, and more.

Miscellaneous Other Revenues - \$3.7M

All the little stuff that adds up to become revenue for the City. Mainly franchise fees we recieve.

REVENUE

\$37.2M \$37.2M 29% \$129.5M TOTAL \$22.2M 17% \$3.9M 3%



Personnel Services - \$21.4M

Personnel services includes the wages we pay for all of our employees as well as benefits and costs for recruitments.

Materials and Services + Insurance - \$16.5M

This expense includes purchased goods and services such as contracting with consultants to produce drafted plans.

Internal Payments to Other Funds - \$22.2M

These payments are made between departments for services provided, such as the City paying their own municipal services bills, paying for admin support between departments, and the cost of network upgrades.

EXPENSES

Debt Service - \$3.9M

Debt services includes principal and interest payments we pay on outstanding borrowings and loans at the City.

Capital Outlay - \$26.2M

Capital outlay includes purchasing the equipment and vehicles we need to do our job, as well as maintenance of our City facilities. For example, this past year, we repaired the Public Safety Building roof and bought new police vehicles.

Special Payments - \$2.1M

Our special payments expenses includes grants and incentive programs either offered by the City, or ones that we contribute to, such as Yamhill County Housing Authority Grants.

Contingencies and Reserves - \$37.2

We set aside money for contingencies and reserves every year to fund future improvement projects and provide emergency funds for the City

2022-23 Budget - All Funds Summary

			RESO	JRCES	REQUIRE	MENTS	ENDING FUNI	BALANCE
	Fund	Beginning		Transfers		Transfers		
Fund	No.	Fund Balance	Revenues	In	Expenditures	Out	Contingencies	Reserves
General	01	4,340,319	12,316,449	557,509	14,190,858	496,296	2,527,123	-
Street	02	2,393,606	3,221,500	-	1,940,586	2,082,770	1,591,750	-
Civil Forfeiture	03	425	57	-	482	-	-	-
Proprietary Capital Projects	04	-	449,600	16,949,193	17,398,793	-	-	-
Wastewater	06	8,111,055	9,802,741	-	8,736,862	2,800,695	6,376,239	-
Water	07	14,496,660	7,085,508	-	5,515,120	10,327,477	5,739,571	-
Building Inspection	08	2,621,756	731,180	-	1,107,207	-	2,245,729	-
Debt Service	09	341	451,802	372,575	823,877	-	-	841
911 Tax	13	86,106	311,446	-	396,292	-	1,260	-
Economic Development	14	1,450,033	970,700	123,721	2,174,491	-	369,963	-
Public Safety Fee	16	16,961	724,265	-	715,770	-	25,456	-
Stormwater	17	1,119,450	2,355,801	-	1,875,036	1,090,696	509,519	-
Streets Capital Projects	18	1,519,055	701,000	4,151,970	4,990,970	-	-	1,381,055
Transient Lodging Tax	19	849	858,849	-	301,340	557,509	849	-
Library Gift, Memorial, and Grant	22	22,360	48,567	-	58,267	-	12,660	-
Administrative Support Services	31	315,802	6,188,466	-	6,188,466	-	315,802	-
Street Systems Development	42	4,247,009	3,045,600	-	-	2,069,200	-	5,223,409
Stormwater Systems Development	43	314,017	141,000	-	-	75,475	-	379,542
Wastewater Systems Development	46	9,355,131	3,035,000	-	210,590	2,654,850	-	9,524,691
Water Systems Development	47	283,407	1,501,600	-	800,775	-	-	984,232
ARPA	99	-	2,651,227	-	2,651,227	-	-	-
Total		E0 740 600	E6 E03 3E0	22.154.000	70 122 222	22 154 000	10 715 034	17 402 770
10(a)		50,749,666	56,592,358	22,154,968	70,132,333	22,154,968	19,715,921	17,493,770

Total Budget \$ 129,496,992

City-Wide Financial Overview

RESOURCES Beginning Fund Balances				
Beginning Fund Balances				
	\$	50,759,308	\$ 50,749,666	0.0%
Property Taxes		5,823,100	6,114,350	5.0%
Other Taxes		2,735,463	3,272,100	19.6%
Licenses & Fees		7,254,859	11,082,175	52.8%
Charges for Services		17,768,668	18,898,149	6.4%
Intergovernmental		3,916,094	3,951,262	0.9%
Fines & Forfeitures		633,000	600,000	-5.2%
Loan Payments		26,000	26,000	0.0%
Interest Earnings		227,255	232,715	2.4%
Grants		1,962,869	4,552,343	131.9%
Donations		33,515	44,267	32.1%
Miscellaneous		65,878	49,016	-25.6%
Current Revenue		40,446,701	48,822,377	20.7%
Internal Charges		6,693,358	7,769,981	16.1%
Transfers		35,945,258	22,154,968	-38.4%
Internal Resources		42,638,616	29,924,949	-29.8%
TOTAL DECOLIDERS	_	422.044.625	¢ 430 406 003	2.20/
TOTAL RESOURCES	\$	133,844,625	\$ 129,496,992	-3.2%
REQUIREMENTS				
Personnel Services	\$	19,236,766	\$ 21,365,349	11.1%
Materials & Services		14,357,625	15,900,295	10.7%
Capital Outlay		982,124	3,790,338	285.9%
Operating Budget		34,576,515	41,055,982	18.7%
Capital Projects		33,059,644	22,445,087	-32.1%
Debt Service		3,883,486	3,897,207	0.4%
Special Payments		1,493,021	2,131,057	42.7%
Insurance		490,000	603,000	23.1%
Total Expenditures		73,502,666	70,132,333	-4.6%
Transfers		35,945,258	22,154,968	-38.4%
Contingency		13,309,484	19,715,921	48.1%
TOTAL APPROPRIATIONS		122,757,407	112,003,222	-8.8%
Reserves		11,085,892	17,492,929	57.8%
Unappropriated Fund Balance		1,326	841	-36.6%
TOTAL BUDGET	\$	133,844,625	\$ 129,496,992	-3.2%

Personnel Full-Time Equivalent Summary

			(A)	(B)	Adopted
	Adopted	Adopted	Adopted	Proposed	vs Proposed
Summary of FTE by Department	2019-20	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	(A) vs (B)
City Manager's Office	2.00	1.00	1.00	1.00	-
Human Resources	1.50	1.70	2.40	1.70	(0.70)
City Recorder	1.00	1.00	1.50	1.50	-
Community Engagement	1.00	1.00	2.00	1.00	(1.00)
Finance/Court	8.80	8.70	9.00	8.70	(0.30)
Information Technology	6.50	6.00	5.30	6.00	0.70
City Attorney's Office	3.40	3.30	2.30	2.30	-
Police	38.50	37.50	37.00	39.00	2.00
Communications	11.25	10.50	10.00	10.00	-
Library	12.44	12.07	11.80	13.03	1.23
Planning/Building	8.77	8.78	8.30	11.80	3.50
Public Works	49.73	48.00	48.50	48.76	0.26
CITY TOTAL	144.89	139.55	139.10	144.79	5.69

GENERAL FUND (01)



GENERAL FU	ND SUMMARY - R			
	ACTUAL	ACTUAL	ADOPTED	ADOPTED
	2019-20	2020-21	2021-22	2022-23
Beg F/B-Net Working Capital	4,476,667	3,527,967	3,343,530	4,340,319
Property Taxes	5,171,286	5,551,415	5,823,000	6,114,150
Franchise Fees	2,767,537	2,840,969	2,857,725	3,031,088
State Shared Revenues	809,064	866,721	868,000	849,000
Community Development	246,146	831,092	363,000	400,000
Dundee Contracts	536,221	553,765	534,900	566,019
Traffic Fines & Court Fees	561,522	438,246	536,500	533,500
Transfers In	542,887	402,119	814,711	557,509
Other	901,391	1,364,126	760,500	822,692
TOTAL REVENUES	16,012,721	16,376,420	15,901,866	17,214,277

GENERAL FUND SUMMARY - EXPENDITURES											
	ACTUAL	ACTUAL	ADOPTED	ADOPTED							
	2019-20	2020-21	2021-22	2022-23							
GENERAL GOVERNMENT											
Personnel Services	5,964	5,493	7,235	19,973							
Materials and Services	336,988	217,070	274,955	299,108							
Total General Government	342,952	222,563	282,190	319,081							
MUNICIPAL COURT											
Personnel Services	184,959	196,303	197,220	221,261							
Materials and Services	141,246	125,295	122,732	155,441							
Capital Outlay	1,312	1,838	122,732	133,441							
Total Municipal Court	327,517	323,436	319,952	376,702							
·											
POLICE DEPARTMENT											
POLICE ADMINISTRATION											
Personnel Services	485,326	137,253	553,740	634,671							
Materials and Services	1,339,909	1,372,140	1,263,330	1,496,058							
Capital Outlay	-	-	-	280,000							
Total Police Administration	1,825,235	1,509,393	1,817,070	2,410,729							
PATROL											
Personnel Services	4,195,166	4,168,947	4,390,000	4,670,698							
Materials and Services	390,072	364,925	302,800	233,800							
Capital Outlay	43,938	32,087	135,000	-							
Total Patrol	4,629,176	4,565,959	4,827,800	4,904,498							
INVESTIGATIONS											
Personnel Services	599,233	575,587	661,200	951,743							
Materials and Services	58,132	61,381	47,400	42,400							
Capital Outlay	-	-	45,000	-							
Total Investigations	657,365	636,968	753,600	994,143							
SUPPORT SERVICES											
Personnel Services	296,048	301,568	320,200	244,579							
Materials and Services	24,500	37,363	36,147	36,051							
Total Support Services	320,548	338,931	356,347	280,630							
POLICE RESERVES											
Personnel Services	-	-	-	-							
Materials and Services	7,651	15,434	11,800	11,800							
Total Police Reserves	7,651	15,434	11,800	11,800							

TOTAL EXPENDITURES	12,484,754	12,108,472	15,901,866	17,214,277
Total Nondepartmental	382,909	599,906	3,108,002	3,023,419
Contingency	-	-	2,614,327	2,527,123
Transfers Out	382,909	393,621	493,675	496,296
Special Payment	-	206,285	-	-
NONDEPARTMENTAL				
Total Planning	826,119	857,700	1,472,725	1,583,008
Materials and Services	384,432	466,382	807,865	930,625
PLANNING Personnel Services	441,687	391,318	664,860	652,383
DI ANIANIA				
Total Library	1,806,685	1,656,741	1,682,911	2,034,334
Capital Outlay	14,999	-	3,050	6,000
Materials and Services	738,619	696,586	626,161	692,903
Personnel Services	1,053,067	960,155	1,053,700	1,335,431
LIBRARY				
Total Communications	1,358,597	1,381,441	1,269,469	1,275,933
Capital Outlay	40,691	99,439	-	-
Materials and Services	608,137	544,012	502,069	557,499
Personnel Services	709,769	737,990	767,400	718,434
COMMUNICATIONS				
Total Police Department	7,439,975	7,066,685	7,766,617	8,601,800
Capital Outlay	43,938	32,087	180,000	280,000
Materials and Services	1,820,264	1,851,243	1,661,477	1,820,109
Personnel Services	5,575,773	5,183,355	5,925,140	6,501,691

01-000-310000 Current Year Taxes	OUNT# DI	DESCRIPTION	ACTUAL 2019-20	ACTUAL 2020-21	ADOPTED 2021-22	PROPOSED 2022-23	APPROVED 2022-23	ADOPTED 2022-23
0.1-0.00-3.10.00 Current Year Taxes								
0.1-0.00-31000 Frior Near Taxes 197,70 151,976 150,000 157,500 157,500 157,500 157,500 150,000 140,000	00-300000 Be	Beg F/B-Net Working Capital	\$ 4,476,667	\$ 3,527,967	\$ 3,343,530	\$ 4,340,319	\$ 4,340,319	\$ 4,340,319
0.1-000-320001 Franchise Fee-Cable 241,109 240,268 235,000 240,000 240,000 120,0	00-310000 Cu	Current Year Taxes	4,973,576	5,399,439	5,673,000	5,956,650	5,956,650	5,956,650
0.1-000-320002 Franchise Fee-Garbage 208,924 215,139 212,000 212,000 212,001 212	00-311000 Pr	Prior Year Taxes	197,710	151,976	150,000	157,500	157,500	157,500
0.1-000-320003 Franchise Fee-Gas	00-320001 Fr	ranchise Fee-Cable	241,109	240,268	235,000	240,000	240,000	240,000
01-000-320004 Franchise Fee-Electric 927, 927 925, 385 950,000 1,007,149 1,007,140 1,000 1,000 28,000 28,00 1,000 1,	0-320002 Fr	ranchise Fee-Garbage	208,924	215,139	212,000	212,000	212,000	212,000
0.1-000-32000 Franchise Fee-Telephone 6.2,958 38,734 1,000 28,000 22,000 1,000-32100	0-320003 Fr	ranchise Fee-Gas	221,122	220,463	225,000	240,360	240,360	240,360
December December	0-320004 Fr	ranchise Fee-Electric	922,927	925,385	950,000	1,007,149	1,007,149	1,007,149
01-0000-322005 Local Marijuana Taxes 146,603 188,191 185,000 185,000 140,000 400,000 500,000 30	0-320005 Fr	ranchise Fee-Telephone	62,958	38,734	10,000	28,000	28,000	28,000
01-000-321005 Local Marijuana Taxes 146,603 188,191 185,000 185,000 400,000 500,000 300	00-321004 O	Other Business & Liguor Taxes			1,000		1,000	1,000
01-000-322009 Community Development 246,146 831,092 363,000 400,000 400,001 01-0000-334024 Police Grants 16,637 104,938 125,000 111,500 111,601 01-0000-334034 Planning Grants 164,954 272,822 -		•					185,000	185,000
01-000-334027 Police Grants 26,330 54,345 85,000 43,000 43,000 10-000-334034 Planning Grants 16,637 104,938 125,000 111,600 111,600 111,600 10-000-334005 Miscellaneous Grants 164,954 272,822 35,000 35,000 35,000 10-000-335003 State Liquor Taxes 422,209 467,999 490,000 520,000 520,000 10-000-335005 State Kharijuana Taxes 26,080 23,130 48,000 20,000 20,000 10-000-335005 State Marijuana Taxes 93,895 84,435 40,000 20,000 28,000		•			·	· ·	400,000	400,000
D1-000-334034 Planing Grants 16,637 104,938 125,000 111,600 111,600 111,600 10-000-335003 Stote Liquor Taxes 422,209 467,999 490,000 520,000 520,000 10-000-335003 State Liquor Taxes 26,080 23,130 48,000 21,000 21,000 10-000-335005 State Marijunan Taxes 93,895 84,435 40,000 20,000		•			-	-	43,000	43,000
01-0000-334000 Miscellaneous Grants 164,954 272,822 - 35,000 35,00 01-0000-335003 State Liquor Taxes 422,209 467,999 490,000 520,000 520,00 01-0000-335003 State Cigarette Taxes 26,680 23,130 48,000 20,000 01-0000-355005 State Revenue Sharing 266,880 29,1157 290,000 288,000 288,000 01-0000-356003 Dundee Planning Contract 17,132 32,389 27,000 32,724 32,7 01-0000-356003 Dundee Communications 45,736 48,023 50,400 52,920 52,9 01-0000-336004 Dundee Pollec Contract 473,353 473,553 457,500 48,375 480,3 01-0000-338007 School District CET Admin Fee 1,627 4,556 2,000 4,412 4,4 01-0000-343003 School District SRO 35,000 35,000 35,00 35,00 01-0000-341001 Tempcrary Retail Licenses - - 100 10 01-0000-				-		-	111,600	111,600
01-0000-335003 State Liquor Taxes 422,209 467,999 490,000 520,000 520,000 01-0000-335004 State Gigarette Taxes 26,080 23,130 48,000 21,000 21,000 01-0000-335005 State Revenue Sharing 266,880 291,157 290,000 288,000 288,000 01-0000-336003 Dundee Ilanning Contract 17,132 3,2389 27,000 32,724 32,724 01-0000-336003 Dundee Communications 45,736 48,023 50,400 52,920 52,90 01-0000-336007 Dundee Police Contract 473,353 475,503 35,000 35		•			-		35,000	35,000
01-0000-335005 State Cigarette Taxes 26,080 23,130 48,000 21,000 20,000 01-0000-335005 State Marijunara Taxes 93,895 84,415 40,000 20,000 20,000 01-0000-335001 Dundee Planning Contract 17,132 32,389 27,000 32,724 32,7 01-0000-336001 Dundee Police Contract 473,353 480,335 50,400 52,920 52,93 01-0000-336000 Dundee Police Contract 473,353 473,555 2,000 480,375 480,33 01-0000-338000 Reimbursed Costs 51,892 45,059 36,000 55,000 35,000					490.000		520,000	520,000
01-0000-335005 State Marijuana Taxes 93,895 84,435 40,000 20,000 20,000 01-0000-3350015 Dundee Planning Contract 17,132 32,339 27,000 38,000 288,00 01-0000-3360013 Dundee Planning Contract 17,132 32,339 27,000 32,724 32,77 01-0000-3380001 Dundee Police Contract 473,353 473,353 457,500 480,375 480,375 01-0000-3380001 Relimbursed Costs 51,892 45,059 36,000 35,000 35,000 01-0000-3380007 School District CET Admin Fee 1,627 4,556 2,000 4,412 4,4 01-0000-3380008 Park SDC Admin Fee 21,026 47,537 23,000 45,881 45,8 01-0000-341001 Temporary Retail Licenses - - - 100 10 1 01-0000-341001 Forensic Services - - 5,007 6,000 6,00 01-0000-341010 Forensic Services - - 100 100		•			-		21,000	21,000
01-0000-335006 State Revenue Sharing 266,880 291,157 290,000 288,000 288,00 01-0000-336001 Dundee Planning Contract 17,132 32,389 77,000 32,724 32,7 01-0000-336003 Dundee Communications 45,736 48,023 50,400 52,920 52,9 01-0000-338007 Dundee Police Contract 473,353 473,353 457,500 480,375 480,3 01-0000-338007 School District CET Admin Fee 1,627 4,556 2,000 4,412 4,4 01-0000-338009 School District SRO 35,000 35,000 35,000 35,00		<u> </u>			·	· ·	20,000	20,000
01-0000-336001 Dundee Planning Contract 17,132 32,389 27,000 32,724 32,77 01-0000-336003 Dundee Communications 45,736 48,023 50,400 52,920 52,93 36,000 35,000 35,000 35,000 35,000 4,412 4,4 4,4 4,000 33,000 35,000 4,812 4,88 1,627 4,536 2,000 4,812 4,88 1,527 4,536 2,000 4,412 4,4 4,4 4,4 4,4 4,4 4,4 4,4 4,4 4,8 1,000 100 100 100 100 100 100 10 10 10 10 10 10 10 10 10 10 1		•			·	· ·	•	288,000
01-0000-336003 Dundee Communications 45,736 48,023 50,400 52,920 52,90 01-0000-336004 Dundee Police Contract 473,353 473,353 457,500 480,375 480,3 01-0000-338007 School District CET Admin Fee 1,627 4,556 2,000 4,412 4,4 01-0000-338008 Park SDC Admin Fee 21,026 47,537 23,000 45,881 45,8 01-0000-341000 Temporary Retail Licenses - - 100 100 10 01-0000-341001 Temporary Retail Licenses - - 100 100 10 01-0000-341001 Temporary Retail Licenses - - 5,847 - 15,000 6,000 6,00 01-0000-341001 Planning / Subdivision Fees 183,980 448,045 10,000 100,000 100,00 01-0000-341005 Permit Center Document Sales 30 - 100 10 1 01-0000-342001 Newberg Dog Licenses 18,963 13,716 14,000		3		-		-	-	32,724
01-0000-336004 Dundee Police Contract 473,353 473,353 457,500 480,375 480,3 01-0000-338000 Reimbursed Costs 51,892 45,059 36,000 35,000 35,000 35,000 35,000 35,000 35,000 4,412 4,4 4,4 4,01-000-338008 Park SDC Admin Fee 21,026 47,537 23,000 45,881 45,8 10-000-341000 35,000 100 10 10 100 100 10 10 100 10 10 10 100 10 10 10 10 10 10 10 10 10 10 10 10 10 10 10 10<		9			·	· ·	•	52,920
01-0000-338000 Reimbursed Costs 51,892 45,059 36,000 35,000 35,00 01-0000-338007 School District CET Admin Fee 1,627 4,556 2,000 4,412 4,4 01-0000-338009 School District SRO 35,000 35,					·	· ·		480,375
01-0000-338007 School District CET Admin Fee 1,627 4,556 2,000 4,412 4,4 01-0000-338008 Park SDC Admin Fee 21,026 47,537 23,000 45,881 45,8 01-000-341000 Temporary Retail Licenses - - - 100 100 100 15,00 15,00 15,00 100						· ·		35,000
01-0000-338008 Park SDC Admin Fee 21,026 47,537 23,000 45,881 45,88 01-0000-338009 School District SRO 35,000 35,000 35,000 35,000 35,000 35,000 35,000 35,000 35,000 35,000 35,000 35,000 35,000 100 100 100 100 100 100 100 100 100 100 100 15,000 15,00 15,00 15,000 15,000 15,000 15,00 15,000 15,000 16,000 100,000					·			
01-0000-338009 School District SRO 35,000 35,000 35,000 35,000 35,000 35,000 35,000 35,000 35,000 35,000 35,000 35,000 35,000 35,000 10,000 10					·	· ·	•	4,412
01-000-341001 Temporary Retail Licenses - - - - 100 100 10 01-0000-341001 Forensic Services - 5,847 - 15,000 15,0 01-000-341002 PD Reports and Other Fees 6,660 6,665 5,000 6,000 6,0 01-000-341003 Planning / Subdivision Fees 183,980 418,045 100,000 100,000 100,00 01-000-341006 Technology Fee 9,792 21,339 5,000 5,000 5,00 01-000-342001 Newberg Dog Licenses 18,963 13,716 14,000 15,000 15,00 01-000-346001 Library Fines, Fees, Copies, etc 11,403 3,262 12,000 12,00 12,0 01-000-346001 Library Fines, Fees, Copies, etc 11,403 3,262 12,000 12,00 12,0 01-000-346001 Library Fines, Fees, Copies, etc 11,403 3,262 12,000 12,00 12,0 01-000-346003 Lost Book Payments 1,759 1,538 1,500 <td></td> <td></td> <td></td> <td></td> <td>·</td> <td>-</td> <td>•</td> <td>45,881</td>					·	-	•	45,881
01-0000-341001 Forensic Services - 5,847 - 15,000 15,00 01-0000-341002 PD Reports and Other Fees 6,660 6,265 5,000 6,000 6,00 01-0000-341005 Permit Center Document Sales 183,980 418,045 100,000 100,000 100,000 01-0000-341005 Permit Center Document Sales 30 - 100 100 10 10 100 1100 1100 1100 1100 1100 1100 1100 1100 1100 1100 1100 1100 1100 1100 1100 1100 1100 1100 115,000 115,000 115,000 115,000 115,000 115,000 115,000 115,000 115,000 115,000 115,000 115,000 112,000 112,000 112,000								35,000
01-0000-341002 PD Reports and Other Fees 6,660 6,265 5,000 6,000 6,00 01-0000-341003 Planning / Subdivision Fees 183,980 418,045 100,000 100,000 100,00 01-0000-341005 Permit Center Document Sales 30 - 100 100 1 01-0000-341001 Technology Fee 9,792 21,339 5,000 5,000 5,000 01-0000-342001 Newberg Dog Licenses 18,963 13,716 14,000 15,000 15,00 01-0000-346001 Library Fines, Fees, Copies, etc 11,403 3,262 12,000 12,000 12,00 01-0000-346003 Lost Book Payments 1,759 1,538 1,500 1,800 1,8 01-0000-346005 Non-Resident Library Cards 14,293 6,721 13,800 14,000 14,000 01-0000-345005 Non-Resident Library Cards 14,293 6,721 13,800 14,000 14,000 01-0000-351000 Traffic Fines 506,046 403,865 500,000 500,00		· · · · ·	-		100		100	100
01-0000-341003 Planning / Subdivision Fees 188,980 418,045 100,000 100,000 100,000 01-0000-341005 Permit Center Document Sales 30 - 100 100 10 01-0000-342001 Newberg Dog Licenses 18,963 13,716 14,000 15,000 5,00 01-0000-346001 Library Fines, Fees, Copies, etc 11,403 3,262 12,000 12,000 12,00 01-0000-346003 Lost Book Payments 1,759 1,538 1,500 1,800 1,8 01-0000-346004 CCRLS Reimbursement 77,648 82,715 98,000 112,799 112,7 01-0000-346005 Non-Resident Library Cards 14,293 6,721 13,800 14,000 14,00 01-0000-348000 EMS User Fees 13,834 6,634 - 5,000 5,0 01-0000-351000 Traffic Fines 506,046 403,865 500,000 500,000 500,000 1,0 01-0000-351001 Court Improvement Fees 2,348 1,760 2,000			-		-		15,000	15,000
01-0000-341005 Permit Center Document Sales 30 - 100 100 1 01-0000-341006 Technology Fee 9,792 21,339 5,000 5,000 5,00 01-0000-342001 Newberg Dog Licenses 18,963 13,716 14,000 15,000 15,00 01-0000-346001 Library Fines, Fees, Copies, etc 11,403 3,262 12,000 12,000 12,00 1		•			·		6,000	6,000
01-0000-341006 Technology Fee 9,792 21,339 5,000 5,000 5,00 01-0000-342001 Newberg Dog Licenses 18,963 13,716 14,000 15,000 15,00 01-0000-346001 Library Fines, Fees, Copies, etc 11,403 3,262 12,000 12,000 12,00 01-0000-346003 Lost Book Payments 1,759 1,538 1,500 1,800 1,8 01-0000-346004 CCRLS Reimbursement 77,648 82,715 98,000 112,799 112,7 01-0000-346005 Non-Resident Library Cards 14,293 6,721 13,800 14,000 14,0 01-0000-348000 EMS User Fees 13,834 6,634 - 5,000 50,0 01-0000-351000 Traffic Fines 506,046 403,865 500,000 500,00 500,0 01-000-351001 Court Improvement Fees 2,348 1,760 2,000 1,000 1,50 1,5 01-000-351003 Peer Court 1,500 1,500 1,500 1,50 1,5 <td></td> <td>•</td> <td></td> <td>•</td> <td>-</td> <td></td> <td>100,000</td> <td>100,000</td>		•		•	-		100,000	100,000
01-0000-342001 Newberg Dog Licenses 18,963 11,716 14,000 15,000 15,00 01-0000-346001 Library Fines, Fees, Copies, etc 11,403 3,262 12,000 12,000 12,00 01-0000-346003 Lost Book Payments 1,759 1,538 1,500 1,800 1,800 1,800 01-0000-346004 CCRLS Reimbursement 77,648 82,715 98,000 112,799 112,79 12,00 12,00 12,00 12,00 <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>100</td> <td>100</td>							100	100
01-0000-346001 Library Fines, Fees, Copies, etc 11,403 3,262 12,000 12,000 12,00 01-0000-346003 Lost Book Payments 1,759 1,538 1,500 1,800 1,8 01-0000-346004 CCRLS Reimbursement 77,648 82,715 98,000 112,799 112,7 01-0000-346005 Non-Resident Library Cards 14,293 6,721 13,800 14,000 14,00 01-0000-348000 EMS User Fees 13,834 6,634 - 5,000 50,000 01-0000-351000 Traffic Fines 506,046 403,865 500,000 500,000 500,000 01-0000-351001 Court Improvement Fees 2,348 1,760 2,000 1,000 1,0 01-0000-351002 Peer Court 1,500 1,500 1,000 1,5 3,50 3,5 01-0000-351005 Court Appointed Attorneys 3,279 2,643 3,000 2,500 25,0 01-0000-351008 Traffic School Fee 41,322 24,428 25,000 25,00		-		-	·	-	5,000	5,000
01-0000-346003 Lost Book Payments 1,759 1,538 1,500 1,800 1,8 01-0000-346004 CCRLS Reimbursement 77,648 82,715 98,000 112,799 112,7 01-0000-346005 Non-Resident Library Cards 14,293 6,721 13,800 14,000 14,0 01-0000-348000 EMS User Fees 13,834 6,634 - 5,000 50,0 01-0000-351000 Traffic Fines 506,046 403,865 500,000 500,000 500,0 01-0000-351001 Court Improvement Fees 2,348 1,760 2,000 1,000 1,0 01-0000-351003 Alarm Fees 6,000 4,050 3,500 3,500 3,5 01-0000-351004 Peer Court 1,500 1,500 1,000 1,500 1,500 1,500 1,500 1,500 2,50 2,5 2,5 2,5 2,5 2,5 2,5 2,5 2,5 2,5 2,5 2,5 2,5 2,5 2,5 2,5 2,0 2,5 <td></td> <td>5 5</td> <td></td> <td></td> <td>·</td> <td></td> <td>15,000</td> <td>15,000</td>		5 5			·		15,000	15,000
01-0000-346004 CCRLS Reimbursement 77,648 82,715 98,000 112,799 112,79 01-0000-346005 Non-Resident Library Cards 14,293 6,721 13,800 14,000 14,00 01-0000-348000 EMS User Fees 13,834 6,634 - 5,000 5,0 01-0000-351000 Traffic Fines 506,046 403,865 500,000 500,000 500,000 01-0000-351001 Court Improvement Fees 2,348 1,760 2,000 1,000 1,0 01-0000-351003 Alarm Fees 6,000 4,050 3,500 3,500 3,5 01-0000-351004 Peer Court 1,500 1,500 1,000 1,500 1,5 01-0000-351005 Court Appointed Attorneys 3,279 2,643 3,000 2,500 25,000 01-0000-351008 Photo Red Light 1,027 - 2,000 - - - 01-0000-361000 Miscellaneous Revenues 5,306 20,674 4,000 5,000 5,00					-		12,000	12,000
01-0000-346005 Non-Resident Library Cards 14,293 6,721 13,800 14,000 14,00 01-0000-348000 EMS User Fees 13,834 6,634 - 5,000 5,0 01-0000-351000 Traffic Fines 506,046 403,865 500,000 500,000 500,000 01-0000-351001 Court Improvement Fees 2,348 1,760 2,000 1,000 1,00 01-0000-351003 Alarm Fees 6,000 4,050 3,500 3,500 3,50 01-0000-351004 Peer Court 1,500 1,500 1,000 1,500 1,50 01-0000-351005 Court Appointed Attorneys 3,279 2,643 3,000 2,500 25,00		•			·		1,800	1,800
01-0000-348000 EMS User Fees 13,834 6,634 - 5,000 5,000 01-0000-351000 Traffic Fines 506,046 403,865 500,000 500,000 500,000 01-0000-351001 Court Improvement Fees 2,348 1,760 2,000 1,000 1,00 01-0000-351003 Alarm Fees 6,000 4,050 3,500 3,500 3,50 01-0000-351004 Peer Court 1,500 1,500 1,000 1,500 1,50 01-0000-351005 Court Appointed Attorneys 3,279 2,643 3,000 2,500 25,000 01-0000-351006 Traffic School Fee 41,322 24,428 25,000 <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>112,799</td> <td>112,799</td>							112,799	112,799
01-0000-351000 Traffic Fines 506,046 403,865 500,000 500,000 500,000 01-0000-351001 Court Improvement Fees 2,348 1,760 2,000 1,000 1,00 01-0000-351003 Alarm Fees 6,000 4,050 3,500 3,500 3,50 01-0000-351004 Peer Court 1,500 1,500 1,000 1,500 1,50 01-0000-351005 Court Appointed Attorneys 3,279 2,643 3,000 2,500 25,000 25,00 25,000 25,000 25,000 25,000 25,00 25,000 25,000 25,000 25,00 25,00 25,00 25,000 25,000 25,00		•		-	13,800		14,000	14,000
01-0000-351001 Court Improvement Fees 2,348 1,760 2,000 1,000 1,000 1,00 01-0000-351003 Alarm Fees 6,000 4,050 3,500 3,500 3,50 01-0000-351004 Peer Court 1,500 1,500 1,000 1,500 1,5 01-0000-351005 Court Appointed Attorneys 3,279 2,643 3,000 2,500 2,5 01-0000-351006 Traffic School Fee 41,322 24,428 25,000<					-	· ·	5,000	5,000
01-0000-351003 Alarm Fees 6,000 4,050 3,500 3,500 3,5 01-0000-351004 Peer Court 1,500 1,500 1,000 1,500 1,5 01-0000-351005 Court Appointed Attorneys 3,279 2,643 3,000 2,500 2,5 01-0000-351006 Traffic School Fee 41,322 24,428 25,000	00-351000 Tr	Traffic Fines	506,046	403,865	500,000	500,000	500,000	500,000
01-0000-351004 Peer Court 1,500 1,500 1,000 1,500 1,5 01-0000-351005 Court Appointed Attorneys 3,279 2,643 3,000 2,500 2,5 01-0000-351006 Traffic School Fee 41,322 24,428 25,000 25,000 25,000 25,00 01-0000-351008 Photo Red Light 1,027 - 2,000 - - - - 01-0000-360000 Miscellaneous Revenues 5,306 20,674 4,000 5,000 5,00 5,0 01-0000-361000 Interest Earned 87,418 19,408 15,000 30,000 30,00 30,0 01-0000-364000 Sale Of Assets 4,636 3,839 - 5,000 5,0 01-0000-370700 Internal Rev-City Utilities Franchise Fee 1,110,497 1,200,980 1,225,725 1,303,579 1,303,579	00-351001 Co	Court Improvement Fees	2,348	1,760	·	1,000	1,000	1,000
01-0000-351005 Court Appointed Attorneys 3,279 2,643 3,000 2,500 2,5 01-0000-351006 Traffic School Fee 41,322 24,428 25,000 25,000 25,000 25,00 01-0000-351008 Photo Red Light 1,027 - 2,000 - - - - 01-0000-360000 Miscellaneous Revenues 5,306 20,674 4,000 5,000 5,00 5,0 01-0000-361000 Interest Earned 87,418 19,408 15,000 30,000 30,00 30,0 01-0000-364000 Sale Of Assets 4,636 3,839 - 5,000 5,0 01-0000-370700 Internal Rev-City Utilities Franchise Fee 1,110,497 1,200,980 1,225,725 1,303,579 1,303,57	00-351003 Al	Alarm Fees	6,000	4,050	3,500	3,500	3,500	3,500
01-0000-351006 Traffic School Fee 41,322 24,428 25,000 25,000 25,00 01-0000-351008 Photo Red Light 1,027 - 2,000 - - 01-0000-360000 Miscellaneous Revenues 5,306 20,674 4,000 5,000 5,00 01-0000-361000 Interest Earned 87,418 19,408 15,000 30,000 30,00 01-0000-364000 Sale Of Assets 4,636 3,839 - 5,000 5,0 01-0000-370700 Internal Rev-City Utilities Franchise Fee 1,110,497 1,200,980 1,225,725 1,303,579 1,303,579	00-351004 Pe	Peer Court	1,500	1,500	1,000	1,500	1,500	1,500
01-0000-351008 Photo Red Light 1,027 - 2,000 - - 01-0000-360000 Miscellaneous Revenues 5,306 20,674 4,000 5,000 5,0 01-0000-361000 Interest Earned 87,418 19,408 15,000 30,000 30,0 01-0000-364000 Sale Of Assets 4,636 3,839 - 5,000 5,0 01-0000-370700 Internal Rev-City Utilities Franchise Fee 1,110,497 1,200,980 1,225,725 1,303,579 1,303,579	00-351005 Cd	Court Appointed Attorneys	3,279	2,643	3,000	2,500	2,500	2,500
01-0000-360000 Miscellaneous Revenues 5,306 20,674 4,000 5,000 5,0 01-0000-361000 Interest Earned 87,418 19,408 15,000 30,000 30,0 01-0000-364000 Sale Of Assets 4,636 3,839 - 5,000 5,0 01-0000-370700 Internal Rev-City Utilities Franchise Fee 1,110,497 1,200,980 1,225,725 1,303,579 1,303,579	00-351006 Tr	raffic School Fee	41,322	24,428	25,000	25,000	25,000	25,000
01-0000-361000 Interest Earned 87,418 19,408 15,000 30,000 30,00 01-0000-364000 Sale Of Assets 4,636 3,839 - 5,000 5,0 01-0000-370700 Internal Rev-City Utilities Franchise Fee 1,110,497 1,200,980 1,225,725 1,303,579 1,303,579	00-351008 Ph	Photo Red Light	1,027	-	2,000	-	-	-
01-0000-364000 Sale Of Assets 4,636 3,839 - 5,000 5,0 01-0000-370700 Internal Rev-City Utilities Franchise Fee 1,110,497 1,200,980 1,225,725 1,303,579 1,303,579	00-360000 M	Miscellaneous Revenues	5,306	20,674	4,000	5,000	5,000	5,000
01-0000-370700 Internal Rev-City Utilities Franchise Fee 1,110,497 1,200,980 1,225,725 1,303,579 1,303,5	00-361000 In	nterest Earned	87,418	19,408	15,000	30,000	30,000	30,000
01-0000-370700 Internal Rev-City Utilities Franchise Fee 1,110,497 1,200,980 1,225,725 1,303,579 1,303,5	00-364000 Sa	Sale Of Assets	4,636	3,839	-	5,000	5,000	5,000
	0-370700 In	nternal Rev-City Utilities Franchise Fee	1,110,497	1,200,980	1,225,725	1,303,579	1,303,579	1,303,579
01-0000-390019 Transfer In-Transient Lodging Tax 542,887 402,119 400,939 557,509 557,5		•	542,887	402,119	400,939	557,509	557,509	557,509
01-0000-390032 Transfer In - Vehicle/Equip Repl Fund - 413,772		9 9			-	-	-	-
FUND 01 TOTAL RESOURCES \$ 16,012,721 \$ 16,376,420 \$ 15,901,866 \$ 17,214,277 \$ 17,214,2	ND 01 TO	TOTAL RESOURCES	\$ 16,012,721	\$ 16,376,420	\$ 15,901,866	\$ 17,214,277	\$ 17,214,277	\$ 17,214,277

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FUND 01: General Fund – General Government

Department Description

General government provides the resources for the Mayor and City Council to lead the City through goal development, policy discussion and decisions, and community consensus building. The funds allocated cover membership in the League of Oregon Cities, Mid-Willamette Valley Council of Governments, Oregon Government Ethics assessment as well as supplies and equipment, travel (when that is possible) and training needs.

Significant Changes

The Council experienced turnover in fiscal year 2021-22. The District 4 seat was vacated after Councilor Bryce Coefield resigned and was subsequently filled by Councilor Jefferson Mildenberger. The District 2 seat was also vacated when Jules Martinez Plancarte also resigned and has remained vacant. The budget also reflects a change in councilor compensation in line with other cities which will also improve internal efficiencies.

ACCOUNT #	DESCRIPTION		ACTUAL 2019-20		ACTUAL 2020-21		ADOPTED 2021-22		PROPOSED 2022-23		APPROVED 2022-23		ADOPTED 2022-23
1110	GENERAL GOVERNMENT												
01-1110-432000	Councilor Compensation	\$	1,890	\$	1,480	\$	2,900	\$	14,400	\$	14,400	\$	14,400
01-1110-433000	Mayor Compensation		3,600		3,600		3,600		3,600		3,600		3,600
01-1110-441000	FICA/Medicare		423		389		275		1,379		1,379		1,379
01-1110-442000	Workers Compensation		27		19		450		541		541		541
01-1110-443000	Unemployment		5		5		10		53		53		53
01-1110-444000	Retirement-PERS		19		-		-		-		-		-
	Total Personnel Services	\$	5,964	\$	5,493	\$	7,235	\$	19,973	\$	19,973	\$	19,973
01-1110-510000	Office Supplies	\$	273	¢	87	\$	750	\$	500	¢	500	¢	500
01-1110-515000	Printing & Advertising	Y	731	Ţ	166	Ţ	150	Y	150	Y	150	Y	150
01-1110-520000	Dues & Meetings		30,487		32,474		35,000		35,000		35,000		35,000
01-1110-520005	Mayor's Expenses		327		205		2,000		1,000		1,000		1,000
01-1110-520006	Council/Committee Expense		2,922		-		1,500		1,000		1,000		1,000
01-1110-520008	Recognition		26		81		1,000		500		500		500
01-1110-523000	Supplies & Equipment		755		236		2,700		1,000		1,000		1,000
01-1110-525000	Travel & Training		3.487		283		2,000		2,000		2,000		2,000
01-1110-540000	Utilities		180		181		182		183		183		183
01-1110-580000	Professional Services		2,498		9,249		10,000		20,000		20,000		20,000
01-1110-590000	Internal Chrg-Admin Support Services		148,710		136,108		191,673		209,775		209,775		209,775
01-1110-592000	Community Support		128,592		20,000		10,000		10,000		10,000		10,000
01-1110-592300	Transit Services		18,000		18,000		18,000		18,000		18,000		18,000
01-1110-592500	Tourism Promotion		-		-		-		-		-		-
	Total Materials and Services	\$	336,988	\$	217,070	\$	274,955	\$	299,108	\$	299,108	\$	299,108
1110	TOTAL GENERAL GOVERNMENT	\$	342,952	\$	222,563	\$	282,190	\$	319,081	\$	319,081	\$	319,081

FUND 01: General Fund – Court

<u>Department Description</u>

The Municipal Court Department Acts as the judicial function of the City by handling municipal code offenses, misdemeanor crimes, and traffic violations cited by the Newberg-Dundee Police Department. Court personnel includes the Municipal Judge, Court Administrator and a part-time Court Clerk.

ACCOUNT #	DESCRIPTION		ACTUAL 2019-20		ACTUAL 2020-21		ADOPTED 2021-22		PROPOSED 2022-23		APPROVED 2022-23		ADOPTED 2022-23
ACCOUNT #	DESCRIPTION		2019-20		020-21		2021-22		2022-23	•	2022-23		2022-23
1510	MUNICIPAL COURT												
01-1510-420000	Clerical Salaries	\$	85,454	\$	92,718	\$	92,300	\$	100,807	\$	100,807	\$	100,807
01-1510-431000	Judicial Salaries		35,040		35,040		35,000		35,041		35,041		35,041
01-1510-438000	Longevity		1,200		1,440		1,440		2,400		2,400		2,400
01-1510-441000	FICA/Medicare		9,116		9,577		9,900		10,576		10,576		10,576
01-1510-442000	Workers Compensation		227		185		300		297		297		297
01-1510-443000	Unemployment		121		129		130		140		140		140
01-1510-444000	Retirement - PERS		916		1,858		3,000		3,430		3,430		3,430
01-1510-444001	Retirement-Principal		27,304		31,933		34,000		41,278		41,278		41,278
01-1510-444002	Retirement-Pension Bond		389		662		850		1,170		1,170		1,170
01-1510-445000	Health/Life/LTD		25,192		22,761		20,300		26,122		26,122		26,122
	Total Personnel Services	\$	184,959	\$	196,303	\$	197,220	\$	221,261	\$	221,261	\$	221,261
01-1510-510000	Office Supplies	\$	1,579	Ś	1,469	Ś	2,000	\$	2,000	\$	2,000	Ś	2,000
01-1510-515000	Printing & Advertising	Ψ.	1,008	Ψ	222	Ψ.	1,500	~	1,500	Ψ.	1,500	Ψ.	1,500
01-1510-520000	Dues & Meetings		75		150		150		150		150		150
01-1510-523000	Supplies & Equipment		931		1,070		_		_		-		_
01-1510-525000	Travel & Training		55		125		1,300		2,120		2,120		2,120
01-1510-532000	Bank Fees		5,422		7,404		5,500		5,500		5,500		5,500
01-1510-533000	Contractual Services		453		554		-		-		-		-
01-1510-533031	Peer Court		1,500		1,500		1,500		1,500		1,500		1,500
01-1510-533045	Maintenance Agreements		2,636		2,636		1,830		2,626		2,626		2,626
01-1510-590000	Internal Chrg-Admin Support Services		117,293		99,959		101,952		131,045		131,045		131,045
01-1510-590006	Internal Chrg-Network Upgrade		1,464		1,464		-		-		-		
01-1510-594000	Court Appointed Attorney Fees		1,744		3,008		4,000		5,000		5,000		5,000
01-1510-595000	Court Costs		6,996		5,732		2,000		3,000		3,000		3,000
01-1510-595001	Court Improvements		90		2		1,000		1,000		1,000		1,000
	Total Materials and Services	\$	141,246	\$	125,295	\$	122,732	\$	155,441	\$	155,441	\$	155,441
01-1510-610000	Capital Outlay	\$	1,312	\$	1,838	\$	-	\$	-	\$	-	\$	-
	Total Capital Outlay	\$	1,312	\$	1,838	\$	-	\$	-	\$	-	\$	-
1510	TOTAL MUNICIPAL COURT	\$	327,517	Ś	323,436	Ś	319,952	\$	376,702	Ś	376,702	Ś	376,702

FUND 01: General Fund – Police

Department Description

The Newberg-Dundee Police Department (NDPD) Administration is comprised of the Chief of Police, two Captains, one Administrative Sergeant, and one Administrative Assistant, which oversees a full service, contemporary police agency. The department has an authorized strength of 35.00 FTE sworn police officers and two records-evidence staff, which support the Patrol Division and the Special Investigations Division (Detectives/ Computer Forensics). During the previous budget year, two police patrol positions were cut to 33.00 FTE sworn members. Based on the FTE reduction, officer retirements and a low number of applicants, the department has not been able to achieve its reduced authorized strength in the last two budget years.

The NDPD is one of approximately 57 agencies out of 175 in Oregon that are accredited. NDPD has been accredited since 2004 which is a significant accomplishment considering it requires the agency to be evaluated every three years with over 102 recognized standards for the law enforcement profession, as adopted by the Oregon Accreditation Alliance for Law Enforcement. Combining the two towns, Newberg-Dundee was recently ranked the Safest City in Oregon in 2020 by backgroundchecks.org.

NDPD is proud of the multiple community outreach programs they operate throughout the year. They include Shop with a Cop, Tip a Cop, Plane Pull, Polar Plunge (Special Olympics fundraisers), Safety Town, Kids Fair, Citizen Police Academy, Coffee with a Cop, Police Department Open House, Vacation Home Check program; Unidos Newberg – NDPD, I'll Be Your Friend Anti-bullying Campaign, Suicide Prevention Program, Breast Cancer Awareness Month, and Police Internships.

The committees and advisory boards that support NDPD or include a NDPD representative include the Newberg-Dundee Community Policing Committee, Providence Newberg Medical Center Citizen Advisory Council, Unidos Newberg Latino Community Leadership – ND Police Coalition, and the Newberg-Dundee Police Foundation.

The Department has multiple specialized teams and/or functions to provide focused services to the Newberg-Dundee community. These specialized units include the Mental Health Resource Team (MHRT), Canine Team, Domestic Violence Response, Traffic, School Resource Officer (SRO), Community Outreach Program, Computer Forensics, Firearms, Reality-based Training, Honor Guard, Reserve Program, Field Training Evaluation Program (FTEP), Public Information Officer (PIO), Emergency Vehicle Operations Course (EVOC), and Community Response Team (CRT).

The Patrol Team provides 24-hour service and protection to the community and is the most active and visible component of the police department. The department currently has 14 uniformed patrol officers that work a three-month rotation covering day, afternoon, and night shifts. This group is supervised by four uniform sergeants and two uniform corporals who are also assigned to rotating shifts. Additionally, the team is supported by two traffic officers, three K9 officers, one school resource officer, and two

community response officers (CRT) that work with the patrol team on chronic livability issues.

The Newberg-Dundee Special Investigations Unit (SIU) is comprised of three detectives and one supervisor. SIU is responsible for the investigation of all major crimes such as sex abuse, child abuse, child pornography, computer crimes, fraud, narcotics, burglaries, robberies, deputy medical examiners, felony assault and homicides. Assignments are generally divided into four categories: person crimes, property crimes, drugs, and youth crimes.

The Newberg-Dundee Police Department supports the only Computer Forensics Division in Yamhill County which has proven to be a vital investigation component and benefit to the community. Computers play a prominent role in the daily activities for most individuals and in our society. Digital electronics and the internet have created a new challenge for law enforcement across the country and worldwide. Criminals are using digital instruments to facilitate and commit criminal activity while creating complexities for law enforcement to investigate, apprehend and arrest suspects.

The department support services staff maintains, files, distributes, and purges police records. The unit responds to public records requests for case reports, including video and audio records. Additionally, they respond to subpoenas and requests for legal discovery. The staff conducts background records checks, files FBI statistics, processes and maintains evidence and found property, and disposal. The unit assists with court duties, maintains the security card access system for the City, and monitors records and training for Criminal Justice Information Services (CJIS) compliance.

Significant Changes

- In FY 21-22 the department combined a detective sergeant and support services manager into an Operations Captain position. The Operations Captain primarily supervises our special investigations, computer forensics, records personnel, and the Newcomm 911 center.
- The department received a grant for body worn cameras. After a competitive pilot testing program, the department selected Axon to be the vendor with approval from the Newberg City Council. We are expecting to have the camera's deployed before the end of this budget year. NDPD has put together a stakeholder committee comprised of business owners, citizens, city councilors, representatives from GFU, and Providence Medical Center, and the school district to approve the policy used to guide officers in their deployment and use. There will be a public information release after the policy adoption.
- Officers have completed the necessary training to create a peer support team that meets state requirements.
- The Newberg-Dundee Public Safety Association (NDPSA) agreed on a new 2year contract agreement with the City of Newberg. This new labor contract took approximately an hour.

ACCOUNT #	DESCRIPTION	ACTUAL 2019-20		ACTUAL 2020-21		ADOPTED 2021-22		PROPOSED 2022-23		APPROVED 2022-23		ADOPTED 2022-23
710000111	2200	2013 20		2020 21		1011 11		2022 23	•	2022 23		2022 23
	POLICE DEPARTMENT 21XX											
2110	POLICE ADMINISTRATION											
01-2110-410000	Administrative Salaries	\$ 243,596	\$	-	\$	272,000	\$	158,064	\$	158,064	\$	158,064
01-2110-411000	Other Administrative Salaries	-		-		-		135,660		135,660		135,660
01-2110-420000	Clerical Salaries	65,432		65,424		65,500		71,112		71,112		71,112
01-2110-438000	Longevity	2,700		1,440		3,840		10,800		10,800		10,800
01-2110-441000	FICA/Medicare	20,597		4,874		21,700		28,736		28,736		28,736
01-2110-442000	Workers Compensation	4,882		93		4,300		5,699		5,699		5,699
01-2110-443000	Unemployment	316		67		300		377		377		377
01-2110-444000	Retirement-PERS	59,886		29,084		62,000		86,076		86,076		86,076
01-2110-444001	Retirement-Principal	24,865		-		31,000		37,720		37,720		37,720
01-2110-444002	Retirement-Pension Bond	12,802		-		9,000		15,527		15,527		15,527
01-2110-445000	Health/Life/LTD	50,250		36,271		84,100		84,900		84,900		84,900
	Total Personnel Services	\$ 485,326	\$	137,253	\$	553,740	\$	634,671	\$	634,671	\$	634,671
01-2110-510000	Office Supplies	\$ 7,732	Ś	9,357	Ś	8,500	\$	8,500	Ś	8,500	Ś	8,500
01-2110-511000	Postage	218		285	•	500	ľ	500		500		500
01-2110-515000	Printing & Advertising	1,840		3,753		4,000		4,000		4,000		4,000
01-2110-520000	Dues & Meetings	1,300		1,918		1,500		1,500		1,500		1,500
01-2110-520003	Recruitment Expense	_,===		23,210		_,		-,		_,		_,
01-2110-523000	Supplies & Equipment	_		2,141		_		_		_		_
01-2110-525000	Travel & Training	1,441		695		3,500		3,500		3,500		3,500
01-2110-533045	Maintenance Agreements	8,499		7,265		8,400		11,200		11,200		11,200
01-2110-540000	Utilities	941		941		1,000		1,000		1,000		1,000
01-2110-551000	Books & Publications	747		15		1,000		1,000		1,000		1,000
01-2110-580000	Professional Services	6,364		15,563		6,500		6,500		6,500		6,500
01-2110-590000	Internal Chrg-Admin Support Services	1,292,978		1,273,425		1,228,430		1,458,358		1,458,358		1,458,358
01-2110-590006	Internal Chrg-Network Upgrade	17,849		17,849		-				-		-, .50,550
01-2110-595002	Legal Expenses	-		15,723		-		-		-		-
	Total Materials and Services	\$ 1,339,909	\$	1,372,140	\$	1,263,330	\$	1,496,058	\$	1,496,058	\$	1,496,058
01-2110-610000	Capital Outlay	\$ -	\$	-	\$	-	\$	280,000	\$	280,000	\$	280,000
	Total Capital Outlay	\$ -	\$	-	\$	-	\$	280,000	\$	280,000	\$	280,000
2110	TOTAL POLICE ADMINISTRATION	\$ 1,825,235	\$	1,509,393	\$	1,817,070	\$	2,410,729	\$	2,410,729	\$	2,410,729

ACCOUNT#	DESCRIPTION		ACTUAL 2019-20		ACTUAL 2020-21		ADOPTED 2021-22		PROPOSED 2022-23	•	APPROVED 2022-23		ADOPTED 2022-23
2120	PATROL												
01-2120-410000	Administrative Salaries	\$	125,535	\$	130,601	\$	124,400	\$	131,832	\$	131,832	\$	131,832
01-2120-431000	Officer Salaries		2,177,806		2,152,139		2,222,100		2,401,721		2,401,721		2,401,721
01-2120-435000	Overtime		113,793		120,397		144,000		157,000		157,000		157,000
01-2120-435001	Holiday Bank		66,148		63,608		78,000		70,000		70,000		70,000
01-2120-436000	Shift Diff/On Call Pay		960		960		2,000		1,440		1,440		1,440
01-2120-438000	Longevity		47,320		48,880		51,300		41,520		41,520		41,520
01-2120-441000	FICA/Medicare		189,978		190,028		199,000		214,470		214,470		214,470
01-2120-442000	Workers Compensation		101,411		65,659		78,000		89,299		89,299		89,299
01-2120-443000	Unemployment		2,536		2,529		2,600		2,820		2,820		2,820
01-2120-444000	Retirement-PERS		645,589		653,171		708,000		751,520		751,520		751,520
01-2120-444002	Retirement-Pension Bond		108,473		115,334		107,400		144,083		144,083		144,083
01-2120-445000	Health/Life/LTD		615,617		625,641		673,200		664,993		664,993		664,993
	Total Personnel Services	\$	4,195,166	\$	4,168,947	\$	4,390,000	\$	4,670,698	Ś	4,670,698	\$	4,670,698
			, ,		, ,		, ,		, ,		, ,		, ,
01-2120-512000	Uniforms	\$	38,780	\$,	\$	35,000	\$	35,000	\$,	\$	35,000
01-2120-520000	Dues & Meetings		606		415		700		700		700		700
01-2120-520003	Recruitment Expense		500		807		1,000		3,000		3,000		3,000
01-2120-523000	Supplies & Equipment		8,629		13,758		7,000		7,000		7,000		7,000
01-2120-523001	Firearms		16,289		16,659		17,000		17,000		17,000		17,000
01-2120-524000	Safety Program		134		1,006		1,300		1,300		1,300		1,300
01-2120-525000	Travel & Training		9,111		10,755		15,000		15,000		15,000		15,000
01-2120-526000	Employee Testing		-		-		500		500		500		500
01-2120-528000	Prisoner Expense		1,535		1,425		-		-		-		-
01-2120-529000	K-9 Program		19,181		12,541		12,000		12,000		12,000		12,000
01-2120-529001	Dog Control		9,125		15,277		10,000		10,000		10,000		10,000
01-2120-533000	Contractual Services		1,418		1,674		-		-		-		-
01-2120-533045	Maintenance Agreements		2,779		8,350		2,800		2,800		2,800		2,800
01-2120-536000	Traffic Program		7,797		1,999		2,000		2,000		2,000		2,000
01-2120-562000	Fuel		54,743		52,302		65,000		65,000		65,000		65,000
01-2120-563000	Vehicle Maintenance		40,782		31,999		35,000		35,000		35,000		35,000
01-2120-566000	Equip Repair & Maintenance		3,181		798		-		-		-		-
01-2120-566120	Small Equipment Replacement		14,453		41,753		20,000		20,000		20,000		20,000
01-2120-580000	Professional Services		2,029		2,564		7,500		7,500		7,500		7,500
01-2120-590001	Internal Chrg-Veh/Equip		100,000		50,000		-		-		-		-
01-2120-590003	Internal Chrg-Capital Replace		3,000		3,000		15,000		-		-		-
01-2120-590007	Internal Chrg-MDT		18,000		18,000		18,000		-		-		-
01-2120-590008	Internal Chrg-Radio Replace		38,000		38,000		38,000		-		-		-
01-2120-599000	Misc Expenses and Write-Offs		-		1,018		-		-		-		-
	Total Materials and Services	\$	390,072	\$	364,925	\$	302,800	\$	233,800	\$	233,800	\$	233,800
01-2120-610000	Capital Outlay	\$	43,938	\$	32,087	\$	135,000	\$	-	\$	-	\$	-
	Total Capital Outlay	\$	43,938	\$	32,087	\$	135,000	\$		\$	-	\$	-
2120	TOTAL PATROL	Ś	4,629,176	¢	4,565,959	¢	4,827,800	\$	4,904,498	¢	4,904,498	\$	4,904,498
2120	TOTALIAMOL	Ţ	7,023,170	Ą	-,505,555	Ţ	4,327,600	,	7,304,436	ų	4,504,456	Y	7,307,730

ACCOUNT #	DESCRIPTION	ACTUAL 2019-20		ACTUAL 2020-21		ADOPTED 2021-22	PROPOSED 2022-23		APPROVED 2022-23		ADOPTED 2022-23
ACCOUNT #	DESCRIPTION	2019-20		2020-21		2021-22	2022-23	_	2022-23		2022-23
2130	INVESTIGATIONS										
01-2130-410000	Administrative Salaries	\$ -	\$	-	\$	-	\$ 129,956	\$	129,956	\$	129,956
01-2130-431000	Officer Salaries	354,922		342,489		369,000	397,256		397,256		397,256
01-2130-435000	Overtime	9,499		8,566		18,000	24,300		24,300		24,300
01-2130-435001	Holiday Bank	10,238		9,451		14,000	14,000		14,000		14,000
01-2130-436000	On Call Pay	1,440		1,307		1,500	1,800		1,800		1,800
01-2130-436100	Uniform Allowance	1,080		990		1,000	1,200		1,200		1,200
01-2130-438000	Longevity	2,880		3,840		7,000	5,280		5,280		5,280
01-2130-441000	FICA/Medicare	28,558		27,566		31,600	43,895		43,895		43,895
01-2130-442000	Workers Compensation	15,404		9,799		12,300	18,400		18,400		18,400
01-2130-443000	Unemployment	380		370		400	577		577		577
01-2130-444000	Retirement-PERS	83,964		80,824		105,200	145,918		145,918		145,918
01-2130-444002	Retirement-Pension Bond	15,735		17,130		17,000	29,491		29,491		29,491
01-2130-445000	Health/Life/LTD	75,133		73,255		84,200	139,670		139,670		139,670
	Total Personnel Services	\$ 599,233	\$	575,587	\$	661,200	\$ 951,743	\$	951,743	\$	951,743
01-2130-520000	Dues & Meetings	\$ -	\$	-	\$	500	\$ 500	\$	500	\$	500
01-2130-521000	Confidential Funds	-		-		5,000	-		-		-
01-2130-523000	Supplies & Equipment	114		978		2,000	5,000		5,000		5,000
01-2130-523004	Photographic Equipment	-		-		700	700		700		700
01-2130-525000	Travel & Training	1,589		-		3,500	3,500		3,500		3,500
01-2130-533000	Contractual Services	467		13		1,500	1,500		1,500		1,500
01-2130-533020	CAMI Grant	17,521		23,882		22,500	22,500		22,500		22,500
01-2130-533045	Maintenance Agreements	3,067		25		3,500	3,500		3,500		3,500
01-2130-534000	Vehicle Lease	1,200		1,200		1,200	1,200		1,200		1,200
01-2130-563000	Vehicle Maintenance	1,217		1,948		2,000	2,000		2,000		2,000
01-2130-566120	Small Equipment Replacement	1,333		1,192		3,000	-		-		-
01-2130-580000	Professional Services	624		1,143		2,000	2,000		2,000		2,000
01-2130-590001	Internal Chrg-Veh/Equip	16,000		16,000		-	-		-		-
01-2130-590004	Internal Chrg-Forensic Equip	15,000		15,000		-	-		-		-
	Total Materials and Services	\$ 58,132	\$	61,381	\$	47,400	\$ 42,400	\$	42,400	\$	42,400
01-2130-610000	Capital Outlay	\$ -	\$	-	\$	45,000	\$ -	\$	-	\$	-
	Total Capital Outlay	\$ -	\$	-	\$	45,000	\$ -	\$	-	\$	-
2130	TOTAL INVESTIGATIONS	\$ 657,365	Ś	636.968	Ś	753,600	\$ 994,143	Ś	994.143	Ś	994,143

ACCOUNT #	DESCRIPTION		ACTUAL 2019-20		ACTUAL 2020-21		ADOPTED 2021-22	PROPOSED 2022-23		PPROVED 2022-23		ADOPTED 2022-23
2150	SUPPORT SERVICES											
01-2150-410000	Administrative Salaries	\$	45,197	\$	45,192	\$	45,200	\$ -	\$	-	\$	-
01-2150-420000	Clerical Salaries		118,428		119,364		125,400	131,168		131,168		131,168
01-2150-435000	Overtime		-		-		1,500	1,700		1,700		1,700
01-2150-435001	Holiday Bank		4,367		4,394		5,000	5,000		5,000		5,000
01-2150-438000	Longevity		7,740		8,040		8,600	1,440		1,440		1,440
01-2150-441000	FICA/Medicare		12,998		13,028		14,200	10,658		10,658		10,658
01-2150-442000	Workers Compensation		247		229		400	301		301		301
01-2150-443000	Unemployment		176		177		200	140		140		140
01-2150-444000	Retirement-PERS		42,958		42,891		48,000	32,641		32,641		32,641
01-2150-444002	Retirement-Pension Bond		7,498		8,224		7,700	7,161		7,161		7,161
01-2150-445000	Health/Life/LTD		56,439		60,029		64,000	54,370		54,370		54,370
	Total Personnel Services	\$	296,048	\$	301,568	\$	320,200	\$ 244,579	\$	244,579	\$	244,579
01-2150-520000	Dues & Meetings	\$	182	\$	100	\$	300	\$ 300	\$	300	\$	300
01-2150-523000	Supplies & Equipment		1,707		4,913		2,000	2,000		2,000		2,000
01-2150-525000	Travel & Training		208		298		2,000	2,000		2,000		2,000
01-2150-527000	Community Policing		65		55		3,000	3,000		3,000		3,000
01-2150-532000	Bank Fees		226		309		500	500		500		500
01-2150-532001	R.A.I.N. Agreement		5,185		5,632		5,381	5,381		5,381		5,381
01-2150-533000	•		974		1,003		3,100	6,300		6,300		6,300
01-2150-533045	Maintenance Agreements		14,470		24,577		15,366	12,070		12,070		12,070
01-2150-566000	_		1,483		476		4,500	4,500		4,500		4,500
	Total Materials and Services	\$	24,500	\$	37,363	\$	36,147	\$ 36,051	\$	36,051	\$	36,051
2150	TOTAL SUPPORT SERVICES	\$	320,548	\$	338,931	\$	356,347	\$ 280,630	\$	280,630	\$	280,630
2170	POLICE RESERVES											
01-2170-512000	Uniforms	\$	1,742	\$	725	\$	-	\$ -	\$	-	\$	-
01-2170-520003	Recruitment Expense		420		-		-	-		-		-
01-2170-523001	Firearms		2,796		-		-	-		-		-
01-2170-525000	Travel & Training		-		450		-	-		-		-
01-2170-566120	Small Equipment Replace		-		1,600		-	-		-		-
01-2170-580000	Professional Services		349		-		-	-		-		-
01-2170-596000	Reserve Police Costs		694		12,659		10,000	10,000		10,000		10,000
01-2170-596003	Reserve Officers' Ammunition		1,650		-		1,800	1,800		1,800		1,800
	Total Materials and Services	\$	7,651	\$	15,434	\$	11,800	\$ 11,800	\$	11,800	\$	11,800
2170	TOTAL POLICE RESERVES	\$	7,651	\$	15,434	\$	11,800	\$ 11,800	\$	11,800	\$	11,800
	TOTAL POLICE DEPARTMENT	Ś	7.439.975	Ś	7,066,685	Ś	7,766,617	\$ 8,601,800	Ś	8.601.800	Ś	8,601,800

FUND 01: General Fund – Police Communications

Department Description

The Communications team is the answering point for all emergency 911 calls for the east end of Yamhill County, as well as the switchboard for the Newberg-Dundee Police business lines and after-hour emergency calls for Newberg and Dundee Public Works. Additionally, the unit performs records functions in support of the police operations.

Communications is staffed with 10 fulltime 911 emergency dispatchers, the cost of which are allocated between three funding sources which are the General Fund 01, Fund 16, Fund 13 (911 revenues).

Significant Changes

- The implementation of the Motorola 800 MHz radio system upgrade from analog to digital capability was completed in FY 2021-22.
- Bargaining for the Police Association was ratified in 2021-22 for a two year contract and all Association members will receive a 4% COLA in 2022-23 fiscal year.

ACCOUNT #	DESCRIPTION	ACTUAL 2019-20	ACTUAL 2020-21		ADOPTED 2021-22		PROPOSED 2022-23		APPROVED 2022-23		ADOPTED 2022-23
		1010 10									
2310	COMMUNICATIONS										
01-2310-410000	Administrative Salaries	\$ 45,197	\$ 45,192	\$	45,200	\$	-	\$	-	\$	-
01-2310-420000	Dispatch Salaries	322,719	334,185		342,000		354,914		354,914		354,914
01-2310-435000	Overtime	41,476	40,030		35,000		42,000		42,000		42,000
01-2310-435001	Holiday Bank	12,761	11,938		14,000		14,000		14,000		14,000
01-2310-438000	Longevity	1,500	1,800		2,400		4,800		4,800		4,800
01-2310-441000	FICA/Medicare	31,297	31,867		33,500		31,803		31,803		31,803
01-2310-442000	Workers Compensation	663	612		800		741		741		741
01-2310-443000	Unemployment	424	433		500		419		419		419
01-2310-444000	Retirement-PERS	87,326	91,700		105,000		98,854		98,854		98,854
01-2310-444002	Retirement-Pension Bond	17,343	19,464		18,000		21,367		21,367		21,367
01-2310-445000	Health/Life/LTD	149,063	160,769		171,000		149,536		149,536		149,536
	Total Personnel Services	\$ 709,769	\$ 737,990	\$	767,400	\$	718,434	\$	718,434	\$	718,434
01-2310-520000	Dues & Meetings	\$ 455	\$ 556	\$	1,000	\$	1,000	\$	1,000	\$	1,000
01-2310-523000	Supplies & Equipment	1,920	3,760		9,000		17,000		17,000		17,000
01-2310-525000	Travel & Training	6,593	4,338		7,500		7,500		7,500		7,500
01-2310-526000	Employee Testing	-	-		500		500		500		500
01-2310-533000	Contractual Services	5,200	1,890		15,034		-		-		-
01-2310-533045	Maintenance Agreements	78,203	65,283		89,601		104,635		104,635		104,635
01-2310-566000	Equip Repair & Maintenance	1,399	2,088		6,000		6,000		6,000		6,000
01-2310-566120	Small Equipment Replacement	1,884	2,001		2,000		-		-		-
01-2310-590000	Internal Chrg-Admin Support Services	481,686	433,299		371,434		420,864		420,864		420,864
01-2310-590003	Internal Chrg-Capital Replace	19,000	19,000		-		-		-		-
01-2310-590006	Internal Chrg-Network Upgrade	11,797	11,797		-		-		-		-
	Total Materials and Services	\$ 608,137	\$ 544,012	\$	502,069	\$	557,499	\$	557,499	\$	557,49
01-2310-610000	Capital Outlay	\$ 40,691	\$ 99,439	\$	-	\$	-	\$	-	\$	-
	Total Capital Outlay	\$ 40,691	\$ 99,439	\$	-	\$		\$	-	\$	-
2310	TOTAL COMMUNICATIONS	\$ 1.358.597	\$ 1.381.441	Ś	1,269,469	Ś	1.275.933	Ś	1.275.933	Ś	1.275.93

FUND 01: General Fund – Library

<u>Department Description</u>

Through another year of the pandemic, library staff have chosen innovation. Staff have creatively found ways to continue service to library patrons: initially offering Curbside Service during closures, continuing Curbside Service once-a-week to meet the needs of families and individuals, preparing our extremely popular Grab-and-Go STEM kits for kids and families, and planning to offer future kits due to their success.

The library's network received a major update this year when a tunnel for fiber was created between the library and city hall. This has given the library reliable service of phones and network instead of the unstable network endured for the last several decades which was affected by wind, rain, and trees.

Use of the library's digital and online resources such as eBook and eAudiobooks have continued to grow in use and popularity during the pandemic. However, physical items continue to be the most sought-after items in the library. One new and popular collection to highlight is Playaways, self-contained audiobooks only requiring headphones for use. These items are popular for both adults and youth.

The library has served the community of Newberg for one hundred and eleven years. By continually adapting to the needs of the community, the library remains both relevant and instrumental to the education, community engagement, and quality of life for generations of Newberg families and individuals.

Significant Changes

Travel & Training drops by \$3,000: Last year, staff attended the Public Library Association conference held in Portland.

Maintenance Agreements increases by \$5,500 due to new RFID technology and service agreements.

Utilities rise by \$2,800 due to surging energy costs.

Regional Library Service increases slightly by \$6,500 due to rise in cost of services.

Capital Outlay increases to \$2,950 due to laptops and other equipment now covered by the library.

CCRLS reimbursement provides a growth in income of \$14,799 due to increased open hours compared to other member libraries and an overall increase in check-outs compared to other libraries.

ACCOUNT #	DESCRIPTION		ACTUAL 2019-20		ACTUAL 2020-21		ADOPTED 2021-22		PROPOSED 2022-23		APPROVED 2022-23		ADOPTED 2022-23
2420	LIDDADY CEDVICES												
3120 01-3120-410000	LIBRARY SERVICES Administrative Salaries	Ś	175,607	ć	187,200	Ļ	187,300	\$	206,040	\$	206,040	ć	206,040
		Ş	•	Þ	,	Ş	,	Þ	,	Ş	,	Þ	,
01-3120-431000	Salaries & Wages		559,486		495,437		514,300		633,622		633,622		633,622
01-3120-435000	Overtime		4.760		413		- 2 400		- 2 420		- 2 420		- 2.420
01-3120-438000	· ,		4,760		3,120		3,100		3,120		3,120		3,120
01-3120-441000	-		55,131		51,201		54,100		64,473		64,473		64,473
01-3120-442000	Workers Compensation		1,154		1,021		1,625		1,721		1,721		1,721
01-3120-443000	Unemployment		752		686		775		849		849		849
01-3120-444000			25,278		34,470		65,000		99,573		99,573		99,573
01-3120-444001	Retirement-Principal		111,918		89,840		77,400		92,577		92,577		92,577
01-3120-444002	Retirement-Pension Bond		6,692		8,566		16,300		30,036		30,036		30,036
01-3120-445000	Health/Life/LTD		112,289		88,201		133,800		203,420		203,420		203,420
	Total Personnel Services	\$	1,053,067	\$	960,155	\$	1,053,700	\$	1,335,431	\$	1,335,431	\$	1,335,431
01-3120-510000	Office Supplies	\$	7,212	\$	8,115	\$	7,630	\$	7,630	\$	7,630	\$	7,630
	Printing & Advertising		200	·	319		410	ľ	410	·	410		410
01-3120-520000	Dues & Meetings		1,420		1,429		1,700		1,700		1,700		1,700
01-3120-523000	Supplies & Equipment		2,600		10,293		2,650		2,650		2,650		2,650
	Travel & Training		7,290		7,901		8,500		5,500		5,500		5,500
01-3120-532000	Bank Fees		1,574		2,487		2,000		2,000		2,000		2,000
01-3120-533000			555		558		1,000		1,000		1,000		1,000
	Maintenance Agreements		5,995		5,953		6,610		12,110		12,110		12,110
01-3120-540000	_		32,176		31,874		31,200		34,000		34,000		34,000
01-3120-542001			150,012		156,649		170,004		176,493		176,493		176,493
01-3120-551000	Books & Publications		50,565		51,823		53,900		53,900		53,900		53,900
01-3120-551001			10,643		10,669		10,780		10,780		10,780		10,780
01-3120-551002			5,360		4,093		4,450		4,450		4,450		4,450
01-3120-551003	Children's Books		24,043		25,059		25,430		25,430		25,430		25,430
01-3120-551004	Children's Audio-Visual		2,590		2,598		2,645		2,645		2,645		2,645
	Children's Periodicals		142		-		-		2,043		-		2,045
	Electronic Resources		3,167		4,200		4,270		4,270		4,270		4,270
01-3120-551007			505		4,200		-,270		4,270		-,270		4,270
01-3120-551007	Children's Book Replacement		1,362		_		_		_		_		_
01-3120-551009	Lost Book Refunds				_		100		100		100		100
01-3120-566000	Equip Repair & Maintenance		1,771		973		1,500		1,500		1,500		1,500
01-3120-590000	Internal Chrg-Admin Support Services		423,414		365,420		290,932		345,885		345,885		345,885
01-3120-590000	Internal Chrg-Computers		3,000		3,000		290,932		343,663		343,003		343,003
					-		-		-		-		-
01-3120-590006 01-3120-596000	Internal Chrg-Network Upgrade Volunteer Costs		2,823 200		2,823 350		- 450		- 450		- 450		- 450
01 3120 330000													
	Total Materials and Services	\$	738,619	\$	696,586	\$	626,161	\$	692,903	\$	692,903	\$	692,903
01-3120-610000	Capital Outlay	\$	14,999	\$	-	\$	3,050	\$	6,000	\$	6,000	\$	6,000
	Total Capital Outlay	\$	14,999	\$	-	\$	3,050	\$	6,000	\$	6,000	\$	6,000
3120	TOTAL LIBRARY SERVICES	\$	1,806,685	\$	1,656,741	\$	1,682,911	\$	2,034,334	\$	2,034,334	\$	2,034,334
	TOTAL LIBRARY DEPARTMENT	\$	1,806,685	\$	1,656,741	\$	1,682,911	\$	2,034,334	\$	2,034,334	\$	2,034,334
									, ,				

FUND 01: General Fund – Planning

<u>Department Description</u>

The Community Development Department Planning Division administers land use planning functions including current planning, long range planning, economic development, and provides planning services to the City of Dundee through an Intergovernmental Agreement.

The proposed budget aligns with the following City Council Goals:

Develop an operational culture that adopts and cherishes Diversity, Equity, and Inclusion as core values.

Diversity/Equity/Inclusion Training for Planning Division staff training

Promote development of housing affordability such as houselessness, transitional housing, workforce housing.

- Planning Division Grants
 - DLCD Technical Assistance Housing Production Strategy
 - DLCD Technical Assistance Grant Code Audit Clear and Objective Standards Multi-family housing
 - DLCD Technical Assistance Urban Growth Boundary Expansion
- Professional Services
 - Urban Growth Boundary Expansion Consultant
 - Housing Needs Analysis appeal consultant services
 - Downtown Parking Study

Significant Changes

Revenue for the Community Development Fee is proposed to increase with residential development activity. Planning Grants increase slightly based on awards in FY 2021/22 that will be received in FY 2022/23. Dundee Planning Contact increase based on 4.5% inflation factor. Planning Grants will increase slightly. The Dundee Planning Contract increases due to inflationary rate increase for services. Increases are budgeted for School District CET Admin Fee and Park SDC Admin Fee based on increased residential development activity.

Materials and Services Supplies & Equipment is projected to increase for Dues & Meetings, Supplies & Equipment, Travel & Training, Misc Grants, Maintenance Agreements, Professional Services, and Internal Charge-Admin Support Services.

ACCOUNT #	DESCRIPTION	ACTUAL 2019-20		ACTUAL 2020-21		ADOPTED 2021-22		PROPOSED 2022-23		APPROVED 2022-23		ADOPTED 2022-23
ACCOUNT #	DESCRIPTION	2019-20		2020-21		2021-22	1	2022-23	_	2022-23		2022-23
4110	PLANNING											
01-4110-410000	Administrative Salaries	\$ 107,584	\$	109,283	\$	197,400	\$	205,006	\$	205,006	\$	205,006
01-4110-420000	Clerical Salaries	39,822		19,085		25,650		25,427		25,427		25,427
01-4110-431000	Salaries & Wages	159,714		143,449		212,500		186,959		186,959		186,959
01-4110-435000	Overtime	829		-		-		-		-		-
01-4110-438000	Longevity	204		612		620		612		612		612
01-4110-441000	FICA/Medicare	23,053		20,523		33,400		31,979		31,979		31,979
01-4110-442000	Workers Compensation	3,180		1,989		2,850		1,531		1,531		1,531
01-4110-443000	Unemployment	311		270		440		422		422		422
01-4110-444000	Retirement-PERS	48,536		51,783		82,000		79,013		79,013		79,013
01-4110-444002	Retirement-Pension Bond	11,756		11,280		17,000		21,484		21,484		21,484
01-4110-445000	Health/Life/LTD	46,698		33,044		93,000		99,950		99,950		99,950
	Total Personnel Services	\$ 441,687	\$	391,318	\$	664,860	\$	652,383	\$	652,383	\$	652,383
01-4110-510000	Office Supplies	\$ 1,091	\$	1,994	\$	3,500	\$	3,500	\$	3,500	\$	3,500
01-4110-511000	Postage	-		73		100		100		100		100
01-4110-515000	Printing & Advertising	2,082		2,113		2,500		2,500		2,500		2,500
01-4110-520000	Dues & Meetings	2,522		724		3,800		3,990		3,990		3,990
01-4110-520003	Recruitment Expense	120		440		200		200		200		200
01-4110-523000	Supplies & Equipment	1,636		5,373		200		4,330		4,330		4,330
01-4110-525000	Travel & Training	1,239		1,385		6,190		11,600		11,600		11,600
01-4110-532000	Bank Fees	5,195		31,005		21,000		21,000		21,000		21,000
01-4110-533000	Contractual Services	421		421		450		450		450		450
01-4110-533011	Planning Misc Grants	24,866		95,464		125,000		147,800		147,800		147,800
01-4110-533045	Maintenance Agreements	13,019		14,128		15,825		17,459		17,459		17,459
01-4110-540000	Utilities	351		370		354		365		365		365
01-4110-551000	Books & Publications	40		45		150		150		150		150
01-4110-562000	Fuel	1,016		147		1,000		1,000		1,000		1,000
01-4110-563000	Vehicle Maintenance	9		141		600		600		600		600
01-4110-576000	Recording Fees	-		-		500		500		500		500
01-4110-580000	Professional Services	74,014		83,536		357,450		380,553		380,553		380,553
01-4110-580005	Land Use Planning Appeals	-		-		100		100		100		100
01-4110-590000	Internal Chrg-Admin Support Services	253,889		225,087		268,946		334,428		334,428		334,428
01-4110-590006	Internal Chrg-Network Upgrade	2,922		2,922		-		-		-		-
01-4110-595002	Legal Expenses	-		1,014		-		-		-		-
	Total Materials and Services	\$ 384,432	\$	466,382	\$	807,865	\$	930,625	\$	930,625	\$	930,625
4110	TOTAL PLANNING	\$ 826,119	Ś	857,700	Ś	1,472,725	\$	1,583,008	Ś	1,583,008	Ś	1,583,008

ACCOUNT #	DESCRIPTION	ACTUAL 2019-20	ACTUAL 2020-21	ADOPTED 2021-22	PROPOSED 2022-23	APPROVED 2022-23	ADOPTED 2022-23
9130	NONDEPARTMENTAL 91XX SPECIAL PAYMENTS						
01-9130-603000	Grant Payments	\$ -	\$ 206,285	\$ -	\$ -	\$ -	\$ -
	Total Special Payments	\$ -	\$ 206,285	\$ -	\$ -	\$ -	\$ -
9170	TRANSFERS						
01-9170-907000	Transfer Out-Water Fund	\$ -	\$ 13,810	\$ -	\$ -	\$ -	\$ -
01-9170-909000	Transfer Out-Debt Service	13,810	371,740	372,575	372,575	372,575	372,575
01-9170-914000	Transfer Out-Economic Dev Fund	369,099	-	121,100	123,721	123,721	123,721
01-9170-921000	Transfer Out-Gov't Cap Proj	-	8,071	-	-	-	-
9170	TOTAL TRANSFERS	\$ 382,909	\$ 393,621	\$ 493,675	\$ 496,296	\$ 496,296	\$ 496,296
9180	RESERVES						
01-9180-800000	Contingency	\$ -	\$ -	\$ 2,200,555	\$ 2,199,526	\$ 2,199,526	\$ 2,199,526
01-9180-800001	Contingency - Assigned to Cap Expend	-	-	413,772	-	-	-
01-9180-800002	Contingency - Assigned to Police Capital	-	-	-	323,424	323,424	323,424
01-9180-800003	Contingency - Assigned to Planning Capital	-	-	-	3,171	3,171	3,171
01-9180-800004	Contingency - Assigned to Court Capital	-	-	-	738	738	738
01-9180-800005	Contingency - Assigned to Library Capital	-	-	-	264	264	264
9180	TOTAL RESERVES	\$ -	\$ -	\$ 2,614,327	\$ 2,527,123	\$ 2,527,123	\$ 2,527,123
	TOTAL NONDEPARTMENTAL	\$ 382,909	\$ 599,906	\$ 3,108,002	\$ 3,023,419	\$ 3,023,419	\$ 3,023,419
FUND 01	TOTAL GENERAL FUND	\$ 12,484,754	\$ 12,108,472	\$ 15,901,866	\$ 17,214,277	\$ 17,214,277	\$ 17,214,277

ADMINISTRATIVE SUPPORT SERVICES F U N D (31)



Fund 31 – Administrative/Support Services Fund

Description of Services

Administrative and support services are funded through internal transfers from operating programs and funds in exchange for the services they provide (City Manager's Office, Human Resources, City Recorder, Community Engagement, Finance, IT, Legal Services, Fleet, and Facilities). This can be thought of as the administrative overhead fund for the entire city.

Citywide support services are budgeted each year in Fund 31 and then costs are allocated out to the various programs benefitting from those services, resulting in the internal charge transfers reflected in other funds.

For this years budget our focus in fund 31 has been on cost cutting. Our objective has been to lower the burden on the general fund and the other funds that transfer in to fund 31. This will help keep the overall budget healthy.

Brief narratives for each of the administrative and support services programs follow, accompanied by their respective budget detail.

City Manager's Office

The City Manager's Office includes the City Manager. To help control costs at this time the City Manager office has no administrative help. The City Manager acts as the chief administrative officer and the city budget officer. The City Manager oversees the city's daily business and helps translate City Council policy directives into action. The City Manager provides staff support to the Mayor and City Councilors on policy implementation tasks and assists elected officials in engaging with and responding to constituents.

In FY 2021-22 the city chose to add an Assistant City Manager (ACM) to the staffing roster. In the interest of saving money and as a result of other headwinds in Fund 31, the current City Manager suspended this ACM hiring in November of 2021. To reduce administrative overhead the ACM model has been removed from the budget.

Human Resources

Human Resources conducts hiring and on-boarding employees; employee training; employee performance management; benefits administration; pension program oversight; employee leave administration; labor negotiations; and a host of other services to support city employees and managers. Starting from November of 2021 the Human Resources division conducted many recruitments in line with our new ethics and hiring policies. All candidates now face a level playing field supported by scoring in the Neogov platform.

The Human Resources Division is currently staffed by a part-time Project Specialist (who has often had to work full time hours) and a vacant HR Manager. In the last financial year city staff held off on hiring the HR Manager to save funds to recover from unexpected costs that accrued elsewhere in Fund 31. The City intends to hire the HR

Manager position in this financial year to put us back on an even keel now that the unexpected costs are behind us.

City Recorder

The City Recorder provides administrative support to the Council, serves as the City's Elections Officer, and as the City's Public Records Officer. The position is supported by 0.5 FTE of general administrative hours, and it coordinates general public records requests, manages the Archives Building, and trains staff on matters such as record retention and Oregon meetings law. It assists other staff with their work connected to our Boards and Commissions. The position ensures the City adheres to the legal requirements of meetings' law and assists staff with research. Additionally, the City Recorder publishes the Council packet via the Granicus Peak system.

Thanks to last year's initiatives the city continues to input documents into the ORMS electronic records management system. This is steadily improving the management of records for retention and legal requirements.

Community Engagement

The Community Engagement program is staffed by a skilled Bilingual Communication Specialist who provides effective external and internal communications for the City. The position manages the City's communications to assure that residents and community members are aware of City programs and news. The division also connects with the community through partnerships and engagement to gain a better understanding of the needs of the community.

The position manages a wide variety of communications including media relations, website content, social media, and electronic communication efforts. In 2021 and through 2022, Community Engagement has been working to create a far stronger level of engagement with our Latinx residents. Among other elements there has been a strengthened relationship with Spanish language library users and our new Spanish language newsletter.

In the last financial year this division also included a Community Engagement Manager. With the departure of this staff member in FY 21-22, the City made the determination not to refill the position in order to save money for other more necessary positions.

Finance

The Finance Department oversees day-to-day operations of the team including payroll, accounts payable, utility billing, accounts receivable, court, cash receipts and disbursements, general ledger maintenance, and internal reporting.

With the removal of the Support Services / ACM concept to cut costs some additional responsibilities will become vested in the finance management team. Specifically, this will involve oversight of some non-departmental fund 31 staff, who would have reported to the ACM in the more expensive prior model.

An assessment of the Finance function during FY 2021-22 emphasized the need to evaluate our financial software for efficacy. That assessment came to fruition this year ending with a successful ARPA request to move the city to a modern financial software suite. Incode 10 from Tyler Technologies was selected as being the best all round platform on a number of metrics including cost and cybersecurity. This system will remove dozens of manual processes and enable ACH transfers, electronic billing and bill pay for city departments and to the benefit of all Newberg residents.

Utility billing and collections is budgeted as a subset of the Finance Department and also falls under the direction of the division. This function is directly allocated to the utility funds supported (Wastewater, Water, and Stormwater).

There are no significant changes to the City's utility billing and collection function budgeted for FY 2022-23. In the third quarter of FY 2021-22 the city took stock of its Covid created issues in accounts receivable and past due balances. The city was able to recover much of its overdue balances but also continues to provide utility assistance to customers struggling from the effects of the pandemic. In addition, in the last quarter of 2021-22 the city added a utility shutoff waiver to help residents struggling due to medical issues.

Information Technology (IT)

The IT Department is a team that supports the Citywide area network, office applications, and hardware, including email system, data backup, website, and the 911 center. IT provides computer, network, telephone equipment, and mobile device support for all staff. IT operates the help desk and on-call services to support City employees whether they are working remotely or working onsite.

For a considerable portion of last financial year, the city was understaffed in IT due to the lack of an IT manager. In this budget IT will return to full staffing now that an IT manager has been appointed.

Additionally, the IT department has added a technology lifecycle plan and has planned for sufficient resources to cover its projected five year needs for the first time in a decade. The IT department will be one of those who will be using the new capital rollover mechanism in future budget cycles.

Legal Services

The City charter establishes the Office of City Attorney as the chief legal officer of the City government. The office works as a part of the legislative and administrative branches of the City to provide legal advice and ensure the City operates in a legally justifiable manner. The City Attorney's Office acts to enforce the codes and laws of the City through the work of a small legal team.

During FY 2020-21 the City Council determined that the City's legal service needs would be better served through a contract law firm rather than an individual attorney. As a result, the city continues to be served by Miller, Nash, Graham & Dunn (Miller Nash). This was the firm selected by the Council to serve Newberg, with firm partner James

Walker selected to serve the City as its Attorney. This relationship continues to leverage the knowledge of multiple in-house attorney experts to address City needs.

Fleet Services

The Fleet Administrative and Support Services are responsible for the maintenance, repair, and purchasing/set-up of new or replacement vehicles and small/large equipment for most City departments. The scope of responsibility includes 101 vehicles in the City Administration, Community Development, Police, and Public Works Departments, ten emergency generators, water trucks, street sweepers, backhoes, loaders, roadway graders, dump trucks, vactor trucks, TV truck, crane trucks, crew/service trucks, and 132 pieces of small equipment. Additionally, Fleet Maintenance also provides maintenance and repair services for 17 Newberg School District and 13 Chehalem Park and Recreation District maintenance vehicles.

Facilities Services

Facilities Administrative and Support Services is responsible for City-owned properties, parking lots and buildings, which includes the Library and Annex Buildings, City Hall, City Hall Archives Building, Public Safety Building, 2nd Street Parking Lot, Public Works Maintenance Yard, and the Wastewater and Water Treatment Plant Administration Buildings.

Additionally, Facilities Services continues to provide groundskeeping for over three acres of landscape and turf which includes the Waterwise Garden, Butler Property, Francis Square, Rocket Park, Hwy 99W medians, Newberg Welcome Signs, Unity Park (Flagpole), Dayton Ave at 3rd and 4th Street, in addition to all landscaping around Cityowned facilities.

ADMIN/SUPPORT SERVIO	CES FUND SUM	MARY - R	EVENUES	
	ACTUAL	ACTUAL	ADOPTED	ADOPTED
	2019-20	2020-21	2021-22	2022-23
Beg F/B-Net Working Capital	512,463	688,037	653,945	315,802
Internal Revenues	5,575,662	5,253,980	5,172,818	6,158,016
Other	120,141	237,147	614,621	30,450
TOTAL REVENUES	6,208,266	6,179,164	6,441,384	6,504,268

ADMIN/SUPPORT SERVICE	ES FUND SUMM	ARY - EXP	ENDITURE:	S
	ACTUAL	ACTUAL	ADOPTED	ADOPTED
	2019-20	2020-21	2021-22	2022-23
CITY MANAGER				
Personnel Services	296,422	248,021	250,100	279,978
Materials and Services	125,296	43,963	47,550	33,800
Total City Manager	421,718	291,984	297,650	313,778
HUMAN RESOURCES				
Personnel Services	144,587	218,194	376,625	209,153
Materials and Services	28,580	57,203	53,500	43,289
Total Human Resources	173,167	275,397	430,125	252,442
CITY RECORDER				
Personnel Services	122,515	140,349	163,120	205,855
Materials and Services	14,420	17,290	38,671	24,550
Capital Outlay	14,420	17,290	38,071	3,700
Total City Recorder	136,935	157,639	865,004	234,105
	130,333	207,003	333,501	25 1,255
ECONOMIC HEALTH				
Personnel Services	-	66,361	-	-
Materials and Services	-	1,026	-	-
Total Economic Health	-	67,387	-	-
COMMUNITY ENGAGEMENT				
Personnel Services	65,153	85,946	197,920	96,197
Materials and Services	11,788	41,396	41,600	25,550
Capital Outlay	-	-	-	700
Total Community Engagement	76,941	127,342	239,520	122,447
FINANCE				
Personnel Services	715,441	555,268	566,950	684,706
Materials and Services	100,635	212,526	79,530	107,055
Total Finance	816,076	767,794	646,480	791,761
GENERAL OFFICE				
Materials and Services	255,299	271,065	273,600	277,000
Total General Office	255,299	271,065	273,600	277,000

FINANCE-BILLING			I	
Personnel Services	184,449	199,081	204,100	235,160
Materials and Services	339,257	195,060	207,280	212,280
Total Finance-Billing	523,706	394,141	411,380	447,440
INFORMATION TECHNOLOGY				
Personnel Services	832,330	888,488	704,920	969,698
Materials and Services	205,836	229,214	270,851	335,895
Capital Outlay	189,998	140,845	181,136	217,497
Total Information Technology	1,228,164	1,258,547	1,156,907	1,523,090
CITY ATTORNEY				
Personnel Services	447,623	486,428	261,840	290,874
Materials and Services	33,431	287,109	512,725	512,725
Total City Attorney	481,054	773,537	774,565	803,599
PUBLIC WORKS-FLEET				
Personnel Services	233,162	245,506	251,200	286,390
Materials and Services	25,952	22,990	26,900	27,900
Total Public Works-Fleet	259,114	268,496	278,100	314,290
PUBLIC WORKS-FACILITIES				
Personnel Services	87,436	73,533	79,400	90,614
Materials and Services	655,497	452,396	375,900	414,900
Capital Outlay	1,537	47,384	-	-
Total Public Works-Facilities	744,470	573,313	455,300	505,514
NONDEPARTMENTAL				
Insurance	400,223	447,463	490,000	603,000
Transfers Out	3,362	3,362	-	-
Contingency	-	-	785,966	315,802
Total Nondepartmental	403,585	450,825	1,275,966	918,802
TOTAL EXPENDITURES	5,520,229	5,677,467	7,104,597	6,504,268

ACCOUNT #	DESCRIPTION	ACTUAL 2019-20	ACTUAL 2020-21	ADOPTED 2021-22	PROPOSED 2022-23		APPROVED 2022-23	ADOPTED 2022-23
FUND 31	ADMIN/SUPPORT SERVICES FUND RESOURCES							
31-0000-300000	Beg F/B-Net Working Capital	\$ 512,463	\$ 688,037	\$ 653,945	\$ 315	802	\$ 315,802 \$	315,802
31-0000-334000	Miscellaneous Grants	52,957	183,796	-		-	-	-
31-0000-336007	Intergovernmental Garage Chrg	9,591	6,347	6,000	10	000	10,000	10,000
31-0000-338000	Reimbursed Costs	-	217	3,100		-	-	-
31-0000-341004	Lien Search Fees	23,814	29,889	18,000	15	000	15,000	15,000
31-0000-341012	Assessment Fees	54	36	-		-	-	-
31-0000-360000	Miscellaneous Revenues	872	1,925	-		-	-	-
31-0000-361000	Interest Earned	32,362	13,760	13,000	5	000	5,000	5,000
31-0000-364000	Sale Of Assets	60	733	-		-	-	-
31-0000-370010	Internal Rev-Admin/Recorder/CommEngmnt	621,516	552,969	675,595	670	331	670,331	670,331
31-0000-370050	Internal Rev-Human Resource	221,411	248,435	390,877	252	442	252,442	252,442
31-0000-370075	Internal Rev-Utility Billing	506,759	374,706	379,131	447	440	447,440	447,440
31-0000-370100	Internal Rev-Finance	802,403	758,190	567,876	771	759	771,759	771,759
31-0000-370125	Internal Rev-Computer Services	1,321,103	1,236,129	1,072,483	1,523	092	1,523,092	1,523,092
31-0000-370150	Internal Rev-Legal	481,831	481,273	618,120	803	602	803,602	803,602
31-0000-370200	Internal Rev-Insurance	364,704	477,789	451,588	603	000	603,000	603,000
31-0000-370300	Internal Rev-Phone/Postage	240,291	253,635	252,152	277	000	277,000	277,000
31-0000-370400	Internal Rev-Fleet	253,780	268,844	249,663	304	291	304,291	304,291
31-0000-370500	Internal Rev-Facilities	761,864	602,010	515,333	505	059	505,059	505,059
31-0000-371000	Intergovernmental Facility Chg	431	444	-		450	450	450
31-0000-390032	Transfer In-Veh/Equip Repl Fund	-	-	574,521		-	-	-
FUND 31	TOTAL RESOURCES	\$ 6,208,266	\$ 6,179,164	\$ 6,441,384	\$ 6,504	268	\$ 6,504,268 \$	6,504,268

ACCOUNT #	DESCRIPTION	ACTUAL 2019-20	ACTUAL 2020-21	ADOPTED 2021-22		PROPOSED 2022-23	APPROVED 2022-23	ADOPTED 2022-23
	CITY MANAGER'S OFFICE 12XX							
1210	CITY MANAGER							
31-1210-410000	Administrative Salaries	\$ 157,437	\$ 159,783	\$ 160,000	\$	176,200	\$ 176,200	\$ 176,200
31-1210-420000	Clerical Salaries	48,807	-	-		-	-	-
31-1210-435000	Overtime	573	-	-		-	-	-
31-1210-436200	Vehicle Allowance	1,975	6,000	6,000		-	-	-
31-1210-440000	Misc Fringe Benefits	12,309	12,691	-		-	-	-
31-1210-441000	FICA/Medicare	16,833	12,010	13,000		13,479	13,479	13,479
31-1210-442000	Workers Compensation	564	375	400		514	514	514
31-1210-443000	Unemployment	222	179	200		177	177	177
31-1210-444000	Retirement-PERS	12,222	23,343	35,000		50,200	50,200	50,200
31-1210-444001	Retirement-Principal	18,549	-	-		-	-	-
31-1210-444002	Retirement-Pension Bond	3,097	5,381	7,000		9,055	9,055	9,055
31-1210-445000	Health/Life/LTD	23,834	28,259	28,500		30,353	30,353	30,353
	Total Personnel Services	\$ 296,422	\$ 248,021	\$ 250,100	\$	279,978	\$ 279,978	\$ 279,978
31-1210-510000	Office Supplies	\$ 2,685	\$ 191	\$ 1,000	\$	1,000	\$ 1,000	\$ 1,000
31-1210-515000	Printing & Advertising	379	-	250	-	-	-	-
31-1210-520000	Dues & Meetings	5,209	5,501	2,300		-	-	_
31-1210-520003	Recruitment Expense	35,122	-	-		-	-	-
31-1210-520008	Recognition	6,474	7,029	7,500		7,500	7,500	7,500
31-1210-523000	Supplies & Equipment	2,925	1,070	200		200	200	200
31-1210-525000	Travel & Training	8,207	3,149	2,000		2,000	2,000	2,000
31-1210-533045	Maintenance Agreements	2,471	2,771	2,500		2,500	2,500	2,500
31-1210-540000	Utilities	526	521	600		600	600	600
31-1210-580000	Professional Services	61,298	23,005	31,200		20,000	20,000	20,000
31-1210-591002	Legal Expenses	-	726	-		-	-	-
	Total Materials and Services	\$ 125,296	\$ 43,963	\$ 47,550	\$	33,800	\$ 33,800	\$ 33,800
1210	TOTAL CITY MANAGER	\$ 421,718	\$ 291,984	\$ 297,650	\$	313,778	\$ 313,778	\$ 313,778

ACCOUNT #	DESCRIPTION		ACTUAL 2019-20		ACTUAL 2020-21		ADOPTED 2021-22		PROPOSED 2022-23		APPROVED 2022-23		ADOPTED 2022-23
ACCOUNT #	DESCRIPTION		2019-20		2020-21		2021-22		2022-23		2022-23		2022-23
1220	HUMAN RESOURCES												
31-1220-410000	Administrative Salaries	\$	61,678	\$	101,502	\$	230,100	\$	91,568	\$	91,568	\$	91,568
31-1220-420000	Clerical Salaries		33,613		55,741		40,500		45,108		45,108		45,108
31-1220-438000	Longevity		-		90		-		-		-		-
31-1220-441000	FICA/Medicare		7,983		11,982		20,700		10,456		10,456		10,456
31-1220-442000	Workers Compensation		123		335		650		244		244		244
31-1220-443000	Unemployment		107		153		275		138		138		138
31-1220-444000	Retirement-PERS		11,345		34,028		71,700		32,886		32,886		32,886
31-1220-444001	Retirement-Principal		-		4,126		-		-		-		-
31-1220-444002	Retirement-Pension Bond		3,121		6,260		11,200		7,025		7,025		7,025
31-1220-445000	Health/Life/LTD		26,617		3,977		1,500		21,728		21,728		21,728
	Total Personnel Services	\$	144,587	\$	218,194	\$	376,625	\$	209,153	\$	209,153	\$	209,153
31-1220-510000	Office Supplies	\$	1,351	\$	1,366	\$	2,000	\$	2,000	\$	2,000	\$	2,000
31-1220-520000	Dues & Meetings	·	762	·	649	·	1,500	·	-	·	-		-
31-1220-520003	Recruitment Expense		8,728		21,798		8,000		5,000		5,000		5,000
31-1220-520008	Recognition		200		-		-		-		-		-
31-1220-523000	Supplies & Equipment		234		5,997		4,000		2,500		2,500		2,500
31-1220-524000	Safety Program		576		10		1,500		100		100		100
31-1220-524001	Risk Management		70		-		1,000		-		-		-
31-1220-525000	Travel & Training		1,501		2,592		2,000		1,000		1,000		1,000
31-1220-551000	Books & Publications		176		241		500		-		-		-
31-1220-580000	Professional Services		14,982		23,964		33,000		32,689		32,689		32,689
31-1220-595002	Legal Expenses		-		586		-		-		-		-
	Total Materials and Services	\$	28,580	\$	57,203	\$	53,500	\$	43,289	\$	43,289	\$	43,289
1220	TOTAL HUMAN RESOURCES	\$	173,167	Ś	275,397	Ś	430,125	Ś	252,442	Ś	252,442	Ś	252,442

ACCOUNT #	DESCRIPTION	ACTUAL 2019-20	ACTUAL 2020-21	ADOPTED 2021-22	PROPOSED 2022-23	-	APPROVED 2022-23	ADOPTED 2022-23
1230	CITY RECORDER							
31-1230-410000	Administrative Salaries	\$ 77,309	\$ 79,237	\$ 102,100	\$ 90,400	\$	90,400	\$ 90,400
31-1230-420000	Clerical Salaries	-	6,764	-	30,170		30,170	30,170
31-1230-438000	Longevity	540	720	720	720		720	720
31-1230-441000	FICA/Medicare	5,840	6,576	7,960	9,279		9,279	9,279
31-1230-442000	Workers Compensation	113	116	150	210		210	210
31-1230-443000	Unemployment	78	86	140	122		122	122
31-1230-444000	Retirement-PERS	-	726	3,100	4,547		4,547	4,547
31-1230-444001	Retirement-Principal	29,378	35,223	38,100	52,221		52,221	52,221
31-1230-444002	Retirement- Pension Bond	-	79	850	1,551		1,551	1,551
31-1230-445000	Health/Life/LTD	9,257	10,822	10,000	16,635		16,635	16,635
	Total Personnel Services	\$ 122,515	\$ 140,349	\$ 163,120	\$ 205,855	\$	205,855	\$ 205,855
31-1230-510000	Office Supplies	\$ 103	\$ 377	\$ 100	\$ 100	\$	100	\$ 100
31-1230-515000	Printing & Advertising	7	-	100	100		100	100
31-1230-520000	Dues & Meetings	1,025	1,354	1,245	1,100		1,100	1,100
31-1230-523000	Supplies & Equipment	347	151	1,500	200		200	200
31-1230-525000	Travel & Training	766	227	1,000	3,000		3,000	3,000
31-1230-533045	Maintenance Agreements	20	-	-	-		-	-
31-1230-551000	Books & Publications	75	25	100	50		50	50
31-1230-580000	Professional Services	11,687	15,156	34,626	20,000		20,000	20,000
31-1230-591000	Elections	390	-	-	-		-	-
	Total Materials and Services	\$ 14,420	\$ 17,290	\$ 38,671	\$ 24,550	\$	24,550	\$ 24,550
31-1230-610000	Capital Outlay	\$ -	\$ -	\$ -	\$ 3,700	\$	3,700	\$ 3,700
	Total Capital Outlay	\$ -	\$ -	\$ -	\$ 3,700	\$	3,700	\$ 3,700
1230	TOTAL CITY RECORDER	\$ 136,935	\$ 157,639	\$ 201,791	\$ 234,105	\$	234,105	\$ 234,105

ACCOUNT #	DESCRIPTION		ACTUAL 2019-20		ACTUAL 2020-21		ADOPTED 2021-22		PROPOSED 2022-23		APPROVED 2022-23		ADOPTED 2022-23
1250	COMMUNITY ENGAGEMENT												
31-1250-410000	Administrative Salaries	\$	50,265	Ś	61,406	Ś	128,870	\$	70,268	Ś	70,268	\$	70,268
31-1250-435000	Overtime		33	•	-		-	ľ	-		-		-
31-1250-441000			3,801		4,626		9,800		5,376		5,376		5,376
31-1250-442000	Workers Compensation		71		88		250		124		124		124
31-1250-443000	Unemployment		51		61		150		71		71		71
31-1250-444000	Retirement-PERS		_		7,634		19,400		10,590		10,590		10,590
31-1250-444001			4,768		-				-		-		
31-1250-444002	Retirement-Pension Bond		-		2,800		5,300		3,612		3,612		3,612
31-1250-445000			6,164		9,331		34,150		6,156		6,156		6,156
	Total Personnel Services	\$	65,153	\$	85,946	\$	197,920	\$	96,197	\$	96,197	\$	96,197
31-1250-510000	Office Supplies	\$	_	\$	-	\$	100	\$	250	\$	250	\$	250
31-1250-515000			97		501		1,000		500		500		500
31-1250-520000	Dues & Meetings		-		249		250		300		300		300
31-1250-523000	Supplies & Equipment		2,060		4,294		2,500		2,500		2,500		2,500
31-1250-525000	Travel & Training		55		350		1,750		1,000		1,000		1,000
31-1250-533000			3,576		5,002		5,000		5,000		5,000		5,000
31-1250-533045	Maintenance Agreements		6,000		6,000		6,000		6,000		6,000		6,000
31-1250-580000	Professional Services		-		25,000		25,000		10,000		10,000		10,000
	Total Materials and Services	\$	11,788	\$	41,396	\$	41,600	\$	25,550	\$	25,550	\$	25,550
31-1250-610000	Capital Outlay	\$	-	\$	-	\$	-	\$	700	\$	700	\$	700
	Total Capital Outlay	\$		\$	-	\$	-	\$	700	\$	700	\$	700
1250	TOTAL COMMUNITY ENGAGEMENT	\$	76,941	\$	127,342	\$	239,520	\$	122,447	\$	122,447	\$	122,447
1260	ECONOMIC HEALTH												
31-1260-410000	Administrative Salaries	\$		\$	46,981	ć	_	Ś		\$		\$	
31-1260-441000	FICA/Medicare	Ş	-	٦	3,447	Ş	-	Ş	-	۶	-	Ş	-
31-1260-442000	Workers Compensation				132								
31-1260-443000	Unemployment		_		45		_		_		_		_
31-1260-444000	Retirement-PERS		_		1,834		_		_		_		
31-1260-444002	Retirement-Pension Bond		_		253		_		_		_		_
31-1260-445000	Health/Life/LTD		-		13,669		-		-		-		-
	Total Personnel Services	\$	-	\$	66,361	\$	-	\$			-		-
31-1260-510000	Office Supplies	\$	_	\$	48	\$	_	\$	_	\$	_	\$	_
	Dues & Meetings	~	_	7	225	7	-	~	_	7	-	7	_
	Travel & Training		-		753		-		-		-		-
	Total Materials and Services	\$	-	\$	1,026	\$	-	\$	-	\$	-	\$	
1260	TOTAL ECONOMIC HEALTH	\$	-	\$	67,387	\$	-	\$	-	\$	-	\$	-
	TOTAL CITY MANAGER'S OFFICE	Ś	909 764	¢	010.760	ċ	1,169,086	ć	022 772	ė	022 772	¢	922.772
	TOTAL CITY WANAGER S OFFICE	Ş	808,761	Ş	919,749	Ş	1,169,086	Ş	922,772	Ş	922,772	Ş	922,772

ACCOUNT #	DESCRIPTION		ACTUAL		ACTUAL		ADOPTED		PROPOSED		PPROVED		ADOPTED
ACCOUNT #	DESCRIPTION		2019-20		2020-21		2021-22	1	2022-23		2022-23		2022-23
	FINANCE DEPARTMENT 13XX												
1310	FINANCE												
31-1310-410000	Administrative Salaries	\$	225,155	\$	146,341	\$	147,100	\$	126,552	\$	126,552	\$	126,552
31-1310-420000	Clerical Salaries		209,565	•	190,850	·	194,300	ľ	286,134		286,134	•	286,134
31-1310-435000	Overtime		177		1,814		-		-		´-		-
31-1310-438000	Longevity		3,760		3,480		3,100		3,120		3,120		3,120
31-1310-441000	FICA/Medicare		32,253		25,106		26,400		31,809		31,809		31,809
31-1310-442000	Workers Compensation		583		393		600		677		677		677
31-1310-443000	Unemployment		438		348		350		419		419		419
31-1310-444000	Retirement-PERS		47,693		36,064		41,700		59,179		59,179		59,179
31-1310-444001	Retirement-Principal		82,857		64,156		31,400		37,720		37,720		37,720
31-1310-444002	Retirement-Pension Bond		9,788		10,265		8,000		17,593		17,593		17,593
31-1310-445000	Health/Life/LTD		103,172		76,451		114,000		121,503		121,503		121,503
	Total Personnel Services	\$	715,441	\$	555,268	\$	566,950	\$	684,706	\$	684,706	\$	684,706
31-1310-510000	Office Supplies	\$	4,199	ć	2,649	ċ	3,000	\$	3,000	ċ	3,000	ċ	3,000
31-1310-515000	Printing & Advertising	Ą	1,233	Ą	1,957	ų	2,200	٦	2,200	۲	2,200	Ą	2,200
31-1310-513000	Dues & Meetings		1,233		1,439		1,600		1,500		1,500		1,500
31-1310-520003	Recruitment Expense		98		14,817		1,000		1,300		1,300		1,500
31-1310-523000	Supplies & Equipment		1,667		5,352		1,000		1,000		1,000		1,000
31-1310-525000	Travel & Training		4,104		1,685		4,050		7,550		7,550		7,550
31-1310-523000	Bank Fees		13		63		100		100		100		100
31-1310-532000	Contractual Services		11,753		13,608		10,000		15,000		15,000		15,000
31-1310-533000	Maintenance Agreements		20,064		20,671		23,000		23,000		23,000		23,000
31-1310-533043	Utilities		438		446		480		480		480		480
31-1310-551000	Books & Publications		438		258		100		100		100		100
31-1310-531000	Bond Registration Costs		3,000		3,000		3,000		3,000		3,000		3,000
31-1310-573000	Professional Services		42,692		146,581		31,000		50,125		50,125		50,125
31-1310-580000	Internal Chrg-Computers		10,000		140,361		31,000		50,125		- 30,123		30,123
31-1310-390002	internal chig-computers		10,000				_						
	Total Materials and Services	\$	100,635	\$	212,526	\$	79,530	\$	107,055	\$	107,055	\$	107,055
1210	TOTAL FINANCE	*	016.076		767 704		C4C 400	4	704 764	<u> </u>	701 701		701 761
1310	TOTAL FINANCE	\$	816,076	Þ	767,794	Þ	646,480	\$	791,761	Þ	791,761	Þ	791,761
1311	GENERAL OFFICE												
31-1311-511000	Postage	\$	27,279	\$	31,317	\$	30,000	\$	30,000	\$	30,000	\$	30,000
31-1311-531000	Telephones		228,020		239,748		243,600		247,000		247,000		247,000
	Total Materials and Services	\$	255,299	\$	271,065	\$	273,600	\$	277,000	\$	277,000	\$	277,000
1311	TOTAL GENERAL OFFICE	Ś	255,299	Ś	271,065	Ś	273,600	\$	277,000	Ś	277,000	Ś	277,000
1911	GENERAL OFFICE	Y	23,233	Y	271,003	Ψ.	273,000	Y	277,000	7	277,000	Y	2,7,000

ACCOUNT #	DESCRIPTION		ACTUAL 2019-20		ACTUAL 2020-21		ADOPTED 2021-22		PROPOSED 2022-23	-	APPROVED 2022-23		ADOPTED 2022-23
1320	FINANCE - BILLING												
31-1320-420000	Clerical Salaries	\$	98,826	\$	103,006	\$	102,000	\$	116,592	\$	116,592	\$	116,592
31-1320-438000	Longevity		720		1,440		1,500		1,440		1,440		1,440
31-1320-441000	FICA/Medicare		7,235		7,591		8,000		9,029		9,029		9,029
31-1320-442000	Workers Compensation		171		162		200		227		227		227
31-1320-443000	Unemployment		100		104		100		119		119		119
31-1320-444001	Retirement-Principal		37,556		45,784		48,000		60,563		60,563		60,563
31-1320-445000	Health/Life/LTD		39,841		40,994		44,300		47,190		47,190		47,190
	Total Personnel Services	\$	184,449	\$	199,081	\$	204,100	\$	235,160	\$	235,160	\$	235,160
31-1320-510000	Office Supplies	\$	1,065	\$	1,473	Ś	1,500	Ś	1,500	Ś	1,500	Ś	1,500
31-1320-515000	Printing & Advertising	Ψ	988	~	474	~	1,100	~	1,100	~	1,100	Ψ.	1,100
31-1320-520000	Dues & Meetings		-		40		_,		_,		_,		_,
31-1320-523000	Supplies & Equipment		30		2,141		1,600		1,600		1,600		1,600
31-1320-525000	Travel & Training		2,198		-,		1,800		1,800		1,800		1,800
31-1320-532000	Bank Fees		92,254		108,741		120,000		120,000		120,000		120,000
31-1320-533000	Contractual Services		50,026		50,297		50,000		55,000		55,000		55,000
31-1320-533045	Maintenance Agreements		10,530		12,045		11,060		11,060		11,060		11,060
31-1320-540000	Utilities		175		185		220		220		220		220
31-1320-558001	Utility Assistance		181,991		19,664		20,000		20,000		20,000		20,000
	Total Materials and Services	\$	339,257	\$	195,060	\$	207,280	\$	212,280	\$	212,280	\$	212,280
1320	TOTAL FINANCE - BILLING	\$	523,706	\$	394,141	\$	411,380	\$	447,440	\$	447,440	\$	447,440
	TOTAL FINANCE DEPARTMENT	\$	1,339,782	\$	1,161,935	\$	1,057,860	\$	1,516,201	\$	1,516,201	\$	1,516,201

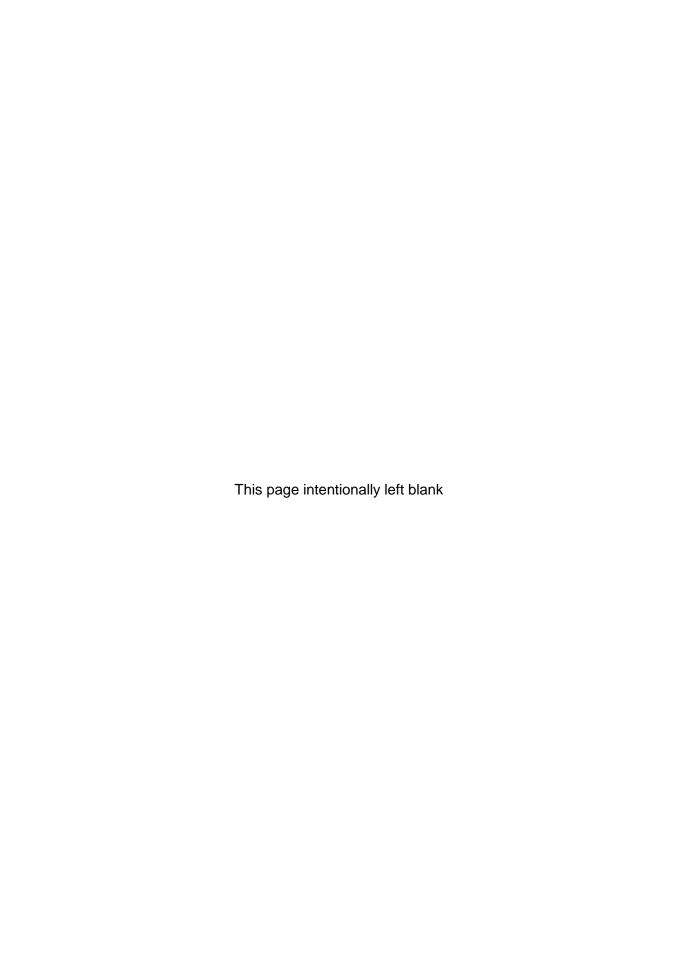
ACCOUNT #	DESCRIPTION	ACTUAL 2019-20	ACTUAL 2020-21	ADOPTED 2021-22	PROPOSED 2022-23	APPROVED 2022-23	ADOPTED 2022-23
1330	INFORMATION TECHNOLOGY						
31-1330-410000	Administrative Salaries	\$ 124,875	\$ 124,860	\$ 82,000	\$ 112,604	\$ 112,604	\$ 112,604
31-1330-420000	Clerical Salaries	57,609	66,091	65,700	72,891	72,891	72,891
31-1330-431000	Other Salaries	312,002	324,746	232,200	361,164	361,164	361,164
31-1330-435000	Overtime	1,118	2,927	5,000	5,300	5,300	5,300
31-1330-436000	On Call Pay	11,392	8,427	14,000	-	-	-
31-1330-438000	Longevity	4,860	7,020	6,720	6,720	6,720	6,720
31-1330-441000	FICA/Medicare	37,598	39,213	31,000	42,738	42,738	42,738
31-1330-442000	Workers Compensation	686	641	800	925	925	925
31-1330-443000	Unemployment	513	533	400	563	563	563
31-1330-444000	Retirement-PERS	45,831	46,207	16,400	35,293	35,293	35,293
31-1330-444001	Retirement-Principal	110,193	134,981	143,000	189,260	189,260	189,260
31-1330-444002	Retirement-Pension Bond	8,980	9,919	4,000	9,756	9,756	9,756
31-1330-445000	Health/Life/LTD	116,673	122,923	103,700	132,484	132,484	132,484
	Total Personnel Services	\$ 832,330	\$ 888,488	\$ 704,920	\$ 969,698	\$ 969,698	\$ 969,698
31-1330-510000	Office Supplies	\$ 677	\$ 1,902	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
31-1330-520000	Dues & Meetings	232	125	200	200	200	200
31-1330-523000	Supplies & Equipment	16,341	23,719	16,000	16,000	16,000	16,000
31-1330-525000	Travel & Training	6,338	-	30,000	30,000	30,000	30,000
31-1330-533045	Maintenance Agreements	145,853	174,675	175,000	240,044	240,044	240,044
31-1330-534000	Lease Payment	-	-	25,951	25,951	25,951	25,951
31-1330-540000	Utilities	482	483	500	500	500	500
31-1330-551000	Books & Publications	-	-	200	200	200	200
31-1330-580000	Professional Services	35,913	23,485	21,000	21,000	21,000	21,000
31-1330-55002	Legal Expenses	-	4,825	-	-	-	-
	Total Materials and Services	\$ 205,836	\$ 229,214	\$ 270,851	\$ 335,895	\$ 335,895	\$ 335,895
31-1330-610000	Capital Outlay	\$ 189,998	\$ 140,845	\$ 181,136	\$ 217,497	\$ 217,497	\$ 217,497
	Total Capital Outlay	\$ 189,998	\$ 140,845	\$ 181,136	\$ 217,497	\$ 217,497	\$ 217,497
1330	TOTAL INFORMATION TECHNOLOGY	\$ 1,228,164	\$ 1,258,547	\$ 1,156,907	\$ 1,523,090	\$ 1,523,090	\$ 1,523,090

ACCOUNT #	DESCRIPTION		ACTUAL 2019-20		ACTUAL 2020-21		ADOPTED 2021-22		PROPOSED 2022-23		APPROVED 2022-23		ADOPTED 2022-23
1410	CITY ATTORNEY												
31-1410-410000	Administrative Salaries	Ś	142,666	\$	175,405	\$	_	\$	_	\$	_	\$	_
31-1410-420000	Clerical Salaries	*	71,564	7	71,556	т.	71,600	*	77,768	-	77,768	*	77,768
31-1410-431000	Prosecution Salaries		24,613		52,686		31,200		34,397		34,397		34,397
31-1410-432000	Code Enforcement Salaries		49,768		51,639		52,500		59,133		59,133		59,133
31-1410-438000	Longevity		1,080		1,080		1,440		1,440		1,440		1,440
31-1410-441000	FICA/Medicare		21,121		19,521		12,000		13,214		13,214		13,214
31-1410-442000	Workers Compensation		1,364		901		1,000		1,190		1,190		1,190
31-1410-443000	Unemployment		289		356		200		174		174		174
31-1410-444000	Retirement-PERS		30,460		19,683		8,100		9,020		9,020		9,020
31-1410-444001	Retirement-Principal		27,196		31,684		33,400		40,273		40,273		40,273
31-1410-444002	Retirement-Pension Bond		7,861		6,403		2,200		3,076		3,076		3,076
31-1410-445000	Health/Life/LTD		69,641		55,514		48,200		51,189		51,189		51,189
	Total Personnel Services	\$	447,623	\$	486,428	\$	261,840	\$	290,874	\$	290,874	\$	290,874
31-1410-510000	Office Supplies	\$	1,106	\$	882	Ś	1,000	\$	1,000	Ś	1,000	\$	1,000
31-1410-510100	Code Enforcement		1,081	Ċ	165	•	750	ľ	750	Ċ	750		750
31-1410-510120	Nuisance/Abatement Control		2,126		1,388		7,000		7,000		7,000		7,000
31-1410-520000	Dues & Meetings		1,589		1,578		500		500		500		500
31-1410-523000	Supplies & Equipment		35		3,269		-		-		-		-
31-1410-525000	Travel & Training		2,990		2,064		2,000		2,000		2,000		2,000
31-1410-533045	Maintenance Agreements		4,012		3,707		-		-		-		-
31-1410-540000	Utilities		351		370		400		400		400		400
31-1410-551000	Books & Publications		934		210		325		325		325		325
31-1410-580000	Professional Services		18,924		-		500,000		-		-		-
31-1410-595000	Prosecution Expenses		258		59		500		500		500		500
31-1410-595001	Litigation Expenses		25		-		250		250		250		250
31-1410-595002	Legal Expenses		-		273,417		-		500,000		500,000		500,000
	Total Materials and Services	\$	33,431	\$	287,109	\$	512,725	\$	512,725	\$	512,725	\$	512,725
1410	TOTAL CITY ATTORNEY	\$	481,054	\$	773,537	\$	774,565	\$	803,599	\$	803,599	\$	803,599

ACCOUNT #	DESCRIPTION		ACTUAL 2019-20		ACTUAL 2020-21		ADOPTED 2021-22		PROPOSED 2022-23		APPROVED 2022-23		ADOPTED 2022-23
	PUBLIC WORKS 51XX												
5162	FLEET												
31-5162-410000	Administrative Salaries	\$	20,320	Ś	23,649	Ś	22,000	Ś	20,517	Ś	20,517	Ś	20,517
31-5162-431000	Salaries & Wages	*	102,741	*	105,878	*	105,000	*	121,762	т.	121,762	т	121,762
31-5162-435000	Overtime		254		900		500		700		700		700
31-5162-436000	On Call Pay		860		750		500		500		500		500
31-5162-438000	Longevity		5,910		5,985		6,400		5,340		5,340		5,340
31-5162-441000	FICA/Medicare		9,679		10,259		10,300		11,384		11,384		11,384
31-5162-442000	Workers Compensation		4,654		3,047		3,700		4,481		4,481		4,481
31-5162-443000	Unemployment		130		136		100		151		151		151
31-5162-444001	Retirement-Principal		47,985		58,736		63,400		77,603		77,603		77,603
31-5162-445000	Health/Life/LTD		40,629		36,166		39,300		43,952		43,952		43,952
	Total Personnel Services	\$	233,162	\$	245,506	\$	251,200	\$	286,390	\$	286,390	\$	286,390
31-5162-510000	Office Supplies	\$	-	\$	47	\$	500	\$	500	\$	500	\$	500
31-5162-512000	Uniforms		1,341		1,621		1,200	·	1,200		1,200		1,200
31-5162-520000	Dues & Meetings		61		35		500		500		500		500
31-5162-523000	Supplies & Equipment		(3,050)		782		5,000		5,000		5,000		5,000
31-5162-523008	Intergovernmental Garage Costs		12,535		6,513		5,000		5,000		5,000		5,000
31-5162-523012	Shop Supplies/Environmental		2,749		347		2,000		2,000		2,000		2,000
31-5162-523100	Small Tools		3,596		3,569		3,000		3,000		3,000		3,000
31-5162-525000	Travel & Training		506		163		1,400		1,400		1,400		1,400
31-5162-526000	Employee Testing		365		432		300		300		300		300
31-5162-533045	Maintenance Agreements		1,423		1,376		3,000		3,000		3,000		3,000
31-5162-551000	Books & Publications		714		714		1,500		2,000		2,000		2,000
31-5162-562000	Fuel		451		357		1,000		1,500		1,500		1,500
31-5162-563000	Vehicle Maintenance		43		914		500		500		500		500
31-5162-566000	Equip Repair & Maintenance		218		1,120		2,000		2,000		2,000		2,000
31-5162-590001	Internal Chrg-Veh/Equip		5,000		5,000		-		-		-		-
	Total Materials and Services	\$	25,952	\$	22,990	\$	26,900	\$	27,900	\$	27,900	\$	27,900
5162	TOTAL FLEET	\$	259,114	\$	268,496	\$	278,100	\$	314,290	\$	314,290	\$	314,290

ACCOUNT #	DESCRIPTION		ACTUAL 2019-20		ACTUAL 2020-21		ADOPTED 2021-22		PROPOSED 2022-23		APPROVED 2022-23		ADOPTED 2022-23
5164	FACILITIES												
31-5164-431000		\$	46,746	Ś	38,034	Ś	39,000	\$	43,526	Ś	43,526	Ś	43,526
31-5164-435000	Overtime	•	109	7	-	7	300	*	500	-	500	7	500
31-5164-436000	On Call Pay		-		_		700		700		700		700
31-5164-438000	Longevity		_		_		500		504		504		504
31-5164-441000	FICA/Medicare		3,403		2,763		3,000		3,461		3,461		3,461
31-5164-442000	Workers Compensation		2,305		1,297		1,600		1,982		1,982		1,982
31-5164-443000	Unemployment		47		38		100		47		47		47
31-5164-444000	Retirement-PERS		1,218		-		-		-		-		-
31-5164-444001	Retirement-Principal		13,826		16,901		18,600		23,208		23,208		23,208
31-5164-444002	Retirement-Pension Bond		526		-		-		-		-		-
31-5164-445000	Health/Life/LTD		19,256		14,500		15,600		16,686		16,686		16,686
	Total Personnel Services	\$	87,436	\$	73,533	\$	79,400	\$	90,614	\$	90,614	\$	90,614
31-5164-510000	Office Supplies	\$	55	\$	134	\$	750	\$	750	\$		\$	750
31-5164-512000	Uniforms		1,914		1,283		1,000		1,500		1,500		1,500
31-5164-520000	Dues & Meetings		32		69		400		400		400		400
31-5164-523000	Supplies & Equipment		25,327		29,776		18,000		18,000		18,000		18,000
31-5164-523100	Small Tools		2,454		3,306		2,000		2,000		2,000		2,000
31-5164-525000	•		2,907		680		2,000		2,000		2,000		2,000
31-5164-526000	Employee Testing		88		23		250		250		250		250
31-5164-533000	Contractual Services		90,241		20,783		61,500		66,000		66,000		66,000
31-5164-533001	Haz Mat Removal		-		287		500		500		500		500
31-5164-533045	Maintenance Agreements		473		441		8,000		8,000		8,000		8,000
31-5164-540000	Utilities		77,296		84,159		72,000		72,000		72,000		72,000
31-5164-562000	Fuel		-		381		500		500		500		500
31-5164-563000	Vehicle Maintenance		-		38		500		500		500		500
31-5164-566000	Equip Repair & Maintenance		-		371		1,000		1,000		1,000		1,000
31-5164-571000	Bldg Repair		1,721		12,665		15,000		15,000		15,000		15,000
31-5164-571005	Building Repairs-PW Maint		10,860		10,209		14,000		14,000		14,000		14,000
31-5164-571011	, , ,		25,539		6,982		18,000		20,000		20,000		20,000
31-5164-571021	Building Repairs-Public Safety		38,380		53,266		16,000		20,000		20,000		20,000
31-5164-571031	,		21,807		15,940		10,000		20,000		20,000		20,000
31-5164-571045	Building Repairs-Archives		170		2,075		5,000		5,000		5,000		5,000
31-5164-571046	Building Repairs-City Parking Lots		-		-		5,000		5,000		5,000		5,000
31-5164-571077	Building Repairs-Community Art Displays		-		-		1,500		1,500		1,500		1,500
31-5164-580000	Professional Services		-		-		20,000		20,000		20,000		20,000
31-5164-584000	Janitorial Service		68,823		84,495		78,000		98,000		98,000		98,000
31-5164-585000	Grounds keeping-General		20,287		19,553		15,000		15,000		15,000		15,000
	Grounds keeping-Public Safety		70		5		3,000		3,000		3,000		3,000
31-5164-585055	, ,		63		-		5,000		5,000		5,000		5,000
	Internal Chrg-Veh/Equip		53,575		53,575		-		-		-		-
	Internal Chrg-Capital Replace		213,415		50,000		-		-		-		-
31-5164-595002	Legal Expenses		-		1,900		2,000		-		-		-
	Total Materials and Services	\$	655,497	\$	452,396	\$	375,900	\$	414,900	\$	414,900	\$	414,900
31-5164-610000	Capital Outlay	\$	1,537	\$	47,384	\$	-	\$	-	\$	-	\$	-
	Total Capital Outlay	\$	1,537	\$	47,384	\$	-	\$	-	\$	-	\$	-
5164	TOTAL FACILITIES	\$	744,470	\$	573,313	\$	455,300	\$	505,514	\$	505,514	\$	505,514
									•				
	TOTAL PUBLIC WORKS	\$	1,003,584	Ş	841,809	Ş	733,400	Ş	819,804	Þ	819,804	Ş	819,804

ACCOUNT #	DESCRIPTION	ACTUAL 2019-20		ACTUAL 2020-21		ADOPTED 2021-22		PROPOSED 2022-23		APPROVED 2022-23	ADOPTED 2022-23
9140	INSURANCE										
31-9140-550000	PCL Insurance Premiums	\$ 311,486	\$	420,143	\$	440,000	\$	528,000	\$	528,000	\$ 528,000
31-9140-550001	PCL Claims	88,737		27,320		50,000	·	75,000		75,000	75,000
9140	TOTAL INSURANCE	\$ 400,223	\$	447,463	\$	490,000	\$	603,000	\$	603,000	\$ 603,000
9170 31-9170-907000	TRANSFERS Transfer Out-Water Fund	\$ 3,362	ć	3,362	ć	_	\$	_	Ś		\$
		,		,		-	·	-		-	
9170	TOTAL TRANSFERS	\$ 3,362	\$	3,362	\$	-	\$	-	\$	-	\$ -
9180	RESERVES										
31-9180-800000	Contingency	\$ -	\$	-	\$	107,276	\$	-	\$	-	\$ -
31-9180-800001	Contingency-Assigned for Veh Purch	-		-		89,492		-		-	-
31-9180-800002	Contingency-Assigned for Ops Equip	-		-		27,036		-		-	-
31-9180-800003	Contingency-Assigned for Maint Equip	-		-		50,907		-		-	-
31-9180-800004	Contingency-Assigned for Eng Equip	-		-		18,207		-		-	-
31-9180-800005	Contingency-Assigned for Fleet/Gar Equip	-		-		110,186		73,610		73,610	73,610
31-9180-800006	Contingency - Assigned for Admin	-		-		-		38,874		38,874	38,874
31-9180-800009	Contingency-Assigned for Facilities	-		-		382,862		203,318		203,318	203,318
9180	TOTAL RESERVES	\$ -	\$	-	\$	785,966	\$	315,802	\$	315,802	\$ 315,802
FUND 31	TOTAL ADMIN/SUPPORT SERVICES FUND	\$ 5,520,229	\$	5,677,467	\$	6,441,384	\$	6,504,268	\$	6,504,268	\$ 6,504,268



PUBLIC SAFETY FUNDS



FUND 03: Civil Forfeiture Fund

Description

The Civil Forfeiture Fund was established to budget and account for the occasional receipt of criminal assets received through the activities of the City's Police Department. These assets are legally required to be separately tracked and used to support law enforcement activities. Forfeitures significantly vary year to year and minimal activity is anticipated in the FY 2022-23.

ACCOUNT #	DESCRIPTION	TUAL 9-20	ACTUAL 2020-21	ADOPTED 2021-22	PROPOSED 2022-23		APPROVED 2022-23	ADOPTED 2022-23
FUND 03	CIVIL FORFEITURE RESOURCES							
03-0000-300000	Beg F/B-Net Working Capital	\$ 27	\$ 808	\$ 425	\$ 425	\$	425	\$ 425
03-0000-336000	Other Forfeitures	777	-	70	50)	50	50
03-0000-361000	Interest Earned	4	5	5	7	,	7	7
FUND 03	TOTAL RESOURCES	\$ 808	\$ 813	\$ 500	\$ 482	\$	482	\$ 482
2110 03-2110-580001	POLICE ADMINISTRATION Professional Services-State	\$ -	\$ -	\$ 500	\$ 482	\$	482	\$ 482
	Total Materials and Services	\$ -	\$ -	\$ 500	\$ 482	\$	482	\$ 482
2110	TOTAL POLICE ADMINISTRATION	\$ -	\$ -	\$ 500	\$ 482	\$	482	\$ 482
FUND 03	TOTAL CIVIL FORFEITURE FUND	\$ -	\$ -	\$ 500	\$ 482	\$	482	\$ 482

FUND 13: 911 Fund – Police – Communications

Description

This fund represents additional funding for the same department referenced earlier in the General Fund. The 911 Fund represents the restricted aspect of the 911 State Tax and the associated costs that this revenue supports.

ACCOUNT #	DESCRIPTION		ACTUAL 2019-20	ACTUAL 2020-21		ADOPTED 2021-22	PROPO 2022		APPR			ADOPTED 2022-23
						-		-				
FUND 13	911 TAX FUND											
	RESOURCES											
13-0000-300000	Beg F/B-Net Working Capital	\$	39,075		\$	45,024	\$	86,106		86,106	\$	86,106
13-0000-310000	911 Excise Taxes		232,112	312,229		275,000		305,000	:	305,000		305,000
13-0000-312000	911 Dundee Excise Taxes		17,896	24,092		-		-		-		-
13-0000-334000	Miscellaneous Grants		-	5,796		-		-		-		-
13-0000-338000	Reimbursed Costs		21,545	-		-		-		-		-
13-0000-338011	Master Street Address Guide		6,178	378		4,000		1,500		1,500		1,500
13-0000-360000	Miscellaneous Revenues		-	2,760		21,788		4,946		4,946		4,946
13-0000-361000	Interest Earned		348	330		200		-		-		-
FUND 13	TOTAL RESOURCES	\$	317,154	\$ 414,459	\$	346,012	\$	397,552	\$:	397,552	\$	397,552
2310	COMMUNICATIONS											
13-2310-420000	Dispatch Salaries	\$	107,417	\$ 133,202	¢	140,000	\$	204,006	ς .	204,006	¢	204,006
13-2310-435000	Overtime	Ţ	15,821	11,291	Y	23,000	Y	25,500	Ψ.	25,500	Y	25,500
13-2310-435001	Holiday Bank		1,522	2,181		4,000		4,000		4,000		4,000
13-2310-438000	Longevity		1,200	2,400		2,400		2,400		2,400		2,400
13-2310-441000	FICA/Medicare		9,290	10,865		13,000		18,048		18,048		18,048
13-2310-442000	Workers Compensation		178	187		300		412		412		412
13-2310-443000	Unemployment		126	148		200		238		238		238
13-2310-444000	Retirement-PERS		22,887	26,906		37,600		58,907		58,907		58,907
13-2310-444002	Retirement-Pension Bond		5,536	6,960		7,000		12,125		12,125		12,125
13-2310-445000	Health/Life/LTD		35,864	51,180		54,700		70,656		70,656		70,656
	Total Personnel Services	Ś	199,841	\$ 245,320	¢	282,200	\$	396,292	Ċ .	396,292	¢	396,292
	Total reisonner services	, , ,	199,841	243,320	Ą	202,200	Ą	330,232	γ .	390,292	Ą	330,232
13-2310-523000	Supplies & Equipment	\$	217	\$ -	\$	400	\$	-	\$	-	\$	-
13-2310-525000	Travel & Training		1,223	1,177		1,300		-		-		-
13-2310-530001	911 Dundee Excise Taxes		17,896	17,119		-		-		-		-
13-2310-533017	Master Street Address Guide		6,178	378		4,000		-		-		-
13-2310-533045	Maintenance Agreements		22,925	2,760		21,788		-		-		-
13-2310-580000	Professional Services		-	-		500		-		-		-
	Total Materials and Services	\$	48,439	\$ 21,434	\$	27,988	\$	-	\$	-	\$	-
2310	TOTAL COMMUNICATIONS	Ś	248,280	\$ 266,754	\$	310,188	\$	396,292	ς :	396,292	\$	396,292
2310	TOTAL COMMONICATIONS	7	240,200	200,734	7	310,100	7	330,232	,	330,232	Y	330,232
9180	RESERVES											
13-9180-800000	Contingency	\$	- :	\$ -	\$	35,824	\$	1,260	\$	1,260	\$	1,260
9180	TOTAL RESERVES	\$	-	\$ -	\$	35,824	\$	1,260	\$	1,260	\$	1,260
FUND 13	TOTAL 911 TAX FUND	\$	248,280	\$ 266,754	\$	346,012	\$	397,552	\$	397,552	\$	397,552

FUND 16: Public Safety Fee Fund – Police – Patrol & Communications

Patrol

Description

The Public Safety Fee of \$3.00 was established and supported overwhelmingly in 2009 to fund three police officer positions. The fund represents additional funding for the same department referenced earlier in the General Fund. The Public Safety Fee Fund represents the restricted aspect of the revenue generated from the fees attached to the Municipal Services Statement. \$3.96 per month per Equivalent Dwelling Unit (EDU) is dedicated to fund three police officers.

Significant Changes

The cost of police officer salaries and benefits has increased beyond the previous revenues supporting the department today. Therefore, the budget committee proposed an increase in last year's budget meeting followed by a City Council vote to support the fee increase in March of 2022 covering the projected costs. In addition, the number of customer meters (water meters) is projected to increase with the additional building permits.

Communications

<u>Description</u>

The Communications Officer Public Safety Fee of \$2.00 was established in 2014 for the purpose of funding two communications officer positions. The Communications Officer Public Safety Fee Fund represents the restricted aspect of the revenue generated from the fees attached to the Municipal Services Statement. \$2.26 per month per Equivalent Dwelling Unit (EDU) is currently dedicated to fund 2 dispatchers.

Significant Changes

Growth in the Communication Officer Public Safety Fee revenue reflects an increase by the inflationary index as allowed by Council Action, as well as the activity of new water meters.

ACCOUNT #	DESCRIPTION		ACTUAL 2019-20		ACTUAL 2020-21		ADOPTED 2021-22		PROPOSED 2022-23		APPROVED 2022-23		ADOPTED 2022-23
FUND 16	PUBLIC SAFETY FUND												
	RESOURCES												
16-0000-300000	Beg F/B-Net Working Capital-PSF	\$	83,229	Ś	35,787	Ś	21,576	Ś	818	Ś	818	Ś	818
16-0000-300001	Beg F/B-Net Working Capital-CO PSF		30,721		34,806		57,245	·	16,143	Ċ	16,143		16,143
16-0000-334000	Miscellaneous Grants		2,973		2,931		6,123		-		-		· -
16-0000-347000	Public Safety Fee		338,338		342,234		409,000		456,315		456,315		456,315
16-0000-347001	CO Public Safety Fee		248,315		257,773		260,000		267,800		267,800		267,800
16-0000-361000	Interest Earned		949		180		300		150		150		150
FUND 16	TOTAL RESOURCES	\$	704,525	\$	673,711	\$	754,244	\$	741,226	\$	741,226	\$	741,226
2120	PATROL			_		_		_		_		_	
16-2120-431000	Officer Salaries	\$	210,031	Ş	183,517	\$	224,800	\$	224,122	Ş	-	Ş	224,122
16-2120-435000	Overtime		12,488		18,765		20,000		22,100		22,100		22,100
16-2120-435001	Holiday Bank		7,907		7,192		8,000		8,000		8,000		8,000
16-2120-441000	FICA/Medicare		17,111		15,541		19,300		19,449		19,449		19,449
16-2120-442000	Workers Compensation		9,670		5,495		7,500		8,052		8,052		8,052
16-2120-443000	Unemployment		230		210		300		256		256		256
16-2120-444000	Retirement-PERS		51,316		45,987		65,200		65,572		65,572		65,572
16-2120-444002	Retirement-Pension Bond		9,609		9,569		10,500		13,067		13,067		13,067
16-2120-445000	Health/Life/LTD		71,055		63,493		80,500		81,792		81,792		81,792
	Total Personnel Services	\$	389,417	\$	349,769	\$	436,100	\$	442,410	\$	442,410	\$	442,410
2120	TOTAL PATROL	\$	389,417	\$	349,769	\$	436,100	\$	442,410	\$	442,410	\$	442,410
2310	COMMUNICATIONS												
16-2310-420000	Dispatch Salaries	\$	122,274	ć	125,032	ċ	126,000	\$	133,954	ć	133,954	ċ	133,954
16-2310-420000	Overtime	Ş	16,944	Ş	123,032	Ş	24,000	Þ	26,500	Ş	26,500	Ş	26,500
16-2310-435000	Holiday Bank		4,693		4,693		5,000		5,000		5,000		5,000
16-2310-438000	Longevity		2,400		2,400		4,800		3,000		5,000		5,000
16-2310-441000	FICA/Medicare		10,834		10,706		12,200		12,657		12,657		12,657
16-2310-442000	Workers Compensation		221		201		300		318		318		318
16-2310-443000	Unemployment		147		145		200		166		166		166
16-2310-444000	Retirement-PERS		33,599		33,576		41,000		37,201		37,201		37,201
16-2310-444002	Retirement-Pension Bond		6,230		6,624		6,600		8,504		8,504		8,504
16-2310-445000	Health/Life/LTD		47,173		50,544		53,500		49,060		49,060		49,060
	Total Personnel Services	Ś	244,515	\$	246,792	\$	273,600	\$	273,360	Ś	273,360	\$	273,360
		7		7		7		_		7		7	
2310	TOTAL COMMUNICATIONS	\$	244,515	\$	246,792	\$	273,600	\$	273,360	\$	273,360	\$	273,360
9180	RESERVES												
16-9180-800000	Contingency-Public Safety Fee	\$	-	\$	_	\$	900	\$	14,738	Ś	14,738	\$	14,738
16-9180-800001	Contingency-CO Public Safety Fee	,	-	*	-	,	43,644	,	10,718	,	10,718	•	10,718
9180	TOTAL RESERVES	\$		\$	-	\$	44,544	\$	25,456	Ś	25,456	\$	25,456
						_				_			
FUND 16	TOTAL PUBLIC SAFETY FUND	\$	633,932	\$	596,561	\$	754,244	\$	741,226	\$	741,226	\$	741,226

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COMMUNITY DEVELOPMENT FUNDS



FUND 08: Building Inspection Fund

Description

The Community Development Department, Building Division, provides services for plan review, permit issuance and inspections for residential, commercial, and industrial development as well as providing these services on contract to the cities of Dundee, Lafayette, and Dayton.

The proposed budget aligns with the following City Council Goals:

Further develop an operational culture that adopts and cherishes Diversity, Equity, and Inclusion as core values.

Building Division Travel and Training

Diversity/Equity/Inclusion Training

Significant Changes

Revenue increases slightly over FY 21-22 budgeted numbers due to residential development activities and Contract Building Inspection services.

Materials and Services increases include Supplies & Equipment, Maintenance Agreements, Fuel, Vehicle Maintenance, Internal Chrg-Admin Support Services, and Capital Outlay.

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ACCOUNT #	DESCRIPTION		ACTUAL 2019-20		ACTUAL 2020-21		ADOPTED 2021-22		PROPOSED 2022-23		APPROVED 2022-23		ADOPTED 2022-23
FUND 08	BUILDING INSPECTION FUND RESOURCES												
08-0000-300000	Beg F/B-Net Working Capital	\$	1,744,152	\$	1,674,622	\$	1,661,391	\$	2,621,756	\$	2,621,756	\$	2,621,756
08-0000-322001	Building Permits		339,962		978,733		363,165		363,165		363,165		363,165
08-0000-322002	Plumbing / Mechanical Permits		163,639		375,805		196,019		196,019		196,019		196,019
08-0000-322005	Mobile Home Permits		1,682		1,736		1,073		1,073		1,073		1,073
08-0000-334000	Miscellaneous Grants		2,046		1,401		-		-		-		-
08-0000-336001	Contract Building Inspection		99,246		112,719		25,000		150,000		150,000		150,000
08-0000-341006	Technology Fee		14,139		34,999		16,403		16,403		16,403		16,403
08-0000-360000	Miscellaneous Revenues		5		210		20		20		20		20
08-0000-361000	Interest Earned		37,282		12,644		10,000		2,500		2,500		2,500
08-0000-364000	Sale Of Assets		50		-		-		2,000		2,000		2,000
08-0000-390032	Transfer In-Veh/Equip Repl Fund		-		-		34,297		-		-		-
FUND 08	TOTAL RESOURCES	\$	2,402,203	\$	3,192,869	\$	2,307,368	\$	3,352,936	\$	3,352,936	\$	3,352,936
4210	BUILDING INSPECTION												
08-4210-410000	Administrative Salaries	\$	124,346	¢	124,633	¢	125,000	\$	135,422	¢	135,422	¢	135,422
08-4210-420000	Clerical Salaries	Ą	86,484	٦	103,634	۲	102,400	٦	110,716	ڔ	110,716	ڔ	110,716
08-4210-431000	Building Inspector Salary		16,863		20,487		102,400		41,602		41,602		41,602
08-4210-431000			79,816						170,949		170,949		170,949
08-4210-435000	Plans Examiner Salary Overtime		79,610		64,955 1,036		79,400		170,949		170,949		170,949
08-4210-438000			- 4,116		-		6,100		6,108		6,108		- 6,108
	Longevity				6,108		· ·		•		-		-
	•		23,126		23,810		24,000		35,557		35,557		35,557
08-4210-442000	Workers Compensation		3,994		2,618		3,000		5,513		5,513		5,513
08-4210-443000 08-4210-444000	Unemployment Retirement-PERS		312		320		300		467		467		467
			16,197		14,855		20,500		37,733		37,733		37,733
08-4210-444001	Retirement-Principal		71,225		82,238		88,000		105,313		105,313		105,313
08-4210-444002	Retirement-Pension Bond		4,561		4,307		5,000		11,904		11,904		11,904
08-4210-445000	Health/Life/LTD		71,939		76,626		109,100		134,820		134,820		134,820
	Total Personnel Services	\$	502,979	\$	525,627	\$	562,800	\$	796,104	\$	796,104	\$	796,104
08-4210-510000	Office Supplies	\$	979	\$	716	\$	2,000	\$	2,000	\$	2,000	\$	2,000
08-4210-511000	Postage		52		3		100		100		100		100
08-4210-515000	Printing & Advertising		130		130		500		500		500		500
08-4210-520000	Dues & Meetings		1,042		660		1,900		1,900		1,900		1,900
08-4210-520003	Recruitment Expense		-		299		850		850		850		850
08-4210-523000	Supplies & Equipment		5,157		2,569		5,220		5,415		5,415		5,415
08-4210-525000	Travel & Training		1,875		995		14,900		14,900		14,900		14,900
08-4210-526000	Employee Testing		-		-		200		200		200		200
08-4210-532000	Bank Fees		4,891		16,202		16,100		16,100		16,100		16,100
08-4210-533045	Maintenance Agreements		10,210		10,342		11,612		12,612		12,612		12,612
08-4210-540000	Utilities		438		446		443		443		443		443
08-4210-551000	Books & Publications		276		-		500		500		500		500
08-4210-562000	Fuel		1,577		1,961		1,700		3,000		3,000		3,000
08-4210-563000	Vehicle Maintenance		2,247		1,444		1,000		1,500		1,500		1,500
	Professional Services		7,266		25,994		55,000		25,000		25,000		25,000
08-4210-580000	Internal Chrg-Admin Support Services		167,399		147,981		137,138		156,083		156,083		156,083
							•	Ī	•				•
	Internal Chrg-Veh/Equip		2,400		4,000		-		-		-		-
08-4210-590000	Internal Chrg-Veh/Equip Internal Chrg-Network Upgrade		2,400 1,853		4,000 1,853		-		-		-		-
08-4210-590000 08-4210-590001					-		- -		- - -		- -		- - -

ACCOUNT#	DESCRIPTION	ACTUAL 2019-20	ACTUAL 2020-21	ADOPTED 2021-22	PROPOSED 2022-23	APPROVED 2022-23	ADOPTED 2022-23
08-4210-610000	Capital Outlay	\$ -	\$ -	\$ -	\$ 70,000	\$ 70,000	\$ 70,000
	Total Capital Outlay	\$ -	\$ -	\$ -	\$ 70,000	\$ 70,000	\$ 70,000
4210	TOTAL BUILDING INSPECTION	\$ 710,771	\$ 741,357	\$ 811,963	\$ 1,107,207	\$ 1,107,207	\$ 1,107,207
9170 08-9170-907000	NONDEPARTMENTAL 91XX TRANSFERS Transfer Out-Water Fund	\$ 16,810	\$ 16,810	\$ -	\$ -	\$ -	\$ -
9170	TOTAL TRANSFERS	\$ 16,810	\$ 16,810	\$ -	\$ -	\$ -	\$ -
9180 08-9180-800000 08-9180-800001	RESERVES Contingency Contingency-Assigned for veh repl	\$ -	\$ -	\$ 1,457,108 38,297	\$ 2,208,561 37,168	\$ 2,208,561 37,168	\$ 2,208,561 37,168
9180	TOTAL RESERVES	\$ -	\$ -	\$ 1,495,405	\$ 2,245,729	\$ 2,245,729	\$ 2,245,729
	TOTAL NONDEPARTMENTAL	\$ 16,810	\$ 16,810	\$ 1,495,405	\$ 2,245,729	\$ 2,245,729	\$ 2,245,729
FUND 08	TOTAL BUILDING INSPECTION FUND	\$ 727,581	\$ 758,167	\$ 2,307,368	\$ 3,352,936	\$ 3,352,936	\$ 3,352,936

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FUND 14: Economic Development Fund

Description

The Community Development Department Economic Development Fund administers the business license program, Economic Development Revolving Loan Fund, Affordable Housing Trust Fund, and Construction Excise Tax program.

This budget aligns with the following City Council Goals:

Promote development of housing affordability such as houselessness, transitional housing, workforce housing.

- Affordable Housing Fund will provide for loans and grants.
- The Construction Excise Tax will fund:
 - Developer Incentives
 - Housing and Community Services
 - Affordable Housing Programs and Incentives

Significant Changes

Significant changes from FY 2021-22 to FY 2022-23 include:

- New revenue includes a Community Development Block Grant (CDBG) for a manufactured home repair program.
- Personnel Services increase for the Economic Health Manager position.
- Materials & Services funds decrease overall.
- Special Payments increase related to the Community Development Block Grant.
- Construction Excise Tax will have 1.5 years of revenue including re-budgeting unspent expenditures from FY 2021-22.
- Construction Excise Tax revenue will pay a portion of the Housing Planner Personnel Services costs (budgeted at \$17,965) in alignment with the 4% allowed by State Statute.

ACCOUNT #	DESCRIPTION		ACTUAL 2019-20		ACTUAL 2020-21		ADOPTED 2021-22		PROPOSED 2022-23	-	APPROVED 2022-23		ADOPTED 2022-23
FUND 14	ECONOMIC DEVELOPMENT FUND RESOURCES												
14-0000-300000	Beg F/B-Net Working Capital-Econ Dev	\$	665,027	\$	676,055	\$	522,358	\$	637,153	\$	637,153	\$	637,153
14-0000-300001	Beg F/B-Net Working Capital-Affrdbl Housing		66,499		66,499		71,806		63,630		63,630		63,630
14-0000-300002	Beg F/B-Net Working Capital-CET		-		-		148,063		749,250		749,250		749,250
14-0000-321004	Business License Fee		44,676		48,400		48,000		45,300		45,300		45,300
14-0000-334000	Miscellaneous Grants		-		18,096		-		-		-		-
14-0000-334007	CDBG Grants		-		-		500,000		415,000		415,000		415,000
14-0000-338007	Construction Excise Taxes		-		243,983		300,000		500,000		500,000		500,000
14-0000-360000	Miscellaneous Revenues		15		-		11,000		-		-		-
14-0000-361000	Interest Earned		15,940		5,656		5,000		5,000		5,000		5,000
14-0000-361001	Interest-Receivables		107		-		-		-		-		-
14-0000-370000	Proceeds From Notes Receivable		6,778		-		-		-		-		-
14-0000-370001	Loan Fees		-		-		3,600		3,600		3,600		3,600
14-0000-370002	Affordable Housing Loan Fees		-		-		1,800		1,800		1,800		1,800
14-0000-390001	Transfer in - General Fund		-		-		121,100		123,721		123,721		123,721
FUND 14	TOTAL RESOURCES	\$	799,042	\$	1,058,689	\$	1,732,727	\$	2,544,454	\$	2,544,454	\$	2,544,454
4120	ECONOMIC DEVELOPMENT												
14-4120-410000	Administrative Salaries	\$	_	\$	19,485	¢	79,600	\$	88,606	¢	88,606	¢	88,606
14-4120-420000	Clerical Salaries	Y	5,135	Y	7,323	Y	75,000	7	-	Y	-	Y	-
14-4120-441000	FICA/Medicare		371		2,005		6,100		6,778		6,778		6,778
14-4120-442000	Workers Compensation		9		68		60		140		140		140
14-4120-443000	Unemployment		5		27		-		89		89		89
14-4120-444000	Retirement-PERS		_		786		22,700		18,670		18,670		18,670
14-4120-444000	Retirement-Pension Bond		-		108		3,300		4,554		4,554		4,554
14-4120-445000	Health/Life/LTD		- 741		6,750		24,300		25,884		25,884		25,884
14-4120-443000	nealth/the/thb		741				24,300						23,664
	Total Personnel Services	\$	6,261	\$	36,552	\$	136,060	\$	144,721	\$	144,721	\$	144,721
14-4120-510000	Office Supplies	\$	-	\$	21	\$	200	\$	130	\$		\$	130
14-4120-511000	Postage		-		-		100		100		100		100
14-4120-515000	Printing & Advertising		-		-		1,500		1,500		1,500		1,500
14-4120-520000	Dues & Meetings		2,422		4,151		9,413		9,440		9,440		9,440
14-4120-523000	Supplies & Equipment		-		-		15,000		-		-		-
14-4120-525000	Travel & Training		225		225		5,200		4,340		4,340		4,340
14-4120-532000	Bank Fees		434		2,987		1,000		1,400		1,400		1,400
14-4120-533045	Maintenance Agreements		1,000		1,000		1,197		6,197		6,197		6,197
14-4120-551000	Books & Publications		-		-		100		-		-		-
14-4120-575100	Loan Fees		-		-		3,600		3,600		3,600		3,600
14-4120-576000	Recording Fees		240		-		81		85		85		85
14-4120-580000	Professional Services		41,707		48,661		11,000		3,000		3,000		3,000
	Total Materials and Services	\$	46,028	\$	57,045	\$	48,391	\$	29,792	\$	29,792	\$	29,792
4120	TOTAL ECONOMIC DEVELOPMENT	\$	52,289	\$	93,597	\$	184,451	\$	174,513	\$	174,513	\$	174,513
4130	AFFORDABLE HOUSING												
14-4130-510000		\$	_	\$	_	\$	100	\$	100	\$	100	Ś	100
	Printing & Advertising	Ψ.	_	7	_	7	270	~	270	Y	270	~	270
	Travel & Training		_		_		200		200		200		200
14-4130-575100	<u> </u>		-		-		1,800		1,800		1,800		1,800
I-F -1130-373100	200111 000												1,600
	Total Materials and Services	\$	-	\$	-	\$	2,370	\$	2,370	\$	2,370	\$	2,370
4130	TOTAL AFFORDABLE HOUSING	\$	-	\$	-	\$	2,370	\$	2,370	\$	2,370	\$	2,370
							,						

ACCOUNT #	DESCRIPTION		CTUAL 019-20		ACTUAL 2020-21		ADOPTED 2021-22		PROPOSED 2022-23		APPROVED 2022-23		ADOPTED 2022-23
4140	CONSTRUCTION EXCISE TAXES												
	Salaries & Wages	\$	_	\$	_	\$	5,720	Ś	10,268		10,268		10,268
14-4140-441000	FICA/Medicare	Ÿ	_	Ţ	_	Y	440	7	786		786		786
14-4140-442000	Workers Compensation		_		_		10		17		17		17
14-4140-443000	Unemployment		_		_		6		10		10		10
14-4140-444000	Retirement-PERS		_		_		860		1,547		1,547		1,547
14-4140-444002	Retirement-Pension Bond		_		_		240		528		528		528
14-4140-445000	Health/Life/LTD		-		-		2,250		1,360		1,360		1,360
	Total Personnel Services	\$	-	\$		\$	9,526	\$	14,516	\$	14,516	\$	14,516
14-4140-510000	Office Supplies	\$	-	\$	-	\$	100	\$	100	\$	100	\$	100
14-4140-515000	Printing & Advertising		-		-		1,935		1,935		1,935		1,935
	Total Materials and Services	\$	-	\$	-	\$	2,035	\$	2,035	\$	2,035	\$	2,035
4140	TOTAL CONSTRUCTION EXCISE TAXES	\$	-	\$	-	\$	11,561	\$	16,551	\$	16,551	\$	16,551
	TOTAL PLANNING	\$	52,289	\$	93,597	Ś	198,382	\$	193,434	Ś	193,434	Ś	193,434
		T	02,200	7	30,007	7		Ψ	200,101	7	200, 10 1	7	250, 10 1
9130	SPECIAL PAYMENTS												
14-9130-600001	Miscellaneous Grants	\$	-	\$	1,180	\$	-	\$	-	\$	-	\$	-
14-9130-601000	EDRLF Loans		-		-		350,000		494,000		494,000		494,000
14-9130-602000	Housing Authority Loans (AH)		-		-		43,074		40,212		40,212		40,212
14-9130-603000	Trust Fund Housing Grants (AH)		-		-		17,947		16,755		16,755		16,755
14-9130-604000	YC Housing Authority Grants (AH)		-		-		500,000		415,000		415,000		415,000
14-9130-605001	Developer Incentives (CET)		-		-		216,000		525,112		525,112		525,112
14-9130-605002	Housing & Community Services (CET)		-		-		64,800		122,400		122,400		122,400
14-9130-605003	Affrdbl Housing Prog & Incentives (CET)		-		-		151,200		367,578		367,578		367,578
9130	TOTAL SPECIAL PAYMENTS	\$	-	\$	1,180	\$	1,343,021	\$	1,981,057	\$	1,981,057	\$	1,981,057
9170	TRANSFERS												
14-9170-907000		\$	3,000	Ś	3,000	\$	_	\$	_	\$	_	\$	_
14-9170-909000	Transfer Out-Debt Service	•	1,199	,	-	•	-	7	-	•	-	•	-
9170	TOTAL TRANSFERS	\$	4,199	\$	3,000	\$	-	\$	-	\$	-	\$	-
0400	DECEDIVEC												
9180	RESERVES	_		ć		,	175 400	ہ	444.00	۲.	144.001	,	144.001
14-9180-800000	Contingency-Econ Dev	\$	-	\$	-	\$	175,126	\$	141,061	>	141,061	>	141,061
14-9180-800001	Contingency CET		-		-		10,699		10,043		10,043		10,043
14-3100-900002	Contingency-CET		-		-		5,500		218,859		218,859		218,859
9180	TOTAL RESERVES	\$	-	\$	-	\$	191,325	\$	369,963	\$	369,963	\$	369,963
FUND 14	TOTAL ECONOMIC DEVELOPMENT FUND	\$	56,488	\$	97,777	\$	1,732,727	\$	2,544,454	\$	2,544,454	\$	2,544,454

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FUND 19: Transient Lodging Tax

Description

A portion of Transient Lodging Taxes (TLT) is required to be used for the promotion of tourism and the remainder of the funds may be used at the discretion of the City and are currently transferred to the General Fund.

The portion set aside for the promotion of tourism is used to support the Visitor's Center operated by the Chehalem Valley Chamber of Commerce and Visit Newberg for tourism promotion.

Significant Changes

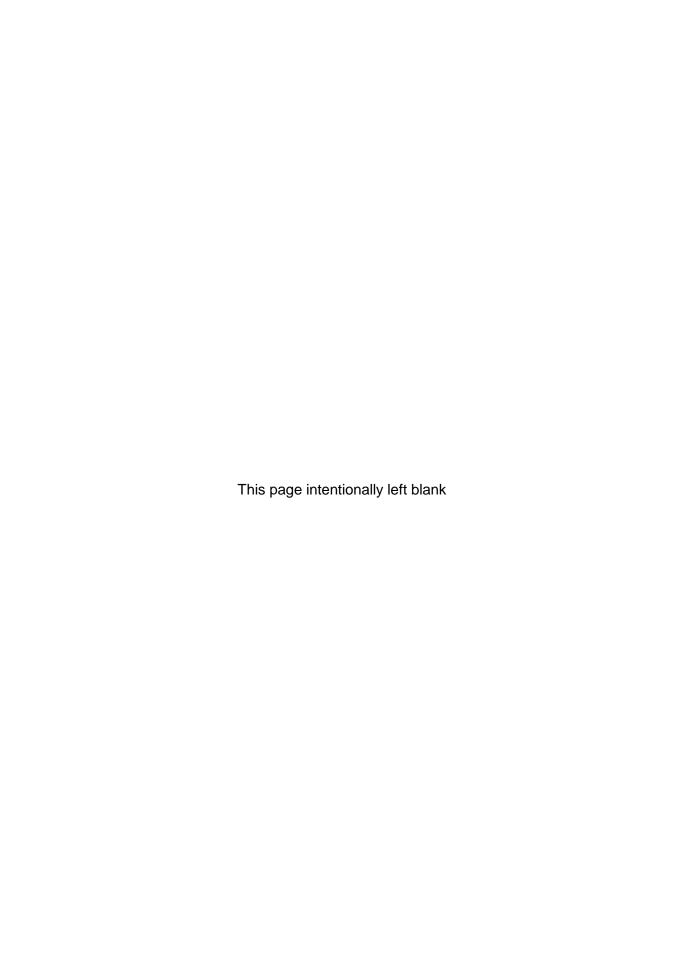
Revenues are expected to return to pre-COVID times and are budgeted to increase significantly from the past two fiscal years.

The Visitor Center contract with the Chehalem Valley Chamber of Commerce remains the same as FY 2021-22 at \$30,000.

Visit Newberg expenditures increased to \$271,340 based on the expected tourism revenue.

Transfers to the General Fund are budgeted to increase to \$557,509.

ACCOUNT #	DESCRIPTION		ACTUAL 2019-20		ACTUAL 2020-21		ADOPTED 2021-22		PROPOSED 2022-23		PROVED 022-23		ADOPTED 2022-23
FUND 19	TRANSIENT LODGING TAX FUND RESOURCES												
19-0000-300000	Beg F/B-Net Working Capital	\$	300,967	\$	30,160	\$	31,042	\$	849	\$	849	\$	849
19-0000-321003	Transient Lodging Tax - Hotels		795,884		568,756		560,579		800,000		800,000		800,000
19-0000-321004	Transient Lodging Tax - Other		40,344		50,524		56,884		58,591		58,591		58,591
19-0000-360000	Miscellaneous Revenues		1,333		162		-		-		-		-
19-0000-361000	Interest Earned		3,506		253		250		258		258		258
FUND 19	TOTAL RESOURCES	\$	1,142,034	\$	649,855	\$	648,755	\$	859,698	\$	859,698	\$	859,698
1110	TOURISM PROMOTION		005					_				_	
19-1110-580000	Professional Services	\$	925	\$	-	\$	-	\$	-	\$	-	\$	-
19-1110-592501	Visitor Center Contract		95,577		75,000		30,000		30,000		30,000		30,000
19-1110-592502	Visit Newberg Contract		472,485		141,887		216,524		271,340		271,340		271,340
	Total Materials and Services	\$	568,987	\$	216,887	\$	246,524	\$	301,340	\$	301,340	\$	301,340
1110	TOTAL TOURISM PROMOTION	\$	568,987	\$	216,887	\$	246,524	\$	301,340	\$	301,340	\$	301,340
		•	,		,		•		,		,		
9170	TRANSFERS							١.					
19-9170-901000	Transfer Out-General Fund	\$	542,887	\$	402,119	\$	400,939	\$	557,509	\$	557,509	Ş	557,509
9170	TOTAL TRANSFERS	\$	542,887	\$	402,119	\$	400,939	\$	557,509	\$	557,509	\$	557,509
9180	RESERVES												
19-9180-800000	Contingency	\$	-	\$	-	\$	1,292	\$	849	\$	849	\$	849
9180	TOTAL RESERVES	Ś	-	Ś	-	Ś	1,292	\$	849	Ś	849	Ś	849
				•			_,		0.0	•			
FUND 19	TOTAL TRANSIENT LODGING TAX FUND	\$	1,111,874	\$	619,006	\$	648,755	\$	859,698	\$	859,698	\$	859,698



PUBLIC WORKS FUNDS



FUND 2: Streets

Description

The Street Fund is responsible for the:

- Planning, design, inspection, and management of capital improvement projects for the replacement and expansion of the 72 centerline miles of the City's public transportation system infrastructure.
- Performing design review and inspections for construction of public improvements associated with private development projects.
- Maintains and repairs centerline miles of pavement surfaces, roadway striping, and crosswalks.
- Grading and maintenance of the four miles of gravel roads within the City.
- Street sweeping by the City and downtown (night) sweeping contractor.
- Snow plowing and sanding of city streets during inclement weather.
- Maintenance of over 1,600 city owned street lights.
- Installation and maintenance of traffic control devices such as the 1,900 street signs and many miles of fog and centerline stripes.

Significant Changes

Gas taxes are expected to slightly decline in FY 22-23 and in future years to come. Previously the revenue had leveled out over the past couple of years, but with declining revenue on the horizon, this will be an issue the City will need to begin to think about for future budgets.

The City will also be continuing the popular sidewalk grant and loan programs in FY 22-23.

User fees related to the TUF are expected to increase 2.0% in January 2023 from the outcome of the Rate Review Committee.

ACCOUNT #	DESCRIPTION	ACTUAL 2019-20	ACTUAL 2020-21	ADOPTED 2021-22	PROPOSED 2022-23	APPROVED 2022-23	ADOPTED 2022-23
FUND 02	STREET FUND RESOURCES						
02-0000-300000	Beg F/B-Net Working Capital	\$ 1,734,911	\$ 1,506,110	\$ 1,528,046	\$ 1,153,810	\$ 1,153,810	\$ 1,153,810
02-0000-300001	Beg F/B-Net Working Capital-TUF	663,209	352,070	957,957	1,239,796	1,239,796	1,239,796
02-0000-332003	Street/Curb Permits	12,328	14,208	15,000	15,000	15,000	15,000
02-0000-334000	Miscellaneous Grants	12,813	374,779	-	-	-	-
02-0000-335000	Gas Taxes	1,621,480	1,773,212	1,920,894	1,900,000	1,900,000	1,900,000
02-0000-336000	Bike Way Taxes	16,379	17,911	19,200	19,000	19,000	19,000
02-0000-338000	Reimb Costs-Materials	5,493	840	-	2,000	2,000	2,000
02-0000-338001	Reimb Costs-Labor	1,488	1,095	-	1,500	1,500	1,500
02-0000-338002	Reimb Costs-Capital Project	12,470	6,125	-	3,000	3,000	3,000
02-0000-341006	Technology Fee	4,233	5,099	5,000	5,000	5,000	5,000
02-0000-342004	Dev Review and Inspection Fee	67,618	83,113	50,000	60,000	60,000	60,000
02-0000-347000	Transportation Utility Fee	1,135,404	1,129,276	1,198,099	1,200,000	1,200,000	1,200,000
02-0000-360000	Miscellaneous Revenues	2,802	3,488	-	-	-	-
02-0000-361000	Interest Earned	35,583	14,369	7,500	15,000	15,000	15,000
02-0000-364000	Sale Of Assets	1,400	1,158	-	1,000	1,000	1,000
02-0000-390032	Transfer In-Veh/Equip Repl Fund	-	-	1,718,683	-	-	-
FUND 02	TOTAL RESOURCES	\$ 5,327,611	\$ 5,282,853	\$ 7,420,379	\$ 5,615,106	\$ 5,615,106	\$ 5,615,106

ACCOUNT #	DESCRIPTION		ACTUAL 2019-20		ACTUAL 2020-21		ADOPTED 2021-22		PROPOSED 2022-23		APPROVED 2022-23		ADOPTED 2022-23
5112	STREET ENGINEERING												
02-5112-410000	Administrative Salaries	\$	57,498	\$	48,002	\$	56,500	\$	62,965	\$	62,965	\$	62,965
02-5112-420000	Clerical Salaries		23,731		20,714		27,750		31,073		31,073		31,073
02-5112-432000	Engineer Salaries		113,460		111,400		136,500		162,095		162,095		162,095
02-5112-435000	Overtime		31		484		1,300		1,325		1,325		1,325
02-5112-438000	Longevity		1,226		2,608		3,000		3,180		3,180		3,180
02-5112-441000	FICA/Medicare		14,639		13,679		17,200		19,941		19,941		19,941
02-5112-442000	Workers Compensation		2,310		1,768		2,625		3,226		3,226		3,226
02-5112-443000	Unemployment		196		183		230		264		264		264
02-5112-444000	Retirement-PERS		25,448		21,420		28,800		31,995		31,995		31,995
02-5112-444001	Retirement-Principal		24,868		39,164		47,550		59,873		59,873		59,873
02-5112-444002	Retirement-Pension Bond		5,249		4,519		5,200		7,596		7,596		7,596
02-5112-445000	Health/Life/LTD		34,918		34,621		58,000		59,075		59,075		59,075
	Total Personnel Services	\$	303,574	\$	298,562	\$	384,655	\$	442,608	\$	442,608	\$	442,608
02-5112-510000	Office Supplies	\$	1,194	¢	438	¢	2,200	\$	1,200	¢	1,200	¢	1,200
02-5112-511000	Postage	Y	9	Y	-	Y	100	Y	100	Y	100	Y	100
02-5112-515000	Printing & Advertising		236		279		250		250		250		250
02-5112-520000	9		427		506		1,135		1,135		1,135		1,135
02-5112-520003	Recruitment Expense		1,667		3,832		500		500		500		500
02-5112-520006	Traffic Safety Committee		251		415		5,000		1,000		1,000		1,000
02-5112-520008	Recognition		117		13		125		125		125		125
02-5112-523000	Supplies & Equipment		135		3,138		1,325		1,325		1,325		1,325
02-5112-525000	Travel & Training		2,222		861		8,000		5,000		5,000		5,000
02-5112-526000	Employee Testing		2,222		29		5,000		5,000		3,000		5,000
02-5112-532000	, ,		2,272		15,647		8,000		8,000		8,000		8,000
02-5112-533000	Contractual Services		82,160		43,985		29,750		30,000		30,000		30,000
02-5112-533000			12,538		11,920		14,542		15,000		15,000		15,000
02-5112-540000	Utilities		230		224		200		200		200		200
02-5112-540000	Books & Publications		-		472		200		200		200		200
02-5112-562000			692		683		725		725		725		725
02-5112-563000			161		24		650		650		650		650
02-5112-576000			-		-		100		100		100		100
02-5112-576000	S .		160		-		100		-		100		100
02-5112-590000	Internal Chrg-Admin Support Services		280,412		326,189		325,881		416,191		416,191		- 416,191
02-5112-590000	Internal Chrg-Network Upgrade		1,313		1,313		323,061		410,191		410,191		410,191
02-5112-595002			-		1,502		-		-		-		-
	Total Materials and Services	Ś	386,196	¢	411,470	¢	398,683	\$	481,701	¢	481,701	\$	481,701
		•			411,470								
02-5112-610000	Capital Outlay	\$	1,334	\$	-	\$	3,375	\$	3,375	\$	3,375	\$	3,375
	Total Capital Outlay	\$	1,334	\$	-	\$	3,375	\$	3,375	\$	3,375	\$	3,375
5112	TOTAL STREET ENGINEERING	\$	691,104	\$	710,032	\$	786,713	\$	927,684	\$	927,684	\$	927,684

ACCOUNT #	DESCRIPTION		ACTUAL 2019-20		ACTUAL 2020-21		ADOPTED 2021-22		PROPOSED 2022-23		APPROVED 2022-23		ADOPTED 2022-23
5120	STREET MAINTENANCE												
02-5120-410000	Administrative Salaries	\$	25,681	Ś	8.140	\$	22,450	\$	23,146	Ś	23,146	Ś	23,146
02-5120-420000	Clerical Salaries		12,780		13,511		13,000	ľ	16,651	·	16,651		16,651
02-5120-431000	Maintenance Salaries		65,702		67,262		60,700		67,275		67,275		67,275
	Summer Help		14,801		-		-		-		-		-
02-5120-435000	·		271		82		500		700		700		700
02-5120-436000			63		135		900		900		900		900
02-5120-438000	Longevity		3,135		3,040		2,350		1,980		1,980		1,980
	FICA/Medicare		9,062		6,831		7,600		8,466		8,466		8,466
02-5120-442000	Workers Compensation		7,011		3,677		4,300		4,416		4,416		4,416
02-5120-443000	Unemployment		123		94		100		112		112		112
02-5120-444000	Retirement-PERS		724		-		3,400		7,530		7,530		7,530
02-5120-444001	Retirement-Principal		39,669		38,595		35,750		31,137		31,137		31,137
02-5120-444002	Retirement-Pension Bond		328		-		950		1,863		1,863		1,863
	Health/Life/LTD		35,743		31,925		41,200		36,726		36,726		36,726
	Total Personnel Services	Ś	215,093	ć	173,292	Ċ	193,200	\$	200,902	¢	200,902	Ċ	200,902
	Total Fersonnel Services	Ą	213,093	۲	173,232	Ą	193,200	۲	200,902	ڔ	200,302	Ų	200,302
02-5120-510000	Office Supplies	\$	1,310	\$	920	\$	2,500	\$	2,500	\$	2,500	\$	2,500
02-5120-512000	Uniforms		3,164		4,077		4,000		4,000		4,000		4,000
02-5120-520000	Dues & Meetings		1,598		588		4,000		4,000		4,000		4,000
02-5120-520003	Recruitment Expense		-		292		500		500		500		500
	Road Materials		21,905		22,742		25,000		33,000		33,000		33,000
	Supplies & Equipment		7,831		8,566		9,535		25,000		25,000		25,000
02-5120-523100			4,221		4,269		4,000		4,500		4,500		4,500
02-5120-524000			9		-		1,000		4,000		4,000		4,000
	Travel & Training		3,185		620		5,000		5,000		5,000		5,000
	Employee Testing		360		450		500		500		500		500
02-5120-533000	Contractual Services		49,276		93,892		77,111		147,000		147,000		147,000
02-5120-533045	Maintenance Agreements		946		883		18,000		18,000		18,000		18,000
	Street Improvements		35,500		5,311		35,000		50,000		50,000		50,000
	Sidewalk Intersections/ADA/Bikeway		24,350		400		28,000		28,000		28,000		28,000
	Utilities		3,564		4,057		4,000		4,500		4,500		4,500
02-5120-541000			14,684		23,838		28,000		28,000		28,000		28,000
02-5120-541001	•		279,761		263,528		280,000		280,000		280,000		280,000
	Street Light/Pole Maintenance		2,688		-		30,000		30,000		30,000		30,000
02-5120-541002	• .		7,787		7,688		10,000		10,000		10,000		10,000
02-5120-563000	Vehicle Maintenance		12,404		22,092		15,000		15,000		15,000		15,000
02-5120-566000	Equip Repair & Maintenance		243		2,562		7,000		7,000		7,000		7,000
02-5120-566000									•				
02-5120-571000	Building & Grounds Maintenance		5,413 25,000		9,971		10,000		10,000		10,000		10,000
02-5120-590001	Internal Chrg-Veh/Equip Legal Expenses		25,000		25,000 1,425		- 1,500		1,500		- 1,500		- 1,500
	Total Materials and Services	\$	E0F 100	Ċ	E02 174	¢	E00 646	ċ	712.000	ć	712.000	¢	712.000
	Total iviaterials and services	Ş	505,199	\$	503,171	\$	599,646	\$	712,000	\$	712,000	Ş	712,000
5120	TOTAL STREET MAINTENANCE	\$	720,292	\$	676,463	\$	792,846	\$	912,902	\$	912,902	\$	912,902
	TOTAL PUBLIC WORKS (STREET)	\$	1,411,396	\$	1,386,495	\$	1,579,559	\$	1,840,586	\$	1,840,586	\$	1,840,586

ACCOUNT #	DESCRIPTION		ACTUAL 2019-20		ACTUAL 2020-21		ADOPTED 2021-22		PROPOSED 2022-23		APPROVED 2022-23		ADOPTED 2022-23
9130	NONDEPARTMENTAL 91XX SPECIAL PAYMENTS												
02-9130-601000	Sidewalk Loan Program	\$	-	\$	4,400	\$	50,000	\$	50,000	\$	50,000	\$	50,000
02-9130-602000	Sidewalk Grant Program		-		2,625		50,000		50,000		50,000		50,000
02-9130-603000	Address Changes - Bypass Proj		-		2,750		-		-		-		-
9130	TOTAL SPECIAL PAYMENTS	\$	-	\$	9,775	\$	100,000	\$	100,000	\$	100,000	\$	100,000
9170	TRANSFERS												
02-9170-909000	Transfer Out-Debt Service	\$	14,823	\$	-	\$	-	\$	-	\$	-	\$	-
02-9170-918000	Transfer Out-Street Cap Projects		596,668		573,648		1,662,832		732,770		732,770		732,770
02-9170-918001	Transfer Out-TUF Street Cap Projects		1,446,544		240,050		1,891,350		1,350,000		1,350,000		1,350,000
9170	TOTAL TRANSFERS	\$	2,058,035	\$	813,698	\$	3,554,182	\$	2,082,770	\$	2,082,770	\$	2,082,770
9180	RESERVES												
02-9180-800000	Contingency	\$	_	\$	_	\$	147,721	Ś	189,600	Ś	189,600	Ś	189,600
02-9180-800001	Contingency-Assigned for maint veh/equip	,	-	7		7	1,718,683	7	302,214	7	302,214	*	302,214
02-9180-800002	Contingency-Assigned for Eng veh/equip		-				55,528		10,140		10,140		10,140
02-9180-803000			-		-		264,706		1,089,796		1,089,796		1,089,796
9180	TOTAL RESERVES	\$	-	\$	-	\$	2,186,638	\$	1,591,750	\$	1,591,750	\$	1,591,750
	TOTAL NONDEPARTMENTAL	\$	2,058,035	\$	823,473	\$	5,840,820	\$	3,774,520	\$	3,774,520	\$	3,774,520
FUND 02	TOTAL STREET FUND	\$	3,469,431	\$	2,209,968	\$	7,420,379	\$	5,615,106	\$	5,615,106	\$	5,615,106

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FUND 18: Street Capital Projects

Description

The Engineering Services Department manages the planning, design, and construction of the Street Fund capital improvement projects. The projects proposed for the FY 2022-23 budget are listed below and project detail is available in the City's Capital Improvement Plan.

- Bicycle Route and ADA Improvements
- College Street Bike Lanes and Sidewalk
- Pavement Rehabilitation/Citywide Pavement Preservation TUF
- Crestview Drive; 99W to Springbrook Rd
- North Elliot Road Project
- Maintenance Yard
- N Main/Illinois Street/Hwy 240 Study
- N Meridian ADA Ramps

ACCOUNT#	DESCRIPTION		ACTUAL 2019-20		ACTUAL 2020-21		ADOPTED 2021-22		PROPOSED 2022-23		APPROVED 2022-23		ADOPTED 2022-23
FUND 18	STREET CAPITAL PROJECTS FUND RESOURCES												
18-0000-300000	Beg F/B-Net Working Capital	\$	203,601	\$	210,761	\$	212,754	\$	1,519,055	\$	1,519,055	\$	1,519,055
18-0000-334000	Federal Exchange Grant		-		-		700,000		700,000		700,000		700,000
18-0000-338000	Reimbursed Costs		-		-		150,000		-		-		-
18-0000-349010	Payments in Lieu		-		-		49,000		-		-		-
18-0000-361000	Interest Earned		11,874		2,460		2,000		1,000		1,000		1,000
18-0000-390002	Transfer In-Street Fund		2,043,212		813,698		3,554,182		2,082,770		2,082,770		2,082,770
18-0000-390042	Transfer In-Street SDC		234,529		957,776		3,343,282		2,069,200		2,069,200		2,069,200
FUND 18	TOTAL RESOURCES	\$	2,493,216	\$	1,984,695	\$	8,011,218	\$	6,372,025	\$	6,372,025	\$	6,372,025
5450	CARITAL PROJECTS												
5150	CAPITAL PROJECTS			,	465.277	,	465.000	,	465.000	,	4.65.000	,	465.000
18-5150-702106	Bicycle Route & ADA Improvements	\$	-	\$	165,377	\$	165,000	\$	165,000	\$	165,000	>	165,000
18-5150-702109 18-5150-702111	Transportation Plan Update		- 1 771		41,530 28,868		140,000		50,000		50,000		50,000
18-5150-702111 18-5150-702120	College St Bikelane & Sidewalk Parking Fee In Lieu Projects		1,771		28,868		39,000		39,000		39,000		39,000
18-5150-702120	•		352,351		266,610		2,300,000		3,000,000		3,000,000		3,000,000
18-5150-702123			3,918		200,010		2,300,000		3,000,000		3,000,000		3,000,000
18-5150-702167	Crestview Drive		311,513		1,026,803		- 1,915,067		-		-		-
18-5150-702107			138,056		1,020,603		1,913,007		-		-		-
18-5150-702171	PW Maint Facility Improvements		27,507		3,596		31,827		51,750		51,750		51,750
18-5150-702177	, ,		27,307		3,330		150,000		20,000		20,000		20,000
18-5150-702178	Main Street/Illinois/240 Intersection		_				265,220		215,220		215,220		215,220
18-5150-702180	Meridian Street ADA Ramps		_		_		203,220		100,000		100,000		100,000
18-5150-703000	Citywide Pavement Preservation - TUF		1,447,339		238,699		2,591,350		1,350,000		1,350,000		1,350,000
5150	TOTAL CAPITAL PROJECTS	Ś	2,282,455	Ś	1,771,483	\$	7,597,464	\$	4,990,970	Ś	4,990,970	Ś	4,990,970
3130	TO THE STATE HOSE OF	~	_,,	Y	2,772,403	Y	7,557,404	Y	4,550,570	Y	4,555,570	Y	.,550,570
9180	RESERVES												
18-9180-830000	Reserve for Payments in Lieu	\$	-	\$	-	\$	413,754	\$	1,381,055	\$	1,381,055	\$	1,381,055
9180	TOTAL RESERVES	\$	-	\$	-	\$	413,754	\$	1,381,055	\$	1,381,055	\$	1,381,055
FUND 18	TOTAL STREET CAPITAL PROJECTS FUND	\$	2,282,455	\$	1,771,483	\$	8,011,218	\$	6,372,025	\$	6,372,025	\$	6,372,025

FUND 6: Wastewater

Description

The Wastewater Fund is responsible for the:

- Planning, design, inspection, and management of capital improvement projects for the replacement and expansion of the wastewater collection, pumping, and treatment systems.
- Performing design reviews and inspections for construction of public improvements associated with private development projects.
- Operate and maintains the City's wastewater treatment plant and (WWTP) wastewater pump stations.
- Operates and maintains the 427,000 gravity linear feet and 29,000 force main linear feet of wastewater collection system piping, 1,657 manholes, and 712 cleanouts throughout the City.
- Routine maintenance including pipe cleaning, line video-taping, root and obstruction removal, manhole repair, and pipe lining and replacement projects.
- Collections System pretreatment inspections of grease traps, interceptors, and FOG (Fats, Oils, and Grease) reduction in the collection system.

Significant Changes

User fees are expected to increase 3.5% in January 2023 from the outcome of the Rate Review Committee.

Expenditures reserved for future use were previously budgeted to be transferred to Fund 04 but is now being held in each respective fund's contingency. This represents reserves for future projects.

ACCOUNT #	DESCRIPTION	ACTUAL 2019-20	ACTUAL 2020-21	ADOPTED 2021-22	PROPOSED 2022-23	,	APPROVED 2022-23	ADOPTED 2022-23
FUND 06	WASTEWATER FUND RESOURCES							
06-0000-300000	Beg F/B-Net Working Capital	\$ 11,636,528	\$ 12,578,122	\$ 10,989,116	\$ 8,111,055	\$	8,111,055	\$ 8,111,055
06-0000-334000	Miscellaneous Grants	42,849	41,686	-	-		-	-
06-0000-338000	Reimb Costs-Materials	-	2,130	-	-		-	-
06-0000-338002	Reimb Costs-Capital Project	12,685	6,125	10,000	-		-	-
06-0000-341006	Technology Fee	4,233	5,099	6,000	6,000		6,000	6,000
06-0000-342004	Dev Review and Inspection Fee	54,192	63,210	50,000	50,000		50,000	50,000
06-0000-342005	Compost Sales/Sawdust Sales	12,164	30,922	15,000	15,000		15,000	15,000
06-0000-348000	User Fees	8,471,370	8,818,862	9,106,217	9,540,241		9,540,241	9,540,241
06-0000-349001	Connection Charges	9,650	28,984	20,000	20,000		20,000	20,000
06-0000-350000	Utility Billing Penalties	45,710	48,344	50,000	20,000		20,000	20,000
06-0000-355000	Other Fees: Septage Dumping	209,634	302,444	100,000	100,000		100,000	100,000
06-0000-360000	Miscellaneous Revenues	4,460	897	-	-		-	-
06-0000-361000	Interest Earned	242,556	90,034	50,000	50,000		50,000	50,000
06-0000-362000	Energy Partner Program Revenue	1,690	6,398	800	1,500		1,500	1,500
06-0000-364000	Sale Of Assets	1,816	5,603	-	-		-	-
06-0000-390032	Transfer In-Veh/Equip Repl Fund	-	-	284,453	-		-	-
FUND 06	TOTAL RESOURCES	\$ 20,749,537	\$ 22,028,860	\$ 20,681,586	\$ 17,913,796	\$	17,913,796	\$ 17,913,796

ACCOUNT #	DESCRIPTION		ACTUAL 2019-20		ACTUAL 2020-21		ADOPTED 2021-22		PROPOSED 2022-23		APPROVED 2022-23		ADOPTED 2022-23
5113	WASTEWATER ENGINEERING												
06-5113-410000	Administrative Salaries	\$	57,498	\$	48,003	\$	56,500	\$	62,965	\$	62,965	\$	62,965
06-5113-420000	Clerical Salaries		23,593	·	20,714	·	27,750	ľ	31,073		31,073		31,073
06-5113-432000			113,460		111,400		136,500		162,095		162,095		162,095
06-5113-435000	Overtime		31		484		1,300		1,325		1,325		1,325
06-5113-438000	Longevity		1,224		2,608		3,000		3,180		3,180		3,180
06-5113-441000	· ,		14,629		13,680		17,200		19,941		19,941		19,941
06-5113-442000	Workers Compensation		2,310		1,768		2,625		3,226		3,226		3,226
06-5113-443000	Unemployment		196		183		230		264		264		264
06-5113-444000	Retirement-PERS		25,449		21,420		28,800		31,995		31,995		31,995
06-5113-444001	Retirement-Principal		24,815		39,164		47,600		59,873		59,873		59,873
06-5113-444002	Retirement-Pension Bond		5,249		4,519		5,200		7,596		7,596		7,596
06-5113-445000			34,856		34,622		58,000		59,075		59,075		59,075
			3 .,050		3 1,022		33,000		33,673		33,073		
	Total Personnel Services	\$	303,310	\$	298,565	\$	384,705	\$	442,608	\$	442,608	\$	442,608
06-5113-510000	Office Supplies	\$	1,306	\$	623	\$	2,200	\$	2,200	\$	2,200	\$	2,200
06-5113-511000	Postage		-		16		100		100		100		100
06-5113-515000	Printing & Advertising		430		194		100		100		100		100
06-5113-520000	Dues & Meetings		179		206		1,135		1,135		1,135		1,135
06-5113-520003	Recruitment Expense		1,667		3,812		1,500		1,500		1,500		1,500
06-5113-520008	Recognition		61		12		125		125		125		125
06-5113-523000	Supplies & Equipment		160		2,177		1,320		1,320		1,320		1,320
06-5113-525000			1,518		562		7,900		7,900		7,900		7,900
06-5113-526000	Employee Testing		· -		144		, -		-		-		, _
06-5113-532000	Bank Fees		2,373		21,791		20,000		20,000		20,000		20,000
06-5113-533000	Contractual Services		20,586		11,062		24,750		24,750		24,750		24,750
06-5113-533045	Maintenance Agreements		12,118		11,182		14,500		14,500		14,500		14,500
06-5113-540000	Utilities		230		224		200		200		200		200
06-5113-551000			-		-		200		200		200		200
06-5113-562000			604		526		725		725		725		725
06-5113-563000	Vehicle Maintenance		165		27		650		650		650		650
			105,574		100,206		94,745		94,745		94,745		94,745
06-5113-576000	Recording Fees						100		100		100		100
	Professional Services		5,160		_		-		-		-		-
06-5113-590000	Internal Chrg-Admin Support Services		1,114,590		1,015,339		1,040,432		1,189,386		1,189,386		1,189,386
06-5113-590004	Internal Chrg-Facilities (COP)		35,786		-,015,555		-,070,732		-,100,380		-		-,100,000
06-5113-590004	Internal Chrg-Network Upgrade		3,960		3,960		_		_		_		_
06-5113-590005	Internal Chrg-Franchise Fee		592,996		616,254		637,435		667,817		667,817		667,817
06-5113-595002	•		-		950		-		-		-		-
	Total Materials and Services	Ś	1,899,463	¢	1,789,267	\$	1,848,117	\$	2,027,453	¢	2,027,453	\$	2,027,453
	Total Materials and Sel Vices	Ş	1,033,403	Y	1,765,207	٧	1,040,117	Y	2,027,433	٦	2,027,433	Y	2,027,433
06-5113-610000	Capital Outlay	\$	1,334	\$	-	\$	3,375	\$	3,375	\$	3,375	\$	3,375
	Total Capital Outlay	\$	1,334	\$	-	\$	3,375	\$	3,375	\$	3,375	\$	3,375
5113	TOTAL WASTEWATER ENGINEERING	\$	2,204,107	\$	2,087,832	\$	2,236,197	\$	2,473,436	\$	2,473,436	\$	2,473,436
		•			,				, , , ,				

ACCOUNT #	DESCRIPTION		ACTUAL 2019-20		ACTUAL 2020-21		ADOPTED 2021-22		PROPOSED 2022-23	•	APPROVED 2022-23		ADOPTED 2022-23
5424	WASTEWATER ORFRATIONS												
5131	WASTEWATER OPERATIONS	¢	00 1 40	۲.	01.000	۲.	02.000	۸.	00.016	۲.	00.016	۲.	00.816
06-5131-410000	Administrative Salaries	\$	90,148	\$	91,860	\$	92,000	\$	99,816	\$	99,816	\$	99,816
06-5131-420000	Clerical Salaries		7,816		32,224		31,000		37,776		37,776		37,776
06-5131-431000	Salaries & Wages		484,168		492,413		508,400		548,452		548,452		548,452
06-5131-433000	•		943		-		-		-		-		-
06-5131-435000			1,751		725		2,500		2,800		2,800		2,800
06-5131-436000	•		3,458		2,743		6,400		6,400		6,400		6,400
06-5131-438000	Longevity		6,901		9,820		11,200		7,505		7,505		7,505
06-5131-441000	FICA/Medicare		43,815		46,403		50,000		53,761		53,761		53,761
06-5131-442000	Workers Compensation		22,887		15,800		19,550		25,722		25,722		25,722
06-5131-443000	Unemployment		595		630		660		709		709		709
06-5131-444000	Retirement-PERS		4,727		8,288		12,000		29,624		29,624		29,624
06-5131-444001	Retirement-Principal		206,078		243,356		270,000		265,856		265,856		265,856
06-5131-444002	Retirement-Pension Bond		1,250		3,408		3,300		10,104		10,104		10,104
06-5131-445000	Health/Life/LTD		168,824		177,114		192,200		228,966		228,966		228,966
	Total Personnel Services	\$	1,043,361	\$	1,124,784	\$	1,199,210	\$	1,317,491	\$	1,317,491	\$	1,317,491
06-5131-510000	Office Supplies	\$	2,997	\$	3,349	\$	3,200	\$	3,200	\$	3,200	\$	3,200
06-5131-511000	Postage		98		144		800		800		800		800
06-5131-512000	Uniforms		3,181		3,300		6,525		7,525		7,525		7,525
06-5131-515000	Printing & Advertising		2,234		2,633		2,000		2,000		2,000		2,000
06-5131-520000	Dues & Meetings		662		719		5,000		5,000		5,000		5,000
06-5131-520003	Recruitment Expense		164		99		1,000		1,000		1,000		1,000
06-5131-523000	•		6,727		11,918		12,500		12,500		12,500		12,500
06-5131-523100			4,298		3,577		7,500		7,500		7,500		7,500
06-5131-524000			4,715		2,686		40,000		40,000		40,000		40,000
06-5131-525000	Travel & Training		8,117		2,273		17,900		17,900		17,900		17,900
06-5131-526000	Employee Testing		888		2,273		2,540		2,540		2,540		2,540
06-5131-532000	Bank Fees		2,350		3,953		4,000		4,000		4,000		4,000
	Contractual Services		74,488		41,440		81,000		81,000		81,000		81,000
					•		•		•				-
	Maintenance Agreements		16,162		15,174		30,500		32,000		32,000		32,000
06-5131-537000	Operating Supplies		191,663		192,683		251,372		279,570		279,570		279,570
06-5131-540000			290,743		319,053		350,000		350,000		350,000		350,000
06-5131-545000	Lab Supplies		18,872		19,345		20,000		21,000		21,000		21,000
06-5131-546000			23,899		25,793		27,370		30,465		30,465		30,465
06-5131-547000	Analytical Lab Testing		10,384		6,213		20,300		20,900		20,900		20,900
06-5131-548000	Industrial Pretreatment		4,397		1,119		5,550		5,800		5,800		5,800
06-5131-551000	Books & Publications		138		225		1,200		1,200		1,200		1,200
06-5131-560000	Property Taxes		-		-		480		480		480		480
06-5131-562000	Fuel		2,560		3,089		10,500		10,500		10,500		10,500
06-5131-563000	Vehicle Maintenance		13,617		18,477		8,500		8,500		8,500		8,500
06-5131-566000	Equip Repair & Maintenance		141,399		118,558		204,000		204,000		204,000		204,000
06-5131-568000	Pump Station Maintenance		5,883		10,988		26,500		26,500		26,500		26,500
	Building & Grounds Maintenance		27,698		15,524		162,500		162,500		162,500		162,500
06-5131-590001	Internal Chrg-Veh/Equip		72,930		72,930		54,930		-		-		-
	Internal Chrg-Computers		750		750		-		-		-		-
06-5131-595002			-		5,697		2,000		-		-		-
	Total Materials and Services	\$	932,014	\$	903,824	\$	1,359,667	\$	1,338,380	\$	1,338,380	\$	1,338,380
06-5131-610000	Capital Outlay	\$	96,462	\$	73,647	\$	80,500	\$	62,093	\$	62,093	\$	62,093
	Total Capital Outlay	\$	96,462	\$	73,647	\$	80,500	\$	62,093	\$	62,093	\$	62,093
F124			·						·				
5131	TOTAL WASTEWATER OPERATIONS	\$	2,071,837	Ş	2,102,255	Þ	2,639,377	Ş	2,717,964	Ş	2,717,964	Ş	2,717,964

ACCOUNT#	DESCRIPTION		ACTUAL 2019-20		ACTUAL 2020-21		ADOPTED 2021-22		PROPOSED 2022-23		APPROVED 2022-23		ADOPTED 2022-23
5132	WASTEWATER MAINTENANCE		06.640	,	70.007	,	00 200	,	04.607	,	04.607		04.607
06-5132-410000		\$	86,640	\$	79,087	\$	88,300	\$	84,697	\$	84,697	>	84,697
06-5132-420000			12,780		13,511		13,000		16,651		16,651		16,651
06-5132-431000	•		413,000		366,189		354,000		464,021		464,021		464,021
06-5132-435000			4,603		4,459		2,000		2,300		2,300		2,300
06-5132-436000	On Call Pay		2,751		2,468		5,000		5,000		5,000		5,000
06-5132-438000	0 ,		11,885		10,015		10,400		6,511		6,511		6,511
06-5132-441000	-		38,963		35,434		36,200		44,309		44,309		44,309
06-5132-442000	Workers Compensation		25,037		15,307		18,250		24,897		24,897		24,897
06-5132-443000	Unemployment		532		480		500		584		584		584
06-5132-444000			4,114		3,020		11,000		31,109		31,109		31,109
06-5132-444001	Retirement-Principal		187,169		197,971		189,000		194,994		194,994		194,994
	Retirement-Pension Bond		1,542		1,138		3,000		9,905		9,905		9,905
06-5132-445000	Health/Life/LTD		173,760		152,991		169,000		176,001		176,001		176,001
	Total Personnel Services	\$	962,776	\$	882,070	\$	899,650	\$	1,060,979	\$	1,060,979	\$	1,060,979
06-5132-512000	Uniforms	\$	3,433	Ś	4,278	\$	3,500	\$	2,000	\$	2,000	Ś	2,000
06-5132-520000		*	2,594	Ψ.	1,789	7	4,500	~	4,500	~	4,500	Ψ	4,500
06-5132-520003	Recruitment Expense				539		1,500		1,500		1,500		1,500
06-5132-523000	•		7,902		9,271		15,944		15,944		15,944		15,944
06-5132-523100			9,110		4,025		6,000		6,000		6,000		6,000
06-5132-524000	Safety Program		-		-,023		1,000		1,000		1,000		1,000
	, •		11,864		1,826		15,000		15,000		15,000		15,000
06-5132-526000	•		1,071		1,192		1,000		1,000		1,000		1,000
06-5132-533000	Contractual Services		37,902		38,538		61,111		61,111		61,111		61,111
06-5132-533045	Maintenance Agreements		2,246		883		20,000		20,000		20,000		20,000
06-5132-538301	Inflow/Infiltration Correction		60,000		12,590		60,000		100,000		100,000		100,000
06-5132-538306	•		-		31,205		85,000		85,000		85,000		85,000
06-5132-538307			2,917		2,488		30,000		100,000		100,000		100,000
06-5132-538323	Manhole Rehabilitation		33,165		22,000		35,000		55,000		55,000		55,000
06-5132-538325	Lateral Replacement		12,299		6,626		25,000		35,000		35,000		35,000
06-5132-538326	•		-		-		-		2,000		2,000		2,000
06-5132-540000	Utilities		3,565		4,057		4,000		4,000		4,000		4,000
06-5132-562000			11,134		10,006		17,000		17,000		17,000		17,000
06-5132-563000	Vehicle Maintenance		11,052		9,073		16,000		16,500		16,500		16,500
06-5132-566000			2,821		2,909		10,000		11,000		11,000		11,000
06-5132-567000	Pipe & Materials		3,354		8,017		25,000		25,000		25,000		25,000
06-5132-590001	Internal Chrg-Veh/Equip		150,000		150,000		-,,,,,		-,		-		-
06-5132-595002			-		5,699		2,500		2,500		2,500		2,500
	Total Materials and Services	\$	366,429	\$	327,011	\$	439,055	\$	581,055	\$	581,055	\$	581,055
06-5132-610000	Capital Outlay	\$	-	\$		\$	205,524	\$	204,496	\$	204,496	\$	204,496
	Total Capital Outlay	Ś		\$		\$	205,524	\$	204,496	¢	204,496	¢	204,496
		Ţ	-				,		·		204,430	Ą	,
5132	TOTAL WASTEWATER MAINTENANCE	\$	1,329,205	\$	1,209,081	\$	1,544,229	\$	1,846,530	\$	1,846,530	\$	1,846,530
	TOTAL PUBLIC WORKS (WASTEWATER)	\$	5,605,149	\$	5,399,168	\$	6,419,803	\$	7,037,930	\$	7,037,930	\$	7,037,930

ACCOUNT #	DESCRIPTION		ACTUAL 2019-20		ACTUAL 2020-21		ADOPTED 2021-22		PROPOSED 2022-23		APPROVED 2022-23		ADOPTED 2022-23
	NONDEPARTMENTAL 91XX												
9130	SPECIAL PAYMENTS												
06-9130-601000	Private Lateral Rehab Loans	\$	-	\$	-	\$	50,000	\$	50,000	\$	50,000	\$	50,000
9130	TOTAL SPECIAL PAYMENTS	\$	-	\$	-	\$	50,000	\$	50,000	Ś	50,000	Ś	50,000
		•				•		•	,		,		
9150	DEBT SERVICE - PRINCIPAL												
06-9150-608000	Loan: Effluent Reuse	\$	130,398	\$	136,892	\$	143,311	\$	150,023	\$	150,023	\$	150,023
06-9150-609003	Loan: DEQ #R68822		1,073,509		1,092,377		1,111,577		1,131,115		1,131,115		1,131,115
	Total Debt Service - Principal	\$	1,203,907	\$	1,229,269	\$	1,254,888	\$	1,281,138	\$	1,281,138	\$	1,281,138
9160	DEBT SERVICE - INTEREST		70.000	,	74.224	,	67.722	٠	60.567	,	60.567	,	60.567
06-9160-608000	Loan: Effluent Reuse	\$	79,666	\$	74,334	\$	67,733	\$	60,567	\$	60,567	\$	60,567
06-9160-609003	Loan: DEQ #R68822		364,833		345,965		326,765		307,227		307,227		307,227
	Total Debt Service - Interest	\$	444,499	\$	420,299	\$	394,498	\$	367,794	\$	367,794	\$	367,794
9150/9160	TOTAL DEBT SERVICE	\$	1,648,406	\$	1,649,568	\$	1,649,386	\$	1,648,932	\$	1,648,932	\$	1,648,932
9170	TRANSFERS		047.000		2 407 245		0.054.005	_	2 222 525		2 222 525		2 222 525
06-9170-904000	Transfer Out-Capital Projects	\$	917,860	\$	2,497,215	\$	8,861,025	\$	2,800,695	\$	2,800,695	\$	2,800,695
9170	TOTAL TRANSFERS	\$	917,860	\$	2,497,215	\$	8,861,025	\$	2,800,695	\$	2,800,695	\$	2,800,695
9180	RESERVES												
06-9180-800000	Contingency	\$	_	\$	_	\$	1,258,110	ς	5,129,923	ς	5,129,923	ς	5,129,923
06-9180-800001	Contingency-Assigned for veh replace PMW	7	_	7	_	Y	1,520,188	7	451,126	Y	451,126	Υ	451,126
06-9180-800002	Contingency-Assigned for equip replace OPS		_		_		173,074		45,190		45,190		45,190
06-9180-840000	Contingency-Debt Service		-		-		750,000		750,000		750,000		750,000
9180	TOTAL RESERVES	\$	-	\$	-	\$	3,701,372	\$	6,376,239	\$	6,376,239	\$	6,376,239
	TOTAL NONDEDARTMENTAL		2 566 266		4.446.700		44 264 700		40.075.000		40.075.000		40.075.055
	TOTAL NONDEPARTMENTAL	\$	2,566,266	\$	4,146,783	\$	14,261,783	\$	10,875,866	\$	10,875,866	\$	10,875,866
FUND 06	TOTAL WASTEWATER FUND	\$	8,171,415	\$	9,545,951	\$	20,681,586	\$	17,913,796	\$	17,913,796	\$	17,913,796

FUND 7: Water

Description

The Water Fund is responsible for the:

- Planning, design, inspection, and management of the capital improvement projects for the replacement and expansion of the potable and non-potable water distribution piping, pumping, treatment, wellfield, and storage systems.
- The design review and inspections for construction of public improvements associated with private development projects.
- Operates and maintains the City's potable and non-potable water supply systems.
- Provides maintenance and service to 6 wells, 2 raw water transmission lines from the well field to the water treatment plant, the 8.5 mgd water treatment plant, 1 booster pump station, and the 3 City reservoirs that store a total of 12 million gallons of potable water.
- Operates and maintains 652,592 feet of potable mainline piping, 20,000 feet of non-potable mainline piping, 11,000 feet of recycled water, 3,713 valves, 914 fire hydrants, and 7,523 water services and meters.
- Monitors the City's water use and regulates water production to meet the demand of the City and to maintain reserves to meet fire flow storage for emergency needs.
- Ensures the City's water system meets the potable water quality standards through treatment and regular sampling.
- Publishes the Annual Water Consumer Confidence Report.
- Maintains the non-potable water supply systems which consist of Otis Spring and the wastewater recycled water system. The non-potable systems are an alternative source of irrigation for the Chehalem Glenn Golf course and will expand to other future users.
- Collects monthly water meter readings for municipal services statements that are sent out by the City Finance Department.

Significant Changes

User fees are expected to increase 4.0% in January 2023 from the outcome of the Rate Review Committee.

Expenditures reserved for future use were previously budgeted to be transferred to Fund 04 but is now being held in each respective fund's contingency. This represents reserves for future projects.

ACCOUNT #	DESCRIPTION	ACTUAL 2019-20	ACTUAL 2020-21	ADOPTED 2021-22	PROPOSED 2022-23	APPROVED 2022-23	ADOPTED 2022-23
FUND 07	WATER FUND RESOURCES						
07-0000-300000	Beg F/B-Net Working Capital	\$ 12,543,775 \$	13,537,013	\$ 12,967,655	\$ 14,496,660	\$ 14,496,660	\$ 14,496,660
07-0000-334000	Miscellaneous Grants	28,797	51,844	-	-	-	-
07-0000-338000	Reimb Costs-Materials	-	3,667	1,000	1,000	1,000	1,000
07-0000-338001	Reimb Costs-Labor	-	3,862	1,000	1,000	1,000	1,000
07-0000-338002	Reimb Costs-Capital Project	12,685	6,125	10,000	10,000	10,000	10,000
07-0000-341006	Technology Fee	4,233	5,099	6,000	6,000	6,000	6,000
07-0000-342004	Dev Review and Inspection Fee	54,192	63,210	50,000	50,000	50,000	50,000
07-0000-348000	User Fees	5,635,537	6,475,845	6,334,461	6,795,508	6,795,508	6,795,508
07-0000-349001	Connection Charges	79,008	129,079	96,000	96,000	96,000	96,000
07-0000-350000	Utility Billing Penalties	45,710	48,344	50,000	50,000	50,000	50,000
07-0000-355000	Other Fees: Hydrant Permits	9,524	15,849	10,000	10,000	10,000	10,000
07-0000-360000	Miscellaneous Revenues	31,491	20,781	-	-	-	-
07-0000-361000	Interest Earned	268,865	99,238	61,000	61,000	61,000	61,000
07-0000-362000	Energy Partner Program Revenue	4,561	8,178	1,200	5,000	5,000	5,000
07-0000-364000	Sale Of Assets	900	20,303	-	-	-	-
07-0000-390001	Transfer In-General Fund	13,810	13,810	-	-	-	-
07-0000-390008	Transfer In-Building Inspection Fund	16,810	16,810	-	-	-	-
07-0000-390014	Transfer In-EDRLF	3,000	3,000	-	-	-	-
07-0000-390031	Transfer In-Admin Support Services	3,362	3,362	-	-	-	-
07-0000-390032	Transfer In-Veh/Equip Repl Fund	-	-	65,274	-	-	-
FUND 07	TOTAL RESOURCES	\$ 18,756,260 \$	20,525,419	\$ 19,653,590	\$ 21,582,168	\$ 21,582,168	\$ 21,582,168

ACCOUNT#	DESCRIPTION	ACTUAL 2019-20		ACTUAL 2020-21		ADOPTED 2021-22		PROPOSED 2022-23		APPROVED 2022-23	4	ADOPTED 2022-23
5113	WATER ENGINEERING											
07-5113-410000	Administrative Salaries	\$ 57,498	\$	48,003	\$	56,500	\$	62,965	\$	62,965	\$	62,965
07-5113-420000	Clerical Salaries	23,731	·	20,714		27,750	ľ	31,073	·	31,073	•	31,073
07-5113-432000		113,460		111,400		136,500		162,095		162,095		162,095
07-5113-435000	_	31		484		1,250		1,325		1,325		1,325
07-5113-438000	Longevity	1,226		2,608		3,000		3,180		3,180		3,180
07-5113-441000	· ,	14,639		13,679		17,200		19,941		19,941		19,941
07-5113-442000	Workers Compensation	2,310		1,768		2,625		3,226		3,226		3,226
07-5113-443000	•	196		183		230		264		264		264
07-5113-444000	Retirement-PERS	25,449		21,420		28,800		31,995		31,995		31,995
07-5113-444001		24,868		39,164		47,500		59,873		59,873		59,873
07-5113-444002	•	5,249		4,519		5,200		7,596		7,596		7,596
07-5113-445000		34,918		34,621		58,000		59,075		59,075		59,075
	Total Personnel Services	\$ 303,575	\$	298,563	\$	384,555	\$	442,608	\$	442,608	\$	442,608
07 5442 540000	Office Countries	\$ 1.000	,	674	,	2 200	<u>,</u>	2 200	,	2 200	,	2 200
07-5113-510000	• •	\$ 1,060	\$	671	\$	2,200	\$	2,200	\$	2,200	\$	2,200
07-5113-511000	3	-		_		100		100		100		100
07-5113-515000	9	428		202		100		100		100		100
07-5113-520000	8	390		537		1,135		1,135		1,135		1,135
07-5113-520003	·	1,667		3,812		1,500		1,500		1,500		1,500
07-5113-520008	3	106		81		125		125		125		125
07-5113-523000		146		2,140		1,325		1,325		1,325		1,325
07-5113-523010	· ·	5,336		5,474		6,000		6,000		6,000		6,000
07-5113-525000	9	1,622		499		8,000		8,000		8,000		8,000
07-5113-526000	. ,	-		29		-		-		-		-
07-5113-532000		740		14,453		6,000		6,000		6,000		6,000
07-5113-533000		67,787		16,694		59,750		59,750		59,750		59,750
07-5113-533045	•	12,118		11,182		14,500		14,500		14,500		14,500
07-5113-540000		230		224		200		200		200		200
07-5113-551000		-		-		200		200		200		200
07-5113-562000		692		683		725		725		725		725
07-5113-563000		165		27		650		650		650		650
07-5113-576000	•	-		-		100		100		100		100
07-5113-580000		160		-		-		-		-		-
07-5113-590000		975,112		928,288		910,996		1,094,318		1,094,318		1,094,318
07-5113-590004	• ,	35,786		-		-		-		-		-
07-5113-590006	Internal Chrg-Network Upgrade	3,960		3,960		-		-		-		-
07-5113-590015 07-5113-595002	Internal Chrg-Franchise Fee Legal Expenses	394,488		451,171 950		443,412		475,686		475,686 -		475,686 -
	Total Materials and Services	\$ 1,501,993	\$	1,441,077	\$	1,457,018	\$	1,672,614	\$	1,672,614	\$	1,672,614
07-5113-610000	Capital Outlay	\$ 1,334	\$	-	\$	23,233	\$	-	\$	-	\$	-
	Total Capital Outlay	\$ 1,334	\$	-	\$	23,233	\$	-	\$	-	\$	
5113	TOTAL WATER ENGINEERING	\$ 1,806,902	\$	1,739,640	\$	1,864,806	\$	2,115,222	\$	2,115,222	\$	2,115,222

ACCOUNT #	DESCRIPTION		ACTUAL 2019-20		ACTUAL 2020-21		ADOPTED 2021-22		PROPOSED 2022-23		APPROVED 2022-23		ADOPTED 2022-23
5141	WATER OPERATIONS			_						_		_	
07-5141-410000	Administrative Salaries	\$	90,998	ć	91,860	ė	92,000	\$	99,816	ć	99,816	ċ	99,816
		Ş		Ş		Ş	•	Ş	•	Ş		Ş	-
07-5141-420000 07-5141-431000	Clerical Salaries		5,211		21,483		20,700		25,184		25,184		25,184
			206,917		202,284		209,150		240,824		240,824		240,824
07-5141-433000	Summer Help		943		723		1 500		1 700		1 700		1 700
07-5141-435000	Overtime		285				1,500		1,700		1,700		1,700
07-5141-436000	On Call Pay		1,219		325		4,900		4,850		4,850		4,850
07-5141-438000	Longevity		6,119		6,960		8,000		7,978		7,978		7,978
07-5141-441000	•		23,225		24,081		25,700		29,097		29,097		29,097
07-5141-442000	Workers Compensation		13,078		8,626		10,900		13,044		13,044		13,044
07-5141-443000	Unemployment		313		324		350		383		383		383
07-5141-444000	Retirement-PERS		3,919		7,021		10,400		13,871		13,871		13,871
07-5141-444001	Retirement-Principal		103,496		116,632		129,000		154,216		154,216		154,216
07-5141-444002	Retirement-Pension Bond		1,005		2,932		3,000		4,729		4,729		4,729
07-5141-445000	Health/Life/LTD		66,455		67,183		74,000		87,285		87,285		87,285
	Total Personnel Services	\$	523,183	\$	550,434	\$	589,600	\$	682,977	\$	682,977	\$	682,977
07-5141-510000	Office Supplies	\$	681	\$	1,108	\$	1,200	\$	1,200	\$	1,200	\$	1,200
07-5141-511000	Postage		4,793		3,390		6,570		6,964		6,964		6,964
07-5141-512000	Uniforms		1,692		1,824		2,500		2,500		2,500		2,500
07-5141-515000	Printing & Advertising		3,024		7,766		11,100		11,766		11,766		11,766
07-5141-520000	Dues & Meetings		1,371		480		2,500		3,150		3,150		3,150
07-5141-520003	Recruitment Expense		81		70		-		-		-		-
07-5141-523000	Supplies & Equipment		4,600		9,193		9,500		9,500		9,500		9,500
			5,419		6,466		7,500		7,500		7,500		7,500
07-5141-523100	=		1,200		1,518		3,500		3,500		3,500		3,500
07-5141-524000	Safety Program		231		327		1,500		1,500		1,500		1,500
07-5141-525000	, •		3,330		1,819		8,000		8,496		8,496		8,496
07-5141-526000	Employee Testing		481		565		900		900		900		900
07-5141-533000			40,713		35,439		40,000		40,000		40,000		40,000
07-5141-533045	Maintenance Agreements		23,507		16,250		28,600		28,600		28,600		28,600
07-5141-537000	Operating Supplies		82,446		91,777		103,829		139,007		139,007		139,007
07-5141-540000	Utilities		213,600		236,288		281,691		298,592		298,592		298,592
07-5141-545000	Lab Supplies		2,648		2,433		2,250		2,385		2,385		2,385
07-5141-546000	Permits & Fees		11,482		12,196		22,000		22,000		22,000		22,000
07-5141-547000	Analytical Lab Testing		9,316		9,734		13,000		13,000		13,000		13,000
07-5141-551000	Books & Publications		35		35		400		400		400		400
07-5141-560000	Property Taxes		2,097		2,090		2,100		2,100		2,100		2,100
07-5141-562000			1,129		585 1 025		2,000		2,000		2,000		2,000
07-5141-563000			1,689		1,935		2,000		2,000		2,000		2,000
07-5141-566000	Equip Repair & Maintenance		69,470		25,755		65,000		65,000		65,000		65,000
	Springs Riparian System Maintenance		25.040		-		1,500		1,500		1,500		1,500
	Well Maintenance		25,019		37,640		35,000		35,000		35,000		35,000
	Building & Grounds Maintenance		5,241		4,855		10,000		10,000		10,000		10,000
	Internal Chrg-Veh/Equip		26,500		26,500		-		-		-		-
	Internal Chrg-Computers		5,000		5,000		-		-		-		-
07-5141-595002			-		7,372		-		-		-		-
07-5141-599000	Misc Expenses		-		1,138		-		-		-		-
	Total Materials and Services	\$	546,795	\$	551,548	\$	664,140	\$	718,560	\$	718,560	\$	718,560
07-5141-610000	Capital Outlay	\$	35,134	\$	24,429	\$	79,056	\$	50,000	Ś	50,000	\$	50,000
	Capital Outlay-Ops Vehicle Replac	*	/	,	, .25	-	26,500	ľ	26,500	-	26,500	•	26,500
				,		,						,	
	Total Capital Outlay	\$	35,134	\$	24,429	\$	105,556	\$	76,500	\$	76,500	\$	76,500
5141	TOTAL WATER OPERATIONS	\$	1,105,112	\$	1,126,411	\$	1,359,296	\$	1,478,037	\$	1,478,037	\$	1,478,037

ACCOUNT #	DESCRIPTION		ACTUAL 2019-20		ACTUAL 2020-21		ADOPTED 2021-22		PROPOSED 2022-23		APPROVED 2022-23		ADOPTED 2022-23
5142	WATER MAINTENANCE		444440		100.653	,	440.600	۸.	110.006	,	440.006	,	440.006
	Administrative Salaries	\$	114,449	\$	100,652	\$	110,600	\$	118,906	\$	118,906	\$	118,906
	Clerical Salaries		12,780		13,511		13,000		16,651		16,651		16,651
07-5142-431000	Salaries & Wages		236,664		192,415		310,500		338,916		338,916		338,916
	Overtime		2,710		2,281		1,300		1,500		1,500		1,500
	•		723		1,170		5,000		5,000		5,000		5,000
	Longevity		9,215		8,020		11,600		12,000		12,000		12,000
07-5142-441000	-		27,726		23,670		34,600		37,714		37,714		37,714
07-5142-442000	Workers Compensation		21,209		12,787		21,750		24,323		24,323		24,323
07-5142-443000	Unemployment		378		319		450		497		497		497
07-5142-444000	Retirement-PERS		9,327		9,217		18,500		24,928		24,928		24,928
07-5142-444001	Retirement-Principal		115,965		107,146		158,000		174,112		174,112		174,112
07-5142-444002	Retirement-Pension Bond		3,364		3,509		5,000		7,797		7,797		7,797
07-5142-445000	Health/Life/LTD		118,522		79,301		169,600		157,373		157,373		157,373
	Total Personnel Services	\$	673,032	\$	553,998	\$	859,900	\$	919,717	\$	919,717	\$	919,717
07-5142-510000	Office Supplies	\$	_	\$	_	\$	_	\$	1,500	¢	1,500	\$	1,500
07-5142-512000	Uniforms	ب	2,964	ب	4,613	٧	3,500	7	3,500	ب	3,500	7	3,500
07-5142-520000	Dues & Meetings		724		929		3,500		3,500		3,500		3,500
	3		-		-				•				
07-5142-520003	Recruitment Expense						500		500		500		500
07-5142-523000	Supplies & Equipment		7,820		9,278		13,479		13,000		13,000		13,000
07-5142-523009	Water Meters		88,265		64,313		100,000		100,000		100,000		100,000
	Water Meter Installations		42,815		9,695		40,000		40,000		40,000		40,000
07-5142-523100			9,986		5,638		8,000		-		-		
07-5142-524000	Groundskeeping		-		-		-		5,000		5,000		5,000
	Travel & Training		4,777		1,320		10,000		10,000		10,000		10,000
07-5142-526000	Employee Testing		894		619		1,000		1,000		1,000		1,000
07-5142-533000	Contractual Services		76,002		40,348		41,111		55,000		55,000		55,000
07-5142-533045	Maintenance Agreements		2,246		883		20,000		41,111		41,111		41,111
07-5142-538507	Water Appurtenances Replacements		-		-		-		20,000		20,000		20,000
07-5142-538519	Water Line Replacement		14,582		2,488		30,000		31,000		31,000		31,000
07-5142-540000	Utilities		3,565		4,057		3,500		4,000		4,000		4,000
07-5142-562000	Fuel		6,080		5,871		10,000		10,000		10,000		10,000
07-5142-563000	Vehicle Maintenance		6,487		5,304		10,000		11,000		11,000		11,000
07-5142-566000	Equip Repair & Maintenance		107		237		5,000		5,000		5,000		5,000
07-5142-567000	Pipe & Materials		15,312		38,952		30,000		30,000		30,000		30,000
07-5142-568000	Otis Springs System Maintenance		250		-		3,000		3,000		3,000		3,000
07-5142-569000	Wellfield Maintenance		3,990		1,177		3,000		3,000		3,000		3,000
07-5142-569001	Hydrant Maintenance		-		-		-		15,000		15,000		15,000
07-5142-569002	Lateral Maintenance		-		-		-		10,000		10,000		10,000
07-5142-590001	Internal Chrg-Veh/Equip		173,000		173,000		-		-,		-,		-
07-5142-595002			-		4,748		2,000		-		-		-
	Total Materials and Services	\$	459,866	\$	373,470	\$	337,590	\$	416,111	\$	416,111	\$	416,111
07-5142-610400	Capital Outlay-Ops Vehicle Replac	\$	_	\$	_	\$	173,000	\$	173,000	Ś	173,000	\$	173,000
	<u> </u>									_			
	Total Capital Outlay	\$	-	\$	-	\$	173,000	\$	173,000	\$	173,000	Ş	173,000
5142	TOTAL WATER MAINTENANCE	\$	1,132,898	\$	927,468	\$	1,370,490	\$	1,508,828	\$	1,508,828	\$	1,508,828
	TOTAL PUBLIC WORKS (WATER)	\$	4,044,912	\$	3,793,519	\$	4,594,592	\$	5,102,087	\$	5,102,087	\$	5,102,087

ACCOUNT #	DESCRIPTION		ACTUAL 2019-20		ACTUAL 2020-21		ADOPTED 2021-22		PROPOSED 2022-23	•	APPROVED 2022-23		ADOPTED 2022-23
9150	DEBT SERVICE - PRINCIPAL												
07-9150-615000	2015 Refunding Bond	\$	359,564	\$	370,150	\$	382,995	\$	400,783	\$	400,783	\$	400,783
	Total Debt Service - Principal	\$	359,564	\$	370,150	\$	382,995	\$	400,783	\$	400,783	\$	400,783
9160	DEBT SERVICE - INTEREST												
07-9160-615000	2015 Refunding Bond	\$	54,886	\$	42,989	\$	27,926	\$	12,250	\$	12,250	\$	12,250
	Total Debt Service - Interest	\$	54,886	\$	42,989	\$	27,926	\$	12,250	\$	12,250	\$	12,250
9150/9160	TOTAL DEBT SERVICE	\$	414,450	\$	413,139	\$	410,921	\$	413,033	\$	413,033	\$	413,033
0470	TDANGEEDS	•	,		,		•		,		,		,
9170 07-9170-904000	TRANSFERS	Ś	C17 FC7	,	1 270 000	۲.	12 400 122	٨	10 227 477	,	10 227 477	<u>۲</u>	10 227 477
07-9170-904000	Transfer Out-Capital Projects Transfer Out-Water SDC	>	617,567 142,318	\$	1,379,006 -	>	12,490,122 -	\$	10,327,477 -	>	10,327,477	>	10,327,477
9170	TOTAL TRANSFERS	\$	759,885	\$	1,379,006	\$	12,490,122	\$	10,327,477	\$	10,327,477	\$	10,327,477
9180	RESERVES												
07-9180-800000	Contingency	\$	-	\$	-	\$	1,013,805	\$	5,246,845	\$	5,246,845	\$	5,246,845
07-9180-800001	Contingency-Assigned for veh repl PMW		-		-		1,144,150		492,726		492,726		492,726
9180	TOTAL RESERVES	\$	-	\$	-	\$	2,157,955	\$	5,739,571	\$	5,739,571	\$	5,739,571
	TOTAL NONDEPARTMENTAL	\$	1,174,335	\$	1,792,145	\$	15,058,998	\$	16,480,081	\$	16,480,081	\$	16,480,081
FUND 07	TOTAL WATER FUND	\$	5,219,247	\$	5,585,664	\$	19,653,590	\$	21,582,168	\$	21,582,168	\$	21,582,168

FUND 17: Stormwater

Description

The stormwater fund is responsible for:

- Planning, design, inspection, and management of capital improvement projects for the replacement and expansion of the stormwater conveyance, detention, and water quality systems.
- The design reviews and inspections for construction of public improvements associated with private development projects.
- Operates and maintains 429,389 lineal feet of stormwater piping, 112,000 lineal feet of roadside ditches, 3,528 inlets, 1,020 storm drain manholes, and 122 outfalls.
- Routine maintenance includes pipe cleaning, video-inspecting, root & obstruction removal, manhole repair and pipe lining projects.

Significant Changes

User fees are expected to increase 7.0% in January 2023 from the outcome of the Rate Review Committee.

Expenditures reserved for future use were previously budgeted to be transferred to Fund 04 but is now being held in each respective fund's contingency. This represents reserves for future projects.

ACCOUNT #	DESCRIPTION	ACTUAL 2019-20	ACTUAL 2020-21		ADOPTED 2021-22	PROPOSED 2022-23	APPROVED 2022-23		ADOPTED 2022-23
FUND 17	STORMWATER FUND RESOURCES								
17-0000-300000	Beg F/B-Net Working Capital	\$ 1,039,358	\$ 1,475,	93 \$	1,690,437	\$ 1,119,450	\$ 1,119,4	50 \$	1,119,450
17-0000-332004	Erosion Control Permits	23,213	45,	149	20,000	20,000	20,0	00	20,000
17-0000-334000	Miscellaneous Grants	15,967	11,)15	-	-	-		-
17-0000-338000	Reimb Costs-Materials	-		14	-	-	-		-
17-0000-338002	Reimb Costs-Capital Project	12,470	6,	.25	-	-	-		-
17-0000-341006	Technology Fee	4,233	5,	98	4,000	4,000	4,0	00	4,000
17-0000-342004	Dev Review and Inspection Fee	54,192	63,	210	40,000	40,000	40,0	00	40,000
17-0000-348000	User Fees	1,757,337	1,910,	357	2,069,690	2,286,801	2,286,8	01	2,286,801
17-0000-349010	Payments In Lieu	4,461			-	-	-		-
17-0000-360000	Miscellaneous Revenues	29		326	-	-	-		-
17-0000-361000	Interest Earned	23,707	11,	31	5,000	5,000	5,0	00	5,000
17-0000-364000	Sale Of Assets	900		.03	-	-	-		-
FUND 17	TOTAL RESOURCES	\$ 2,935,867	\$ 3,528,	'21 \$	3,829,127	\$ 3,475,251	. \$ 3,475,2	51 \$	3,475,251

ACCOUNT #	DESCRIPTION		ACTUAL 2019-20		ACTUAL 2020-21		ADOPTED 2021-22		PROPOSED 2022-23		APPROVED 2022-23		ADOPTED 2022-23
5113	STORMWATER ENGINEERING												
17-5113-410000	Administrative Salaries	\$	57,498	Ś	48,002	Ś	56,500	\$	62,965	\$	62,965	\$	62,965
17-5113-420000	Clerical Salaries	*	23,592	•	20,714	7	27,750	*	31,073	7	31,073	7	31,073
17-5113-432000	Engineer Salaries		128,603		122,903		152,500		194,515		194,515		194,515
17-5113-435000	Overtime		31		484		1,250		1,325		1,325		1,325
17-5113-438000	Longevity		1,224		2,608		3,000		3,180		3,180		3,180
17-5113-441000	• .		15,763		14,532		18,400		22,421		22,421		22,421
17-5113-442000	Workers Compensation		2,615		1,921		2,875		3,742		3,742		3,742
17-5113-443000	Unemployment		211		195		250		296		296		296
17-5113-444000	Retirement-PERS		27,289		22,811		31,200		36,882		36,882		36,882
17-5113-444001	Retirement-Principal		24,815		39,164		47,500		59,873		59,873		59,873
17-5113-444002	Retirement-Pension Bond		5,896		5,175		5,900		9,263		9,263		9,263
17-5113-445000	Health/Life/LTD		38,099		38,457		61,500		69,350		69,350		69,350
17-3113-443000	riealtif Life/Life		38,033		36,437		01,300		03,330		09,330		09,330
	Total Personnel Services	\$	325,636	\$	316,966	\$	408,625	\$	494,885	\$	494,885	\$	494,885
17-5113-510000	Office Supplies	\$	1,169	\$	277	\$	2,200	\$	2,200	\$	2,200	\$	2,200
17-5113-515000	Printing & Advertising		244		194		200		200		200		200
17-5113-520000	Dues & Meetings		155		208		1,135		1,135		1,135		1,135
17-5113-520003	Recruitment Expense		1,667		3,812		1,500		1,500		1,500		1,500
17-5113-520008	Recognition		41		48		125		125		125		125
17-5113-523000	Supplies & Equipment		135		2,354		1,325		1,325		1,325		1,325
17-5113-523010	Quality Public Outreach Program		-		73		6,000		6,000		6,000		6,000
17-5113-523011	TMDL Community Program		384		384		2,500		2,500		2,500		2,500
17-5113-523012	TMDL Field Program		116		-		15,000		15,000		15,000		15,000
17-5113-525000	Travel & Training		2,392		662		8,000		8,000		8,000		8,000
17-5113-526000	Employee Testing		-		29		-		-		-		-
17-5113-532000	Bank Fees		143		1,913		1,000		1,000		1,000		1,000
17-5113-533000	Contractual Services		12,044		5,226		19,750		19,750		19,750		19,750
17-5113-533045	Maintenance Agreements		12,118		11,500		14,500		14,500		14,500		14,500
17-5113-540000	Utilities		230		224		200		200		200		200
17-5113-551000	Books & Publications		-		-		200		200		200		200
17-5113-562000	Fuel		777		683		725		725		725		725
17-5113-563000	Vehicle Maintenance		139		24		650		650		650		650
17-5113-576000	Recording Fees		-		-		100		100		100		100
17-5113-580000	Professional Services		160		-		-		-		-		-
17-5113-590000	Internal Chrg-Admin Support Services		320,179		302,885		305,004		401,682		401,682		401,682
17-5113-590004	Internal Chrg-Facilities		4,941		-		-		-		-		-
17-5113-590006	Internal Chrg-Network Upgrade		3,960		3,960		-		-		-		-
17-5113-590015	Internal Chrg-Franchise Fee		123,014		133,555		144,878		160,076		160,076		160,076
17-5113-595002	Legal Expenses		-		950		-		-		-		-
	Total Materials and Services	\$	484,008	\$	468,961	\$	524,992	\$	636,868	\$	636,868	\$	636,868
17-5113-610000	Capital Outlay	\$	1,334	\$	-	\$	3,375	\$	3,375	\$	3,375	\$	3,375
	Total Capital Outlay	\$	1,334	\$	-	\$	3,375	\$	3,375	\$	3,375	\$	3,375
5113	TOTAL STORMWATER ENGINEERING	\$	810,978	\$	785,927	\$	936,992	\$	1,135,128	\$	1,135,128	\$	1,135,128

ACCOUNT #	DESCRIPTION		ACTUAL 2019-20		ACTUAL 2020-21		ADOPTED 2021-22		PROPOSED 2022-23	_	APPROVED 2022-23		ADOPTED 2022-23
5141	STORMWATER MAINTENANCE												
17-5170-410000	Administrative Salaries	\$	25,681	\$	8,140	\$	22,450	\$	23,146	\$	23,146	\$	23,146
17-5170-420000	Clerical Salaries		12,779		13,510		13,000		16,651		16,651		16,651
17-5170-431000	Maintenance Salaries		215,430		248,367		251,300		242,083		242,083		242,083
17-5170-435000	Overtime		1,831		3,811		1,300		1,500		1,500		1,500
17-5170-436000	Standby Pay		2,071		1,949		3,000		3,000		3,000		3,000
17-5170-438000	Longevity		4,335		4,240		3,600		2,102		2,102		2,102
17-5170-441000	FICA/Medicare		19,330		20,699		22,500		22,070		22,070		22,070
17-5170-442000	Workers Compensation		17,345		12,454		14,000		13,353		13,353		13,353
17-5170-443000	Unemployment		262		278		300		291		291		291
17-5170-444000	Retirement-PERS		13,900		16,107		13,300		32,262		32,262		32,262
17-5170-444001	Retirement-Principal		54,815		56,993		95,300		38,182		38,182		38,182
17-5170-444002	Retirement-Pension Bond		4,933		5,730		3,600		10,299		10,299		10,299
17-5170-445000	Health/Life/LTD		86,269		93,841		117,000		90,434		90,434		90,434
	Total Personnel Services	\$	458,981	\$	486,119	\$	560,650	\$	495,373	\$	495,373	\$	495,373
17-5170-510000	Office Supplies	\$	197	\$	656	\$	1,500	\$	1,500	Ś	1,500	Ś	1,500
17-5170-512000	Uniforms	*	1,898	Ψ.	1,714	Ψ.	3,000	~	3,000	~	3,000	Ψ.	3,000
17-5170-520000			674		841		1,500		1,500		1,500		1,500
17-5170-520003	Recruitment Expense		_		520		500		500		500		500
17-5170-523000	•		5,904		4,667		6,535		6,535		6,535		6,535
17-5170-523100			6,604		2,882		3,000		3,000		3,000		3,000
17-5170-524000	Safety Program		-		-		500		5,000		5,000		5,000
	Travel & Training		1,733		326		6,000		6,000		6,000		6,000
17-5170-526000	Employee Testing		1,277		215		1,000		1,000		1,000		1,000
17-5170-533000	-		24,604		23,530		35,000		35,000		35,000		35,000
17-5170-533045	Maintenance Agreements		709		662		20,000		20,000		20,000		20,000
17-5170-533046	Manhole Replacement		-		-		-		20,000		20,000		20,000
17-5170-538702	Stormwater Repair		8,408		2,720		50,000		61,000		61,000		61,000
17-5170-540000	Utilities		3,564		4,057		3,000		3,000		3,000		3,000
17-5170-562000	Fuel		16,635		13,445		16,000		16,000		16,000		16,000
17-5170-563000	Vehicle Maintenance		16,384		20,913		18,000		18,000		18,000		18,000
17-5170-566000	Equip Repair & Maintenance		1,434		3,166		8,000		8,000		8,000		8,000
17-5170-567000	Pipe & Materials		11,145		10,680		15,500		15,500		15,500		15,500
17-5170-590001	Internal Chrg-Veh/Equip		20,000		20,000		-		-		-		-
17-5170-595002	Legal Expenses		-		3,325		2,000		-		-		-
	Total Materials and Services	\$	121,170	\$	114,319	\$	191,035	\$	224,535	\$	224,535	\$	224,535
17-5170-610000	Capital Outlay	\$	-	\$	-	\$	20,000	\$	20,000	\$	20,000	\$	20,000
	Total Capital Outlay	\$	-	\$	-	\$	20,000	\$	20,000	\$	20,000	\$	20,000
5170	TOTAL STORMWATER MAINTENANCE	\$	580,151	\$	600,438	\$	771,685	\$	739,908	\$	739,908	\$	739,908
	TOTAL PUBLIC WORKS (STORMWATER)	Ś	1,391,129	Ś	1,386,365	Ś	1,708,677	\$	1,875,036	\$	1,875,036	Ś	1,875,036
	(0.0		_,	•	_,500,000	•	_,. ••,•11		_,0.0,000	_		7	_,_,_,

ACCOUNT #	DESCRIPTION	ACTUAL 2019-20	ACTUAL 2020-21	ADOPTED 2021-22	PROPOSED 2022-23	APPROVED 2022-23	ADOPTED 2022-23
	NONDEPARTMENTAL 91XX						
9170	TRANSFERS						
17-9170-904000	Transfer Out-Capital Projects	\$ 69,345	\$ 56,726	\$ 2,033,982	\$ 1,090,696	\$ 1,090,696	\$ 1,090,696
9170	TOTAL TRANSFERS	\$ 69,345	\$ 56,726	\$ 2,033,982	\$ 1,090,696	\$ 1,090,696	\$ 1,090,696
9180	RESERVES						
17-9180-800000	Contingency	\$ -	\$ -	\$ 86,468	\$ 106,829	\$ 106,829	\$ 106,829
17-9180-800001	Contingency - Assigned for Veh Repl PWM	-	-	-	402,690	402,690	402,690
9180	TOTAL RESERVES	\$ -	\$ -	\$ 86,468	\$ 509,519	\$ 509,519	\$ 509,519
	TOTAL NONDEPARTMENTAL	\$ 69,345	\$ 56,726	\$ 2,120,450	\$ 1,600,215	\$ 1,600,215	\$ 1,600,215
FUND 17	TOTAL STORMWATER FUND	\$ 1,460,474	\$ 1,443,091	\$ 3,829,127	\$ 3,475,251	\$ 3,475,251	\$ 3,475,251

FUND 04: Proprietary Capital Project Fund

<u>Description</u>

The Proprietary Capital Projects Fund accounts for resources and expenditures toward capital projects related to the City's wastewater, water, and stormwater infrastructure and systems. Projects are typically funded from rate revenues, system development charges (SDC), and debt financings. Major projects planned for the FY 2022-23 fiscal year are individually identified in the budget detail, as is a reserve for future planned projects by utility. Capital costs are inclusive of design, planning, construction, and other costs necessary to put the infrastructure or capital asset into operation.

The Engineering Services Department manages the planning, design, and construction of the wastewater, water, and stormwater capital improvement projects. The projects proposed for the FY 2022-23 budget are listed below and project detail is provided in the City's Capital Improvement Plan.

Proprietary Capital Projects - Wastewater

- Inflow and Infiltration (I&I) Projects
- Dehydration Unit Burner Rebuild
- Chehalem Drive Extension Project
- Maintenance Yard Projects
- Riverfront Street Pump Station
- Hess Creek Lining
- Hydraulic Study
- PLC Replacement
- N Elliott Road
- WWTP Roofing
- Short-Term Life Station Improvements

Proprietary Capital Projects Fund – Water

- Chehalem Drive Water Extension Project
- College Street Waterline Relocation
- W. Illinois Fire Flow Project
- Valves on College Street
- Public Works Maintenance (PWM) Facility Improvements
- Redundant Water Supply
- Bell West Pump Station
- Fixed Based Radio Read
- Routine and Seismic Waterline Replacement
- Emergency Connection and Controls at the Water Treatment Plant
- HB2001 Waterline
- N Elliott Road Waterline
- New Groundwater Treatment Plant
- Decommission Wells

- Fireflow Waterline Projects
- N Valley Reservoir Driveway

Proprietary Capital Projects - Stormwater

- 800 Block Wynooski
- Maintenance Yard Projects
- Storm Fixes
- Vermillion Street East of OR219
- N. Springbrook Road Stormwater
- Railroad Ditch N College to N Meridian
- Wynooski Storm Lining
- OR240/Franklin Street

ACCOUNT #	DESCRIPTION		ACTUAL 2019-20		ACTUAL 2020-21		ADOPTED 2021-22		PROPOSED 2022-23		APPROVED 2022-23		ADOPTED 2022-23
ACCOUNT#	DESCRIPTION		2019-20		2020-21		2021-22		2022-23		2022-23		2022-23
FUND 04	PROPRIETARY CAPITAL PROJECTS RESOURCES												
04-0000-300000		\$		\$	_	\$	_	Ś	_	\$	_	\$	-
04-0000-334000	• •		-	·	-		400,000	ľ	449,600	·	449,600		449,600
04-0000-390006	Transfer In-Wastewater Fund		917,860		2,497,215		8,861,025		2,800,695		2,800,695		2,800,695
04-0000-390007	Transfer In-Water Fund		617,567		1,373,006		12,490,122		10,327,477		10,327,477		10,327,477
04-0000-390017	Transfer In-Stormwater Fund		69,345		56,726		2,033,982		1,090,696		1,090,696		1,090,696
04-0000-390043	Transfer In-Stormwater SDC		9,024		45,608		44,573		75,475		75,475		75,475
04-0000-390046	Transfer In-Wastewater SDC		289,721		618,992		1,632,478		2,654,850		2,654,850		2,654,850
FUND 04	TOTAL RESOURCES	\$	1,903,517	\$	4,591,547	\$	25,462,180	\$	17,398,793	\$	17,398,793	\$	17,398,793
5150	CAPITAL PROJECTS												
	WASTEWATER PROJECTS												
04-5150-706301		\$	262,500	Ś	980,001	Ś	400,000	Ś	450,000	Ś	450,000	Ś	450,000
04-5150-706310	•	*	35,889	*	104,953	7	600,000	7	-	*	-	7	-
04-5150-706313	Roofing at WWTP		122,327		-		-		79,168		79,168		79,168
04-5150-706329	•		264		134,099		_		, _		-		´-
04-5150-706369	Dehydration Unit Burner Rebuild		-		,		-		65,000		65,000		65,000
04-5150-706381	WWTP Solar Panel Project		14,812		588,234		252,941		-		-		-
04-5150-706396	Sixth St Sewer Rehab		567,115		-		-		-		-		-
04-5150-706397	Programmable Logic Controller		-		22,679		1,525,000		1,000,000		1,000,000		1,000,000
04-5150-706408	Wastewater Master Plan Update		-		75,184		-		-		-		-
04-5150-706410	Oxidation Ditch Rotor Replacement		49,824		-		-		-		-		-
04-5150-706416	WWTP Sawdust Bays		1,445		490,083		88,167		-		-		-
04-5150-706418	Hess Creek Lining		15,230		-		500,000		650,000		650,000		650,000
04-5150-706419	Clarifier Study		391		37,027		-		-		-		-
04-5150-706420	Crestview Drive Sewer		30,083		340,636		497,000		-		-		-
04-5150-706470	Operations Remodel		9,841		322,128		1,000		-		-		-
04-5150-706471	WWTP Painting & Maintenance		5,769		4,200		-		-		-		-
04-5150-706477	PW Maint Facility Improvements		27,507		3,604		33,765		51,750		51,750		51,750
04-5150-706479	Chehalem Extension		64,586		13,379		753,000		726,025		726,025		726,025
04-5150-706481	WWTP Hydraulic Study		-		-		530,450		530,450		530,450		530,450
04-5150-706482	River Street Pump Station		-		-		212,180		1,293,152		1,293,152		1,293,152
04-5150-706483	N Elliot Road		-		-		-		504,000		504,000		504,000
04-5150-706484	Short Term Lift Station Improv		-		-		-		106,000		106,000		106,000
04-5150-706999	Reserve for other future projects		-		-		5,500,000		-		-		-
	Total Wastewater Projects	\$	1,207,583	\$	3,116,207	\$	10,893,503	\$	5,455,545	\$	5,455,545	Ś	5,455,545

ACCOUNT #	DESCRIPTION		ACTUAL 2019-20		ACTUAL 2020-21		ADOPTED 2021-22		PROPOSED 2022-23		APPROVED 2022-23		ADOPTED 2022-23
Account	DESCRIPTION		2013-20		2020-21		2021-22		2022-23		2022-23		2022-23
	WATER PROJECTS												
04-5150-707477	PW Maint Facility Improvements	\$	27,507	\$	3,596	\$	33,765	\$	51,750	\$	51,750	\$	51,750
04-5150-707478	WTP Seismic Resiliency		141,804		3,511		-		-		-		-
04-5150-707479	Chehalem Extension		48,612		10,462		555,000		287,125		287,125		287,125
04-5150-707481	Fire Flow - W Illinois		10,526		2,094		125,000		28,809		28,809		28,809
04-5150-707482	Fire Flow - George Fox		114,156		-		-		-		-		-
04-5150-707483	Decommission Wells 1 & 2		-		-		-		103,500		103,500		103,500
04-5150-707484	Redundant Water Supply		119,169		77,680		1,859,871		3,200,000		3,200,000		3,200,000
04-5150-707485	Bell West Pump Station		5,848		71,925		1,220,000		1,051,000		1,051,000		1,051,000
04-5150-707486	Fireflow- Vittoria Square		-		275		107,000		-		-		-
04-5150-707487	N College Street - N Terrace		164		25,649		750,000		720,000		720,000		720,000
04-5150-707488	Fixed Based Radio Read		1,170		450,503		365,790		325,000		325,000		325,000
04-5150-707489	Crestview Waterline - Nonpotable		98,332		197,477		393,000		-		-		-
04-5150-707490	Crestview Waterline - Potable		21,626		129,812		103,000		-		-		-
04-5150-707491	Routine WL Replacement		2,000		95,290		250,000		197,000		197,000		197,000
04-5150-707492	N Elliott Rd Waterline Impr		-		-		-		570,000		570,000		570,000
04-5150-707502	Water Rights Review		2,515		-		-		-		-		-
04-5150-707528	Valves on College St		147		11,601		180,633		174,000		174,000		174,000
04-5150-707529	WTP Filter Covers		-		40,208		1,000,000		-		-		-
04-5150-707530	N Valley Reservoir Driveway		-		-		-		239,970		239,970		239,970
04-5150-707531	Seismic/AWIA		-		50,161		50,000		-		-		-
04-5150-707557	Water Conservation Plan		8,769		-		-		-		-		-
04-5150-707572	Water Master Plan Update		-		53,096		-		-		-		-
04-5150-707577	WTP Exp Land Purchase		9,061		3,673		-		-		-		-
04-5150-707613	College St Relocation (Aldercrest-Foothills)		835		134,042		500,000		910,000		910,000		910,000
04-5150-707622	Em. Connection @ WTP (seismic)		-		-		562,754		542,754		542,754		542,754
04-5150-707623	Seismic Improvements for waterlines		-		-		168,826		179,977		179,977		179,977
04-5150-707624	HB 2001 11th Street		-		-		55,150		55,150		55,150		55,150
04-5150-707625	HB 2001 5th Street		-		-		166,575		166,575		166,575		166,575
04-5150-707626	HB 2001 River Street		-		-		281,377		661,747		661,747		661,747
04-5150-707627	HB 2001 Vermillion		-		-		12,381		-		-		-
04-5150-707628	Otis Springs and N non-potable		-		-		-		296,500		296,500		296,500
04-5150-707629	New Groundwater Treatment Plant		-		-		-		517,500		517,500		517,500
04-5150-707630	HB 2001 Main, 4th, Lincoln, & 5th		-		-		-		239,970		239,970		239,970
04-5150-707631	Fireflow - New		-		-		-		258,750		258,750		258,750
04-5150-707911	Water Emergency Supplies		5,325		11,952		-		-		-		-
04-5150-707999	Reserve for future projects		-		-		3,750,000		-		-		-
	Total Water Projects	\$	617,566	¢	1,373,007	Ċ	12,490,122	Ċ	10,777,077	¢	10,777,077	¢	10,777,077
	Total Water Frojects	Ą	017,300	٦	1,373,007	Ų	12,490,122	۲	10,777,077	ڔ	10,777,077	Ą	10,777,077
	STORMWATER PROJECTS												
04-5150-717709	N Elliott	\$	-	\$	-	\$	157,000	\$	157,000	\$	157,000	\$	157,000
04-5150-717712	Storm Fixes for Pavement		-		8,960		135,000		130,000		130,000		130,000
	RR Ditch-N College/N Meridian		-		-		45,000		45,000		45,000		45,000
	Master Plan Update		7,045		89,778		2,500		-		-		-
04-5150-717729	•		-		-		303,160		218,000		218,000		218,000
	Vermillion East of 219		-		-		79,568		79,568		79,568		79,568
	800 Block Wynooski		43,817		-		215,000		186,000		186,000		186,000
	Springbrook Storm Evaluation		-		-		139,500		103,500		103,500		103,500
	PW Maint Facility Improvements		27,506		3,595		31,827		51,750		51,750		51,750
	OR240/Railroad Tracks/Franklin St		-		-		,		113,000		113,000		113,000
	Wynooski Storm from 7th to 800		-		-		-		82,353		82,353		82,353
	Reserve for future projects		-		-		970,000		-		- ,		-
	Total Stormwater Projects	\$	78,368	\$	102,333	\$	1,108,555	\$	1,166,171	\$	1,166,171	\$	1,166,171
5150	TOTAL CAPITAL PROJECTS	\$	1,903,517		4,591,547		25,462,180	\$	17,398,793				17,398,793
											, ,		
FUND 04	TOTAL PROPRIETARY CAPITAL PROJECTS FUND	\$	1,903,517	\$	4,591,547	\$	25,462,180	\$	17,398,793	\$	17,398,793	\$	17,398,793

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FUNDS 43, 46, 47: Systems Development Charges Funds

Description

The City maintains a variety of funds to budget and account for system development charges (SDCs) collected and expended in support of the City's infrastructure systems (streets, wastewater, water, and stormwater). Each of these funds are legally restricted to their respective capital projects.

SDCs are established based on planned projects at the time the rates are reviewed. Those planned projects take into consideration planned growth in the community and demands placed on the respective systems. The SDC's are designed to align the costs of system expansion and major maintenance to those benefitting directly from those improvements.

Resources to the SDC funds consists of charges collected at the time building permits are taken out and interest earnings. Budgeted expenditures are for debt service supporting past capital projects, and transfers to capital projects funds for current projects underway or anticipated in FY 2022-23.

Significant Changes

Changes from FY 2020-21 to FY 2022-23 includes an increase in SDC revenue based on current and planned development within the City of Newberg.

ACCOUNT #	DESCRIPTION		ACTUAL 2019-20		ACTUAL 2020-21		ADOPTED 2021-22		PROPOSED 2022-23		APPROVED 2022-23		ADOPTED 2022-23
FUND 42	STREET SYSTEM DEVELOPMENT FUND RESOURCES												
42-0000-300000	Beg F/B-Net Working Capital	\$	3,690,767	\$	4,730,618	\$	5,305,912	\$	4,247,009	\$	4,247,009	\$	4,247,009
42-0000-334000	Miscellaneous Grants		411,040		328,960		-		-		-		-
42-0000-349002	System Development Fees		756,176		1,905,724		1,500,000		3,000,000		3,000,000		3,000,000
42-0000-360000	Miscellaneous Revenues		7		-		-		-		-		-
42-0000-361000	Interest Earned		88,621		36,959		20,000		20,000		20,000		20,000
42-0000-361001	Interest-Receivables		9,483		840		600		600		600		600
42-0000-363000	Assessment Installments		9,053		4,851		25,000		25,000		25,000		25,000
FUND 42	TOTAL RESOURCES	\$	4,965,147	\$	7,007,952	\$	6,851,512	\$	7,292,609	\$	7,292,609	\$	7,292,609
9170	TRANSFERS												
42-9170-918000	Transfer Out-Street Cap Projects	\$	234,529	\$	957,776	\$	3,343,282	\$	2,069,200	\$	2,069,200	\$	2,069,200
9170	TOTAL TRANSFERS	\$	234,529	\$	957,776	\$	3,343,282	\$	2,069,200	\$	2,069,200	\$	2,069,200
9180 42-9180-800000	RESERVES Paccario for Futura Evanasca	\$	_	\$		\$	3,508,230	ċ	5,223,409	ć	5,223,409	ċ	5,223,409
42-9100-000000	Reserve for Future Expense	Ş	-	Þ	-	Ş	3,306,230	Ş	5,225,409	Þ	5,225,409	Ş	3,223,409
9180	TOTAL RESERVES	\$	-	\$	-	\$	3,508,230	\$	5,223,409	\$	5,223,409	\$	5,223,409
FUND 42	TOTAL STREET SDC FUND	\$	234,529	\$	957,776	\$	6,851,512	\$	7,292,609	\$	7,292,609	\$	7,292,609

ACCOUNT #	DESCRIPTION	ACTUAL 2019-20	ACTUAL 2020-21	ADOPTED 2021-22	PROPOSED 2022-23	APPROVED 2022-23	ADOPTED 2022-23
FUND 43	STORMWATER SYSTEM DEVELOPMENT FUND RESOURCES						
43-0000-300000	Beg F/B-Net Working Capital	\$ 197,159	\$ 221,462	\$ 183,652	\$ 314,017	\$ 314,017	\$ 314,017
43-0000-349002	System Development Fees	28,752	76,835	65,000	140,000	140,000	140,000
43-0000-360000	Miscellaneous Revenues	7	-	-	-	-	-
43-0000-361000	Interest Earned	4,568	1,751	1,000	1,000	1,000	1,000
43-0000-361001	Interest-Receivables	-	-	-	-	-	-
FUND 43	TOTAL RESOURCES	\$ 230,486	\$ 300,048	\$ 249,652	\$ 455,017	\$ 455,017	\$ 455,017
9170	TRANSFERS						
43-9170-904000	Transfer Out-Capital Projects	\$ 9,024	\$ 45,608	\$ 44,573	\$ 75,475	\$ 75,475	\$ 75,475
9170	TOTAL TRANSFERS	\$ 9,024	\$ 45,608	\$ 44,573	\$ 75,475	\$ 75,475	\$ 75,475
9180	RESERVES						
43-9180-800000	Reserve for Future Expense	\$ -	\$ -	\$ 190,845	\$ 365,308	\$ 365,308	\$ 365,308
43-9180-830000	Reserve for Payments in Lieu	-	-	14,234	14,234	14,234	14,234
9180	TOTAL RESERVES	\$ -	\$ -	\$ 205,079	\$ 379,542	\$ 379,542	\$ 379,542
FUND 43	TOTAL STORMWATER SDC FUND	\$ 9,024	\$ 45,608	\$ 249,652	\$ 455,017	\$ 455,017	\$ 455,017

FUND 46	DESCRIPTION		ACTUAL 2019-20		ACTUAL 2020-21		ADOPTED 2021-22		PROPOSED 2022-23		APPROVED 2022-23		ADOPTED 2022-23
	WASTEWATER SYSTEM DEVELOPMENT FUND												
	RESOURCES												
46-0000-300000 I	Beg F/B-Net Working Capital	\$	6,629,076	\$	7,104,590	\$	7,231,546	\$	9,355,131	\$	9,355,131	\$	9,355,131
	System Development Fees		818,150		3,079,192		1,500,000		3,000,000		3,000,000		3,000,000
	Miscellaneous Revenues Interest Earned		9 145 024		-		- 3E 000		35,000		35,000		35,000
	Interest Earned Interest-Receivables		145,024 9,915		55,539 515		35,000		35,000		35,000		35,000
	Assessment Installments		2,201		-		-		-		-		-
FUND 46	TOTAL RESOURCES	Ś	7,604,375	ć	10 220 926	ć	9 766 EA6	\$	12,390,131	\$	12.390.131	ć	12,390,131
FUND 46	TOTAL RESOURCES	Ą	7,004,373	Ą	10,239,836	Ş	8,766,546	Þ	12,390,131	Ş	12,390,131	Þ	12,390,131
	DEBT SERVICE - PRINCIPAL		400 000		125 000				450.000		450.000		450.000
46-9150-608000 I	Loan: Effluent Reuse	\$	130,398	\$	136,892	\$	143,311	\$	150,023	\$	150,023	\$	150,023
-	Total Debt Service - Principal	\$	130,398	\$	136,892	\$	143,311	\$	150,023	\$	150,023	\$	150,023
	·		,		,		,		,		,		,
	DEBT SERVICE - INTEREST												
46-9160-608000 I	Loan: Effluent Reuse	\$	79,666	\$	74,334	\$	67,733	\$	60,567	\$	60,567	\$	60,567
	Total Debt Service - Interest	\$	79,666	\$	74,334	\$	67,733	\$	60,567	\$	60,567	\$	60,567
9150/9160	TOTAL DEBT SERVICE	\$	210,064	\$	211,226	\$	211,044	\$	210,590	\$	210,590	\$	210,590
0170	TRANSFERS												
	TRANSFERS Transfer Out-Capital Projects	\$	289,721	¢	618,992	¢	1,632,478	\$	2,654,850	¢	2,654,850	¢	2,654,850
40-3170-304000	Transfer Out-Capital Projects	ڔ	203,721	ڔ	010,332	٠	1,032,478	Ą	2,034,830	ڔ	2,034,630	ڔ	2,034,830
9170	TOTAL TRANSFERS	\$	289,721	\$	618,992	\$	1,632,478	\$	2,654,850	\$	2,654,850	\$	2,654,850
9180 I	RESERVES												
46-9180-800000 I	Reserve for Future Expense	\$	-	\$	-	\$	6,923,024	\$	9,524,691	\$	9,524,691	\$	9,524,691
9180	TOTAL RESERVES	\$	-	\$	-	\$	6,923,024	\$	9,524,691	\$	9,524,691	\$	9,524,691
FUND 46	TOTAL WASTEWATER SDC FUND	\$	499,785	\$	830,218	\$	8,766,546	\$	12,390,131	\$	12,390,131	\$	12,390,131
	WATER SYSTEM DEVELOPMENT FUND												
	RESOURCES Beg F/B-Net Working Capital	\$	244,642	ć	_	\$	36,034	\$	283,407	¢	283,407	ć	283,407
	System Development Fees	۲	408,815	Ļ	965,995	ڔ	800,000	Ą	1,500,000	۲	1,500,000	٧	1,500,000
	Miscellaneous Revenues		8		-		-		-		-		-
47-0000-361000 I	Interest Earned		2,850		333		300		300		300		300
	Interest-Receivables		2,773		464		300		300		300		300
	Assessment Installments Transfer In-Water Fund		2,517		5,141		1,000		1,000		1,000		1,000
47-0000-390007	Transfer in-water Fund		142,318		-		-		-		-		-
FUND 47	TOTAL RESOURCES	\$	803,923	\$	971,933	\$	837,634	\$	1,785,007	\$	1,785,007	\$	1,785,007
	DEBT SERVICE - PRINCIPAL												
9150								١.	113,241	\$	113,241	\$	113,241
		Ś	98.427	Ś	103.329	Ś	108.174	S				-	584,217
47-9150-608000 I	Loan: Effluent Reuse 2015 Refunding Bond	\$	98,427 525,436	\$	103,329 539,850	\$	108,174 562,005	\$	584,217		584,217		304,217
47-9150-608000 I 47-9150-615000 2	Loan: Effluent Reuse 2015 Refunding Bond		525,436		539,850	_	562,005		584,217	\$		\$	
47-9150-608000 I 47-9150-615000 2	Loan: Effluent Reuse	\$,	_		\$	•	\$	584,217 697,458	\$	697,458
47-9150-608000 I 47-9150-615000 2	Loan: Effluent Reuse 2015 Refunding Bond Total Debt Service - Principal DEBT SERVICE - INTEREST	\$	525,436 623,863	\$	539,850 643,179	\$	562,005 670,179	\$	584,217 697,458		697,458		697,458
47-9150-608000 I 47-9150-615000 Z 9160 I 47-9160-608000 I	Loan: Effluent Reuse 2015 Refunding Bond Total Debt Service - Principal DEBT SERVICE - INTEREST Loan: Effluent Reuse		525,436 623,863 60,134	\$	539,850 643,179 56,109	\$	562,005 670,179 51,126	\$	584,217 697,458 45,717		697,458		697,458 45,717
47-9150-608000 I 47-9150-615000 Z 9160 I 47-9160-608000 I	Loan: Effluent Reuse 2015 Refunding Bond Total Debt Service - Principal DEBT SERVICE - INTEREST	\$	525,436 623,863	\$	539,850 643,179	\$	562,005 670,179	\$	584,217 697,458		697,458		697,458
47-9150-608000 47-9150-615000 2 47-9160 47-9160-608000 47-9160-615000 2 47-9160-61500 2 47-9160-615000 2 47-9160-615000 2 47-9160-615000 2 47-9160-615000 2 47-9160-615000 2 47-9160-615000 2 47-9160-615000 2 47-9160-615000 2 47-9160-615000 2 47-9160-615000 2 47-9160-615000 2 47-9160-615000 2 47-9160-615000 2 47-9160-615000 2 47-9160-61500 2 47-9160-61500 2 47-9160-61500 2 47-9160-61500 2 47-9160-61500 2 47-9160-61500 2 47-9160-61500 2 47-9160-61500 2 47-9160-61500 2 47-9160-61500 2	Loan: Effluent Reuse 2015 Refunding Bond Total Debt Service - Principal DEBT SERVICE - INTEREST Loan: Effluent Reuse	\$	525,436 623,863 60,134	\$	539,850 643,179 56,109	\$	562,005 670,179 51,126	\$	584,217 697,458 45,717	\$	697,458	\$	697,458 45,717
47-9150-608000 47-9150-615000 2 47-9160 47-9160-608000 47-9160-615000 2 47-9160-615000 47-9160-61500 47-9160-61500 47-9160-61500 47-9160-615000 47-9160-61500	Loan: Effluent Reuse 2015 Refunding Bond Total Debt Service - Principal DEBT SERVICE - INTEREST Loan: Effluent Reuse 2015 Refunding Bond	\$	525,436 623,863 60,134 119,926	\$	539,850 643,179 56,109 102,561	\$	562,005 670,179 51,126 80,524	\$	584,217 697,458 45,717 57,600	\$	697,458 45,717 57,600	\$	697,458 45,717 57,600
47-9150-608000 1 47-9150-615000 2 9160 1 47-9160-608000 1 47-9160-615000 2	Loan: Effluent Reuse 2015 Refunding Bond Total Debt Service - Principal DEBT SERVICE - INTEREST Loan: Effluent Reuse 2015 Refunding Bond Total Debt Service - Interest TOTAL DEBT SERVICE	\$ \$	525,436 623,863 60,134 119,926 180,060	\$	539,850 643,179 56,109 102,561 158,670	\$	562,005 670,179 51,126 80,524 131,650	\$	584,217 697,458 45,717 57,600 103,317	\$	697,458 45,717 57,600 103,317	\$	697,458 45,717 57,600 103,317
47-9150-608000 1 47-9150-615000 2 9160 1 47-9160-608000 1 47-9160-615000 2 9150/9160 1	Loan: Effluent Reuse 2015 Refunding Bond Total Debt Service - Principal DEBT SERVICE - INTEREST Loan: Effluent Reuse 2015 Refunding Bond Total Debt Service - Interest TOTAL DEBT SERVICE RESERVES	\$ \$ \$	525,436 623,863 60,134 119,926 180,060	\$ \$	539,850 643,179 56,109 102,561 158,670	\$ \$	562,005 670,179 51,126 80,524 131,650 801,829	\$ \$ \$	584,217 697,458 45,717 57,600 103,317 800,775	\$	697,458 45,717 57,600 103,317 800,775	\$	45,717 57,600 103,317 800,775
47-9150-608000 47-9150-615000 2	Loan: Effluent Reuse 2015 Refunding Bond Total Debt Service - Principal DEBT SERVICE - INTEREST Loan: Effluent Reuse 2015 Refunding Bond Total Debt Service - Interest TOTAL DEBT SERVICE RESERVES Reserve for Future Expense	\$ \$ \$	525,436 623,863 60,134 119,926 180,060 803,923	\$ \$ \$	539,850 643,179 56,109 102,561 158,670 801,849	\$ \$ \$	562,005 670,179 51,126 80,524 131,650 801,829 35,805	\$ \$ \$	584,217 697,458 45,717 57,600 103,317 800,775 984,232	\$ \$ \$	697,458 45,717 57,600 103,317 800,775 984,232	\$ \$ \$	697,458 45,717 57,600 103,317 800,775 984,232
47-9150-608000 47-9150-615000 2	Loan: Effluent Reuse 2015 Refunding Bond Total Debt Service - Principal DEBT SERVICE - INTEREST Loan: Effluent Reuse 2015 Refunding Bond Total Debt Service - Interest TOTAL DEBT SERVICE RESERVES	\$ \$	525,436 623,863 60,134 119,926 180,060	\$ \$	539,850 643,179 56,109 102,561 158,670	\$ \$	562,005 670,179 51,126 80,524 131,650 801,829	\$ \$ \$	584,217 697,458 45,717 57,600 103,317 800,775	\$ \$ \$	697,458 45,717 57,600 103,317 800,775	\$ \$ \$	45,717 57,600 103,317 800,775

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MISCELLANEOUS FUNDS



FUND 09: Debt Service Fund

Description

The City has one debt service fund. The City's Debt Service Fund accounts for resources in support of, and debt service payments (principal and interest) on general government borrowings. Debt related to utility activities (wastewater, water, and stormwater) are reported in the respective utility funds.

The City currently reports activity related to outstanding borrowings in the Debt Service Fund. Those borrowings are:

- 2004 Pension Bonds issued to take advantage of interest rates on borrowing that were favorable to interest rates charged by PERS on unfunded pension liabilities. Debt service on the pension bonds is funded through internal payroll charges to departments.
- **2018 Full Faith and Credit Obligation** issued to finance the upgrade of public safety communications systems. Debt service is funded through an operating transfer from the City's General Fund.
- Oregon Transportation Infrastructure Bank Loan to fund the Newberg-Dundee Bypass Project. Debt service payments for the loan are funded through Federal exchange funds received by the City.

ACCOUNT #	DESCRIPTION		CTUAL 019-20	ACTUAL 2020-21	ADOPT 2021-2		PROPOSED 2022-23	APPROVED 2022-23	ADOPTED 2022-23
FUND 09	DEBT SERVICE FUND								
00 0000 200000	RESOURCES	,	246	ć 20	ć	726 6	241	ć 241	ć 241
09-0000-300000	Beg F/B-Net Working Capital	\$	346 991	•	\$	726 \$			
09-0000-311000	Prior Year Taxes			300		100	200	200	200
09-0000-334001	Federal Exchange Grant		142,916	142,916	1	42,916	142,916	142,916	142,916
09-0000-361000	Interest Earned		1,960	511		500	300	300	300
09-0000-361004	Interest-Other Investments		208	-		-	-	-	-
09-0000-370500	Internal Rev-Facilities		76,513	-		-	-	-	-
09-0000-372000	Pension Bond Charge		274,063	285,040		94,815	308,386	308,386	308,386
09-0000-390001			369,099	371,740	3	72,575	372,575	372,575	372,575
09-0000-390002	Transfer In-Street Fund		14,823	-		-	-	-	-
09-0000-390010	Transfer In-City Hall		69,466	-		-	-	-	-
09-0000-390014	Transfer In-EDRLF		1,199	-		-	-	-	-
FUND 09	TOTAL RESOURCES	\$	951,584	\$ 800,537	\$ 8	11,632 \$	824,718	\$ 824,718	\$ 824,718
9150	DEBT SERVICE 91XX PRINCIPAL								
09-9150-604000	2004 Pension Bonds	Ś	150,000	\$ 170,000	¢ 1	90,000 \$	215,000	\$ 215,000	\$ 215,000
09-9150-615000	2015 Refunding Bond	ş	160,000	5 170,000	, I	30,000 3	213,000	\$ 213,000	\$ 213,000
09-9150-616000	Bypass Loan		109,004	103,244		99,715	102,288	102,288	102,288
09-9150-617000	Public Safety Comm Upgrade		290,318	299,655		07,925	316,424	316,424	316,424
09-9130-017000	rubiic Safety Comm Opgrade		290,316	299,033	3	07,923	310,424	310,424	310,424
9150	TOTAL PRINCIPAL	\$	709,322	\$ 572,899	\$ 5	97,640 \$	633,712	\$ 633,712	\$ 633,712
9160	INTEREST								
		Ś	124.062	¢ 11E 040	ć 1.	04,815 \$	02.206	¢ 02.206	¢ 02.206
09-9160-604000	2004 Pension Bond Interest	ş	124,063	\$ 115,040	\$ 1	04,815 \$	93,386	\$ 93,386	\$ 93,386
09-9160-615000	2015 Refunding Bond		2,000	- 20 672		-	-	-	40.630
09-9160-616000	Bypass Loan		33,912	39,672		43,201	40,628	40,628	40,628
09-9160-617000	Public Safety Comm Upgrade		82,257	72,920		64,650	56,151	56,151	56,151
9160	TOTAL INTEREST	\$	242,232	\$ 227,632	\$ 2	12,666 \$	190,165	\$ 190,165	\$ 190,165
9150/9160	TOTAL DEBT SERVICE	Ś	951,554	\$ 800,531	ė o	10,306 \$	823,877	\$ 823,877	\$ 823,877
9130/9100	TOTAL DEBT SERVICE	Ą	331,334	\$ 600,551	, ,	10,300 3	623,677	\$ 623,677	\$ 623,677
9180	RESERVES								
09-9180-880000	Unappropriated Fund Balance	\$	-	\$ -	\$	1,326 \$	841	\$ 841	\$ 841
9180	TOTAL RESERVES	Ś	_	\$ -	Ś	1,326 \$	841	\$ 841	\$ 841
3100	TOTAL RESERVES	-		*	Y	2,320 3	041	Ų 041	941
FUND 09	TOTAL DEBT SERVICE FUND	\$	951,554	\$ 800,531	\$ 8	11,632 \$	824,718	\$ 824,718	\$ 824,718

FUND 21: Governmental Capital Projects Fund

Description

The Governmental Capital Projects Fund has provided resources for two primary projects, the Public Safety Communications Upgrade, and the Seismic Retrofit of the Public Safety Building. Both projects have been completed.

The Public Safety Communications Upgrade involved the replacement and upgrade of the 911 emergency communications system for the city. This included site hardening, equipment purchase and installation, and technology system development and implementation. The project enables Newberg's public safety communications capabilities and has expanded capacity. The cost of the \$3.15 million project was debt financed and spanned multiple years.

The City conducted a 2017 facilities assessment of all City buildings which called out the need to seismically upgrade several City-owned buildings. The Public Safety Building was prioritized for the upgrade efforts as it does and will continue to serve as a critical facility in the event of regional disasters and emergencies. The project was funded by a \$816,000 grant from Business Oregon and is estimated to be completed in FY 2022-23.

ACCOUNT #	DESCRIPTION	ACTUAL 2019-20		ACTUAL 2020-21	ADOPTED 2021-22	PROPOSED 2022-23		APPROVED 2022-23		ADOPTED 2022-23
FUND 21	GOVERNMENTAL CAPITAL PROJECTS FUND RESOURCES									
21-0000-300000	Beg F/B-Net Working Capital	\$ 1,283,580	\$	506,808	\$ -	\$ 55,324	\$	55,324	\$	55,324
21-0000-334060	Miscellaneous Grants	295,326		397,919	-	-		-		-
21-0000-390001	Transfer In-General Fund			8,071	-	-		-		-
FUND 21	TOTAL RESOURCES	\$ 1,578,906	\$	912,798	\$ -	\$ 55,324	\$	55,324	\$	55,324
5150	CAPITAL PROJECTS									
21-5150-731023	Public Safety Comm Upgrade	\$ 795,427	\$	156,649	\$ -	\$ 55,324	\$	55,324	\$	55,324
21-5150-731024	Seismic Retrofit of PSB	276,671		370,503	-	-		-		-
5150	TOTAL CAPITAL PROJECTS	\$ 1,072,098	\$	527,152	\$ -	\$ 55,324	\$	55,324	\$	55,324
							_			
FUND 21	TOTAL GOV'T CAPITAL PROJECT FUND	\$ 1,072,098	Ş	527,152	\$ -	\$ 55,324	Ş	55,324	Ş	55,324

FUND 22 – Library Gift, Memorial, and Grant Fund

Description

The Library Gift, Memorial & Grant Fund is the repository for any gifts, memorials and grants the library receives during the course of the year. All gifts, memorials and grants are given with direction explaining how the funds are to be spent (memorial books, specific projects, or specific equipment) and, consequently, there is no leeway on how these funds are used. The Library does reserve the right not to accept funds if the requirements are not acceptable.

As pandemic restrictions have lifted for the city, library staff are reimagining and rebuilding library programming and services in person. Early Literacy Storytimes and Bilingual Storytime have resumed with mostly new-to-the-library toddlers and preschoolers. Babies and toddlers learn about early literacy and each other as some encounter babies their own age for the first time at the library. Staff are also providing outreach storytime visits to schools, Headstart, laundromats, and parent groups.

While some programs, like adult book clubs, continued virtually throughout the pandemic, others, like the Senior Book Club at the Chehalem Senior Center and Friday Movie Night have restarted recently in person, offering community connection once again.

This next fiscal year, the Newberg Library Friends will provide funds toward the historic window frames update needed for the rotting windowsills in the historic Carnegie portion of the library. Funds will also go toward planning for future atrium window replacements.

The Library Foundation will fund most of the library programming in the upcoming fiscal year using 5% of their funds from endowments to the library. This will include programming for all age groups and continues to fund the Growing Readers program providing books for babies born at Providence Newberg Medical Center, our Read to Me program for children ages birth – five, as well as books for every kindergartener in Newberg and Dundee.

Significant Changes

The most significant change to the library's grant and donations budgets this year is the addition of a new income line in Fund 22 for the Library Foundation. This separates out funds from the Newberg Library Friends, which will be used for *Fund 22 Capital Outlay*, while funds from the Library Foundation of Newberg will be for library programming, the Library of Things, and Spanish materials and programming.

ACCOUNT #	DESCRIPTION		ACTUAL 2019-20		ACTUAL 2020-21		ADOPTED 2021-22		PROPOSED 2022-23		APPROVED 2022-23		ADOPTED 2022-23
FUND 22	LIBRARY GIFT, MEMORIAL & GRANT FUND RESOURCES												
22-0000-300000	Beg F/B-Net Working Capital	Ś	75,086	Ś	38,945	Ś	8,068	Ś	22,360	Ś	22,360	Ś	22,360
22-0000-334003	Ready to Read Grant	,	3,830	7	3,819	7	3,830	*	4,000	7	4,000	*	4,000
22-0000-334034	•		-		1,500		-		-		-		-
22-0000-346002	Library Friends		17,030		-		11,000		15,000		15,000		15,000
22-0000-346003	Library Foundation		-		_		-		28,267		28,267		28,267
22-0000-361000	Interest Earned		1,050		203		300		300		300		300
22-0000-367000	Library Donations		11,788		1,000		22,515		1,000		1,000		1,000
FUND 22	TOTAL RESOURCES	Ś	108,784	¢	45,467	¢	45,713	\$	70,927	¢	70,927	¢	70,927
10115 22	TO TAL RESCONCES	7	100,704	7	43,407	Ψ.	43,713	Ψ	70,327	Ψ.	,0,32,	7	70,527
22-3110-523000	Supplies & Equipment	\$	_	\$	1,872	Ś	2,715	Ś	850	Ś	850	Ś	850
22-3110-533003	Ready To Read Grant	,	188	7	2,974	7	3,830	*	4,000	7	4,000	*	4,000
22-3110-533034	Miscellaneous Grants		329		1,459		-		-		-		-
22-3110-542000	Library Programs		33,355		16,664		22,000		28,267		28,267		28,267
22-3110-551000	Books & Periodicals		2,774		7,054		8,500		10,000		10,000		10,000
22-3110-580000	Professional Services		-		659		300		150		150		150
	Total Materials and Services	\$	36,646	\$	30,682	\$	37,345	\$	43,267	\$	43,267	\$	43,267
22-3110-610000	Capital Outlay	\$	33,193	¢	3,780	ς .	_	\$	15,000	¢	15,000	¢	15,000
22 3110 010000	Capital Outlay	Y	33,133	Y	3,700	Y		Y	15,000	Y	13,000	Y	13,000
	Total Capital Outlay	\$	33,193	\$	3,780	\$	-	\$	15,000	\$	15,000	\$	15,000
3110	TOTAL LIBRARY ADMINISTRATION	Ś	69,839	Ś	34,462	Ś	37,345	\$	58,267	Ś	58,267	Ś	58,267
					,,,,,		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,						
9180	RESERVES												
22-9180-800000	Contingency	\$	-	\$	-	\$	8,368	\$	12,660	\$	12,660	\$	12,660
9180	TOTAL RESERVES	\$	-	\$	-	\$	8,368	\$	12,660	\$	12,660	\$	12,660
FUND 22	TOTAL LIBRARY GIFT, MEMORIAL & GRANT FUND	ć	69,839	ć	34,462	ć	45,713	\$	70,927	ć	70,927	ċ	70,927
FUND ZZ	TOTAL LIBRART GIFT, INICIVIORIAL & GRANT FUND	Ą	05,035	Ą	34,402	Ą	45,/15	Ą	70,327	Ą	10,321	Ą	70,327

FUND 99: ARPA Fund

Description

The American Rescue Plan Act (ARPA) signed into law by President Biden on March 11, 2021, allocated \$1.9 trillion to COVID-19 relief and economic recovery. Cities in Oregon directly received more than \$680 million through the Coronavirus Local Fiscal Recovery Fund. These funds were provided over two distributions; the first half was received in FY 21-22 and the second half is anticipated to be received July 2022.

The City held a public process with the budget committee to determine funding of eligible projects. Many of the projects were funded in FY 21-22 with the remainder of the projected anticipated to be funded in FY 22-23.

ACCOUNT#	DESCRIPTION	ACT 201	UAL 9-20		ACTUAL 2020-21		ADOPTED 2021-22	PROPOSED 2022-23	APPROVED 2022-23	ADOPTED 2022-23
FUND 99	ARPA FUND RESOURCES									
99-0000-300000	Beg F/B-Net Working Capital	\$	-	\$	_	\$	-	\$ _	\$ _	\$ _
99-0000-334001	ARPA Federal Grant	·	-	·	-	·	-	2,651,227	2,651,227	2,651,227
FUND 99	TOTAL RESOURCES	\$	-	\$	-	\$	-	\$ 2,651,227	\$ 2,651,227	\$ 2,651,227
99-1400-610000	ECONOMIC DEVELOPMENT ARPA Community Projects	\$	-	\$	-	\$	-	\$ 2,351,227	2,351,227	2,351,227
1400	TOTAL ECONOMIC DEVELOPMENT	\$	-	\$	-	\$	-	\$ 2,351,227	\$ 2,351,227	\$ 2,351,227
99-1700-610000	FINANCE ARPA Finance Project	\$	-	\$	-	\$	-	\$ 300,000	300,000	300,000
1700	TOTAL FINANCE	\$	-	\$	-	\$	-	\$ 300,000	\$ 300,000	\$ 300,000
FUND 99	TOTAL ARPA FUND	\$	-	\$	-	\$	-	\$ 2,651,227	\$ 2,651,227	\$ 2,651,227

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DISCONTINUED F U N D S



FUND 32: Vehicle/Equipment Replacement Fund

Description

The City previously budgeted and reported a Vehicle/Equipment Replacement Fund as a means to "bank" monies for future expenditure on capital replacement of vehicles, large equipment, and other capital needs. These monies were transferred from the General Fund, Street Fund and utility funds, then carried over year to year until spent.

Working Capital vices us Revenues venue ned ts -Computer Replacement -Vehicle Replacement	\$	2,552,675 17,055 4,374 2,329	\$	3,000,573 15,743	\$							
vices us Revenues venue ned ts -Computer Replacement -Vehicle Replacement	\$	17,055 4,374 2,329	\$		\$							
us Revenues venue ned ts -Computer Replacement -Vehicle Replacement		4,374 2,329		15,743		3,091,000	\$	-	\$	-	\$	-
venue ned ts -Computer Replacement -Vehicle Replacement		2,329				-		-		-		-
ned ts -Computer Replacement -Vehicle Replacement				2,280		-		-		-		-
ts -Computer Replacement -Vehicle Replacement		60.073		209		-		-		-		-
-Computer Replacement -Vehicle Replacement		60,873		22,937		-		-		-		-
-Vehicle Replacement		35,247		42,231		-		-		-		-
		88,651		78,651		-		-		-		-
		644,405		596,005		-		-		-		-
-Equipment Replacement		288,415		125,000		-		-		-		-
DURCES	\$	3,694,024	\$	3,883,629	\$	3,091,000	\$		\$	-	\$	-
ay-Equip/Software	\$	_	\$	11,500	Ś	_	\$	_	\$	_	\$	_
ry Equipy software	7		7	11,500	7				Ψ		7	
NCE	\$	-	\$	11,500	\$	-	\$	-	\$	-	\$	-
ON TECHNOLOGY												
	\$	51,901	Ļ	E1 001	۲.		\$		\$		\$	
ent	Ş	51,901	Ş	51,901	Þ	-	Þ	-	Þ	-	Ş	-
RMATION TECHNOLOGY	\$	51,901	\$	51,901	\$	-	\$	-	\$	-	\$	-
COURT												
ay-Computers	\$	953	¢	1,328	ς.	_	\$	_	\$	_	\$	_
Ty computers	Y	333	Y	1,320	Y		Y		Y		Y	
IICIPAL COURT	\$	953	\$	1,328	\$	-	\$	•	\$	-	\$	-
IINISTRATION												
ay-Vehicles	\$	97,903	\$	86,294	Ś	_	\$	_	\$	_	\$	_
ay-MDT		9,341	·	45,519		_	ľ	_	•	_	•	-
ay-Radio Replacement		53,428		90,702		-		-		-		-
ay-Equip/Software		3,535		4,941		-		-		-		-
ay-Forensic Equipment		12,824		21,230		-		-		-		-
CE ADMINISTRATION	\$	177,031	\$	248,686	\$	-	\$		\$	-	\$	-
CATIONS							١.		,			
ay-Equip/Software	\$	39,739	\$	58,866	\$	-	\$	-	\$	-	\$	-
MUNICATIONS	\$	39,739	\$	58,866	\$	-	\$	-	\$	-	\$	-
	<	3 264	\$	17 979	\$	_	Ś	_	\$	_	\$	_
av-Computers	Y	3,204	Ţ	17,379	Y		7	_	Y	-	Ţ	
ay-Computers	\$	3,264	\$	17 979	Ś		\$	-	\$	-	\$	-
ay IV	r-Equip/Software	r-Equip/Software \$ NUNICATIONS \$ r-Computers \$	r-Equip/Software \$ 39,739 NUNICATIONS \$ 39,739 r-Computers \$ 3,264	r-Equip/Software \$ 39,739 \$ NUNICATIONS \$ 39,739 \$	**T-Equip/Software \$ 39,739 \$ 58,866 **TUNICATIONS \$ 39,739 \$ 58,866 **Computers \$ 3,264 \$ 17,979	F-Equip/Software \$ 39,739 \$ 58,866 \$ TUNICATIONS \$ 39,739 \$ 58,866 \$ T-Computers \$ 3,264 \$ 17,979 \$	-Equip/Software \$ 39,739 \$ 58,866 \$ - NUNICATIONS \$ 39,739 \$ 58,866 \$ - -Computers \$ 3,264 \$ 17,979 \$ -	F-Equip/Software \$ 39,739 \$ 58,866 \$ - \$ NUNICATIONS \$ 39,739 \$ 58,866 \$ - \$ Computers \$ 3,264 \$ 17,979 \$ - \$	-Equip/Software \$ 39,739 \$ 58,866 \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$	-Equip/Software \$ 39,739 \$ 58,866 \$ - \$ - \$ -Computers \$ 3,264 \$ 17,979 \$ - \$	-Equip/Software \$ 39,739 \$ 58,866 \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$	F-Equip/Software \$ 39,739 \$ 58,866 \$ - \$ - \$ - \$ - \$ NUNICATIONS \$ 39,739 \$ 58,866 \$ - \$ - \$ - \$ Computers \$ 3,264 \$ 17,979 \$ - \$ - \$ - \$

ACCOUNT #	DESCRIPTION		ACTUAL		ACTUAL		ADOPTED		PROPOSED		APPROVED		ADOPTED
ACCOUNT #	DESCRIPTION		2019-20		2020-21		2021-22		2022-23	_	2022-23		2022-23
5110	PUBLIC WORKS												
32-5110-610002	Capital Outlay-Maint Veh Repl	\$	205,006	\$	295,864	\$	-	\$	-	\$	-	\$	-
32-5110-610003	Capital Outlay-Eng Veh Repl		10		-	•	-	ľ	-		-		-
32-5110-610007	Capital Outlay-Water Veh Repl		31,664		36,691		-		-		-		-
32-5110-610102	Capital Outlay-Maint Computers		-		720		-		-		-		-
32-5110-610103	Capital Outlay-Eng Computers		2,024		529		-		-		-		-
32-5110-610131	Capital Outlay-Garage Computers		1,118		-		-		-		-		-
32-5110-610204	Capital Outlay-WW Lab Equip		5,842		8,148		-		-		-		-
5110	TOTAL PUBLIC WORKS	\$	245,664	\$	341,952	\$	-	\$	-	\$	-	\$	-
5162	FLEET												
32-5162-562000	Pool Car	\$	427	\$	110	\$	-	\$	-	\$	-	\$	-
5162	TOTAL FLEET	\$	427	\$	110	\$	-	\$	-	\$	-	\$	-
	TOTAL PUBLIC WORKS	\$	246,091	ė	342,062	ė		\$	<u>-</u>	\$	_	\$	
	TOTAL PUBLIC WORKS	Ą	246,091	Þ	342,062	Þ	-	Ş	-	Ş	•	Ą	-
5164	FACILITIES												
32-5164-610000	Capital Outlay Facilities Rep/Repl	\$	174,472	\$	89,712	\$	-	\$	-	\$	-	\$	-
5164	TOTAL FACILITIES	Ś	174,472	ċ	89,712	ċ	-	\$	_	\$	-	\$	
3104	TOTAL PACIETIES	Ţ	1/4,4/2	Ą	65,712	J		٦		٦	<u>-</u>	Ą	
9170	TRANSFERS												
32-9170-901000	Transfer Out-General Fund	\$	-	\$	-	\$	413,772	\$	-	\$	-	\$	-
32-9170-902000	Transfer Out-Street Fund		-		-		1,718,683		-		-		-
32-9170-906000	Transfer Out-Wastewater Fund		-		-		284,453		-		-		-
32-9170-907000	Transfer Out-Water Fund		-		-		65,274		-		-		-
32-9170-908000	Transfer Out-Building Inspections Fund		-		-		34,297		-		-		-
32-9170-917000	Transfer Out - Stormwater Fund		-		-		-		-		-		-
32-9170-931000	Transfer Out-Admin Services Fund		-		-		574,521		-		-		-
9170	TOTAL TRANSFERS	\$	-	\$	-	\$	3,091,000	\$	-	\$	-	\$	-
9180	RESERVES												
32-9180-800000	Contingency	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
	·												
9180	TOTAL RESERVES	\$	-	\$	-	\$	•	\$	-	\$	-	\$	-

FUND 23: Cable TV Fund

Description

The Cable TV fund accounts for money received from the closing of the office of the local cable TV company in FY 2000-01.

ACCOUNT #	DESCRIPTION	CTUAL 119-20	ACTUAL 2020-21	ADOPTED 2021-22	PROPOSED 2022-23	APPROVED 2022-23	ADOPTED 2022-23
FUND 23	CABLE TV TRUST FUND REVENUES						
23-0000-300000 23-0000-361000	Beg F/B-Net Working Capital Interest Earned	\$ 7,335 \$ 117	-	\$ -	\$ -	\$ -	\$ -
FUND 23	TOTAL RESOURCES	\$ 7,452 \$	-	\$ -	\$ -	\$ -	\$ -
23-1610-610000	Capital Outlay	\$ 7,452 \$	-	\$ -	\$ -	\$ -	\$ -
	Total Capital Outlay	\$ 7,452 \$	-	\$ -	\$ -	\$ -	\$ -
1610	TOTAL CABLE TV	\$ 7,452 \$	-	\$	\$ -	-	-
FUND 23	TOTAL CABLE TV TRUST FUND	\$ 7,452 \$		\$ -	\$ -	\$ -	\$ •

FUND 10: City Hall Fee Fund

Description

The purpose of the City Hall Fee Fund was to collect revenues for the repayment of the City Hall bonded debt, which was issued in 1999 for 20 years to completely remodel City Hall. A City Hall fee was charged as a percentage (0.25%) on estimated value at the time of building permit issuance. In addition to the City Hall Fee, an additional source of revenue was implemented from 1999-2004. A 1.5% privilege tax was added to the 3.5% franchise fee rate with PGE. The 1.5% privilege tax revenue was recognized in the City Hall Fee Fund to complement the City Hall Fee.

The debt payments made from the City Hall Fee revenue represent 42.88% of the total debt payments for the remodel debt. Other City funds are charged a portion of the debt payments, including Wastewater Fund (22.09%), Water Fund (22.09%), Stormwater Fund (3.05%), Street Fund (9.15%), and Economic Development Revolving Loan Fund (0.74%). The revenue collected in the City Hall Fee Fund was only purposed to fund the 42.88% of the total debt and was not intended to backfill the debt payments charged to the other funds.

While the debt has been paid in full in FY 2019-20, sufficient revenues were accumulated as of early 2015 in the City Hall Fee Fund to pay its portion (42.88%) of the total debt. Further, the City Hall remodel debt was refinanced in 2015 as part of a large consolidation of six existing debt issues to capture the lower interest rates in effect at that time. The savings captured in the refinance reduced the debt payments and caused the City Hall Fee Fund to have even more funds on hand than necessary. Due to staff transition in 2015 and multiple factors in the ensuing years, the research on this legacy fee was not concluded until May 2018, at which time it was determined that the purpose of the City Hall Fee was solely for the retirement of the debt payments (42.88% portion) and could not be used for any other purpose. Thus, the City Hall Fee was terminated in May 2018, and the refund process began in FY 2018-19 for approximately \$440.000.

ACCOUNT#	DESCRIPTION	ACTUAL 2019-20	ACTUAL 2020-21	ADOPTED 2021-22	PROPOSED 2022-23	APPROVED 2022-23	ADOPTED 2022-23
FUND 10	CITY HALL FUND RESOURCES						
10-0000-300000	Beg F/B-Net Working Capital	\$ 142,178	\$ -	\$ -	\$ -	\$ -	\$ -
10-0000-361000	Interest Earned	1,585	-	-	-	-	-
FUND 10	TOTAL RESOURCES	\$ 143,763	\$ -	\$ -	\$ -	\$ -	\$ -
9130 10-9130-600000	SPECIAL PAYMENTS Refunds	\$ 74,297	\$ -	\$ -	\$ -	\$ -	\$ -
9130	TOTAL SPECIAL PAYMENTS	\$ 74,297	\$ -	\$ -	\$ -	\$ -	\$ -
9170 10-9170-909000	TRANSFERS Transfer Out-Debt Service	\$ 69,466	\$ -	\$ -	\$ -	\$ -	\$ -
9170	TOTAL TRANSFERS	\$ 69,466	\$ -	\$ -	\$ -	\$ -	\$ -
FUND 10	TOTAL CITY HALL FUND	\$ 143,763	\$	\$ -	\$ -	\$ -	\$ -

GLOSSARY



GLOSSARY

Adopted budget. Financial plan that is the basis for appropriations. Adopted by the governing body (ORS 294.456, renumbered from 294.435).

Appropriation. Authorization for spending a specific amount of money for a specific purpose during a fiscal year. It is based on the adopted budget, including supplemental budgets, if any. It is presented in a resolution or ordinance adopted by the governing body [ORS 294.311(3)].

Approved budget. The budget that has been approved by the budget committee. The data from the approved budget is published in the Financial Summary before the budget hearing (ORS 294.428, renumbered from 294.406).

Balanced budget. A budget in which the resources equal the requirements in every fund.

Budget. Written report showing the local government's comprehensive financial plan for one fiscal year. It must include a balanced statement of actual revenues and expenditures during each of the last two years, and estimated revenues and expenditures for the current and upcoming year [ORS 294.311(5)].

Capital outlay. Items which generally have a useful life of one or more years, such as machinery, land, furniture, equipment, or buildings [ORS 294.388(4), renumbered from 294.352(4)].

Capital projects fund. A fund used to account for resources, such as bond sale proceeds, to be used for major capital item purchase or construction [OAR 150-294.352(1)].

Contingency. A budgetary account used to appropriate resources that can be used to address events or service needs that were unanticipated during budget development. With City Council adoption of a transfer resolution or supplemental budget resolution, a budget appropriation is transferred from the Contingency Account to an operating program from which expenditures can be incurred.

Debt service fund. A fund established to account for payment of general long-term debt principal and interest [OAR 150-294.352(1)].

Enterprise fund. A fund established to account for operations that are financed and operated in a manner similar to private business enterprises. They are usually self-supporting. Examples of enterprise funds are those for water, gas, and electric utilities, swimming pools, airports, parking garages, transit systems, and ports [OAR 150-294.352(1)-(A)].

Expenditures. Total amount incurred if accounts are kept on an accrual basis; total amount paid if accounts are kept on a cash basis [ORS 294.311(16)].

Fiscal year. A 12-month period to which the annual operating budget applies. The fiscal year is July 1 through June 30 for local governments [ORS 294.311(17)].

Fund. A fiscal and accounting entity with self-balancing accounts to record cash and other financial resources, related liabilities, balances and changes, all segregated for specific, regulated activities and objectives.

Fund Balance. For budget purposes, the Fund Balance is the sum of 1) the Contingency account, 2) Reserve for specific future expenditures, and 3) the Unappropriated Ending Fund Balance. The Fund Balance is also known as Working Capital. For accounting purposes, the Fund Balance, as reflected in the Comprehensive Annual Financial Report, is identified in the Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual.

General fund. A fund used to account for most fiscal activities except for those activities required to be accounted for in another fund [OAR 150-294.352(1)-(A)].

Interfund transfers. Budgeted transfers of resources from one fund to another. The fund making the transfer shows the amount transferred as a budget requirement. The fund receiving the transfer shows it as a fund resource. If the money is to be expended, the fund receiving the transfer also shows that expenditure as a requirement. In that case, the money may be said to be "counted twice" in the budget; once as the transfer out and once as the actual expenditure.

Internal service fund. A fund used to account for fiscal activities when goods or services are provided by one department or agency to other departments or agencies on a cost-reimbursement basis (ORS 294.343, renumbered from 294.470).

Local option tax. Voter-approved taxing authority that is in addition to the taxes generated by the permanent tax rate. Local option taxes can be for general operations, a specific purpose or capital projects. It is limited to five years unless it is for a capital project, then it is limited to the useful life of the project or 10 years, whichever is less [Art. XI, section 11(4)].

Materials and services. Expenses include contractual services (such as attorney or accountant fees), materials (such as office supplies, fuel, or repair parts), and other operating expenses (such as utilities, lease payments, fire insurance, or travel).

Measure 5. A constitutional amendment (Art. XI, section 11b) passed in 1990 that limits the amount of operating tax that can be imposed on a property to \$5 per \$1,000 of real market value for education and \$10 per 1,000 for general government.

Measure 50. A constitutional amendment (Art. XI, section 11) passed in 1997 that limits the growth in a property's maximum assessed value to 3% per year. It also limits a local government's taxing authority by creating permanent rate limits.

Personnel services expenses. Expenses related to the compensation of salaried employees, such as, health and accident insurance premiums, Social Security and retirement contributions, civil service assessments.

Program. A group of related activities to accomplish a major service or function for which the local government is responsible [ORS 294.311(33)].

Proposed budget. Financial plan prepared by the budget officer. All funds must balance. It is submitted to the public and the budget committee for review.

Reserve for Future Expenditures or Debt Service Accounts. A line item requirement which identifies funds to be set aside for use in future fiscal years, generally for specific, restricted purposes, or set aside due to uncertainties in certain revenue sources but available for any purpose after uncertainties are satisfied. Reserves are generally identified by City Council or management, but can also be restricted by external authorities, such as for debt service, depending on the specific fund.

Reserve fund. Established to accumulate money from year to year for a specific purpose, such as purchase of new equipment (ORS 294.346, renumbered from 294.525).

Special payment. A budget expenditure category for pass-through payments, grants made to other organizations and other one-time or unusual expenditures that do not fall into the other categories of personal services, materials and services, capital outlay, etc.

Special revenue fund. A fund used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditure for specific purposes [OAR 150-294.352(1)-(A)].

Unappropriated ending fund balance. Amount set aside in the budget to be carried over to the next year's budget. It provides the local government with cash until tax money or other revenues are received later in the year. This amount cannot be transferred by resolution or used through a supplemental budget, unless necessitated by a qualifying emergency (ORS 294.398, renumbered from 294.371; ORS 294.481, renumbered from 294.455).

APPENDIX



Published on Newberg Oregon (https://www.newbergoregon.gov)

Budget Notice for 2022

Notice Budget Committee Meeting Wednesday, May 4, 2022 at 6:00 PM

A public meeting of the Budget Committee of the City of Newberg, Yamhill County, State of Oregon, to discuss the budget for the fiscal year July 1, 2022 to June 30, 2023 will be held on May 4, 2022, May 11, 2022, and May 18, 2022 at 6:00 p.m. at 401 E. Third Street, Public Safety Building, Newberg, Oregon. The purpose of the meeting is to receive the budget message and to receive comment from the public on the budget. This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee.

Budget Notice for 2022

Specific instructions to access the meeting electronically can be found on the City website at www.newbergoregon.gov/meetings [1]. The public can also participate by emailing in public comments to the City Recorder at cityrecorder@newbergoregon.gov [2].

A copy of the budget document may be inspected or obtained on or after April 27, 2022 at Newberg City Hall, 414 E. First Street, Newberg, Oregon, between the hours of 8:30 a.m. and 4:30 p.m. by appointment with the City Recorder. To view the budget online beginning April 27, 2022 visit City of Newberg's Annual Budget Webpage. Any additional meetings will be scheduled as needed with notification posted in the same manner. The Budget Committee calendar is maintained on the City website as referenced above.

- Home
- Contact Us
- Staff Login
- Staff E-mail

Newberg City Hall | 414 E. First Street | Newberg, OR 97132 | (503) 538-9421 | M-F 8:30-4:30PM

function googleTranslateElementInit() { new google.translate.TranslateElement({ pageLanguage: 'en', layout: google.translate.TranslateElement.InlineLayout.SIMPLE }, 'google translate element'); }



Source URL: https://www.newbergoregon.gov/budgetcommittee/page/budget-notice-2022

Links

[1] http://www.newbergoregon.gov/meetings

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Community Projects Funded Through the American Rescue Plan Act (ARPA) 2021

Session 1

\$70,000 to Reduce City Fees for a New Hotel – City of Newberg

The Community Development Department requests \$70,000 to reduce System Development Charges (SDCs) for a new, 79-room, hotel looking to be developed in Newberg. The hotel would fill a need for more hotel rooms in the community, promote tourism, and bring in revenue through Transit Lodging Taxes.

\$380,000 for Essential City Staff Member Payment – City of Newberg

The City of Newberg agreed to bring forward this ARPA request on behalf of all represented and non-represented essential staff who have worked throughout the pandemic. This would represent a \$2,500 bonus per essential staff member.

\$400,000 for New City Financial Software - City of Newberg

The Finance Department requests \$400,000 to update and upgrade financial software for all departments in the City. The current software was purchased in 1985 and has not had any upgrades since 2010. New software would allow the City to streamline many manually performed tasks, increase budget knowledge for all staff, and reduce errors in current systems.

\$350,000 for Programs to Address Homelessness – Yamhill Community Action Partnership

YCAP requests \$350,000 for two programs which address homelessness within the County. \$200,000 would be used to support half a year of operations for a Navigation Center, currently being built. \$150,000 would be used to support four Newberg area non-congregate motel shelter beds for those experiencing homelessness.

\$176,000 to Upgrade City Computers and Technology – City of Newberg

The Information Technology Department requests \$176,000 to upgrade all city departments technology with new desktop infrastructure, and to upgrade all host servers that run and control the desktops that staff uses both in the office and remotely. The upgrade will allow staff to video conference and work remotely in a faster, easier to use system.

\$40,754 to Increase Technology Security – City of Newberg

The Information Technology Department request \$40,754 to purchase the Microsoft System Center which will give the department the expanded capabilities needed to increase the City's security posture and meet the growing security demands of remote work.

\$24,343 to Launch a Downtown Gift Card Program – Newberg Downtown Coalition, Taste Newberg, Chehalem Valley Chamber of Commerce

The Newberg Downtown Coalition, Taste Newberg, and the Chehalem Valley Chamber of Commerce jointly request \$24,343 to continue work necessary to launch a gift card program,

called Berg Bucks, that would allow one gift card to be purchased for use at multiple Newberg businesses. The money would pay for two years of management fees, monthly participant fees, and the physical gift cards needing to be purchased.

\$280,943.30 for Air Purification Units and Replacing City Hall HVAC Units - City of Newberg

The Public Works Department requests \$42,158.30 to purchase 14 Bluezone Air Purification Units to be placed in 14 different locations in city buildings and \$240,785 to replace 2 HVAC units that provide all heating, air conditioning, ventilation, and fresh air exchange for the entire city hall building. The portable air purification units kill up to 99.9995% of viruses in the air, including the virus that causes COVID. The currently operating HVAC units are 23 years old and at the end of their life. Without HVAC units, the building will no longer be occupiable.

Session 2

\$36,352 for Small Business Marketing Assistance – Taste Newberg/ Chehalem Valley Chamber of

Commerce (CVCC)/ NDC

Taste Newberg, CVCC, and NDC request \$29,176 to create a robust online marketing resource for the future growth of small businesses and an enhanced visitor itinerary planning tool. Includes the adoption of two mobile applications. Point 'N Save mobile app, local business & events directory. Visit Widget mobile app, planning tool with specialized experience-based business directory. Includes workshop to train local businesses to update Google My Business information.

\$250,000 for Cultural Center Performing Arts Wing – Chehalem Cultural Center

The Chehalem Cultural Center requests \$250,000 to revitalize 9,167 square feet of the historic Central School building into a Community Performing Arts Wing (CPAW) by renovating the building's original 250-seat theatre and building a movement studio adjacent to the existing second-floor classrooms. The project will stimulate economic development by growing our educational offerings and increasing access to an expanded wealth of cultural offerings for more people and a greater diversity of community members and guests in our community alike.

\$15,000 for Sculpture Landing Pads – Newberg Downtown Coalition (NDC)

NDC requests \$15,000 for Sculpture Bases for a Rotating Public Sculpture Project. The project will help create the infrastructure needed to attract nationally recognized, local, and regional artists from diverse backgrounds. It supports artists, creates an attraction for tourists, and brings the community together.

\$400,000 for A Family Place Expansion – Lutheran Community Services

Lutheran Community Services requests \$400,000 to extend LCSNW's comprehensive array of services in two existing, connected modular buildings owned by the school district and located at the corner of South School Street and 600 East Sixth Street on the Newberg School District property. The school district has leased this space to LCSNW for 20 years at no cost. This facility, centered in one of Newberg's most stressed neighborhoods, will have the capacity to

provide critical wraparound child abuse prevention services to over 300 children and their families.

\$34,500 for Social Goods Street Seating – Social Goods

Social Goods requests \$34,00 for the construction of "Street Seats" open outdoor seating to create a welcoming and COVID safe environment that would drive revenue.

\$40,800 for PSB Bullet Resistant Windows – City of Newberg

The City of Newberg requests \$40,800 for Poly Carbonate Bullet Resistant replacement windows in the records area at the Public Safety Building.

\$1,500,000 for Water Rights Purchase – City of Newberg

The City of Newberg requests \$1,500,000 to address supply vulnerability and long-term water resiliency, the City is pursuing other sources. The redundant supply should have an approximate capacity of 4-8 million gallons per day.

\$350,000 for Harvest House Shelter Stabilization – Newberg Harvest House

Newberg Harvest House requests \$350,000 to allow the shelter to continue current programming, staffing, and expansion of goals through July 2023; includes continuation of current staffing and expansion to case management services, ADU: expansion to support single moms with kids and domestic violence victims, shelter car, training and education, and prescription fund.

Session 3

\$220,000 for Childcare Center Expansion Project – The Good Life Childcare/ A-dec, Inc.

To open a childcare infant/ toddler center in Newberg for the public, including A-dec work force. The center would provide special funding for families in need of financial assistance towards childcare.

\$16,000 for Hauling Trailer and Vehicle Signage – Orange Brothers Remodeling LLC

For the purchase of a hauling trailer and vehicle signage to increase project capacity and capabilities. These purchases will help launch the business, which has been hindered from growth due to the financial impact of COVID-19.

\$75,000 for Outdoor Seating – Old Town Bar & Grill

To construct an outdoor dining structure to increase customer capacity and create a safe environment for their employees and everyone they serve.

\$5,370 for Visitor Center – Chehalem Valley Chamber of Commerce (CVCC)

For interior renovations to their visitor center. They seek to create a more attractive and inviting space for the organizations, groups, and individuals that utilize the multi-use space.

\$63,244 for Storefront Renovations and Security – El Tala Mini Market

To replace the vandalized store front windows, entrance door, outdated AC unit, and to install a security system. El Tala seeks to discourage and protect against future vandalism, theft, and lost revenue from food spoilage, as well as increase retail activity by making the space safer and more attractive for local and pass-through customers.

\$120,000 for Building Updates and Marketing – Ruddick/Wood

To renovate several points of infrastructure, including outdoor seating, dining room, point-of-sale systems, internet connectivity, kitchen equipment, and water heater. The funds would also cover a year of marketing expenses and the purchase of merchandise. This support would bolster the business' economic health and sustainability.

\$400,000 Peace Trail Village Housing – North Valley Friends/ Providence

To provide transitional housing and wrap-around services to support unhoused people in Newberg. Peace Trail Village will consist of 9 tiny homes, each with connection to water, sewer, and electricity and access to a laundry facility. Case management services will also be provided to address any medical or behavioral health concerns and to secure long-term housing.

\$44,402 for Wastewater Reclamation – Chehalem Valley Brewing

To install a wastewater reclamation system that allows the brewery to process its own large quantities of wastewater used in daily operation. This system would be of economic benefit to the brewery and the City of Newberg, allowing the brewery to reclaim an estimated 50,000 gallons of water annually.

\$20,000 for Refrigeration Upgrade and Grill – Coffee Cat Coffeehouse

To upgrade the current outdated refrigeration unit and purchase a grill that would expand the business' offerings to drive sales. The additions of these two items would also allow Coffee Cat to expand its catering capabilities and boost its profits.